

Meeting: _____
Date & Time: _____
Location: Legislature

Attendees:

Agenda Item	Leader/Presenter	Discussion	Action

Respectfully submitted,



_____ Date

Meeting: County Clerk Committee Meeting
Date & Time: Thursday, October 13, 2022 @ 10 a.m.
Location: Legislative Chambers

Attendees:

Nadine, Pam, Tracy, Legislators Draper/Fitzak, Chairman Johnson, CAO Welch

Agenda Item	Leader/Presenter	Discussion	Action
Monthly Reports	Nadine, Pam, Tracy	Review of Recording Office and DMV Monthly Reports	Information Only
Pistol Permit Office	Nadine	With all of the court decisions and appeals, it is hard to keep track of it all. Working on filling temporary part-time clerk position.	Information Only
E-Filing	Nadine, Tracy	September 29, 2022 - 1 year anniversary of E-Filing through NYSCEF. 487 E-Files and 94 Paper to E-File conversions. That means in one year we are keeping 487 paper files out of Records Center and 94 files will no longer have paper added to the file.	Information Only
Office Upgrades	Nadine, Pam	DMV - met with Prentice and Craig Lane to begin the planning process of DMV upgrades.	Information Only
DMV Personnel	Nadine, Pam	New DMV Examiner started on September 20th.	Information Only

Respectfully submitted,

Nadine P. Hanlon

10/13/2022

Date

Committee: EAP

Date & Time: October 13, 2022 11:00 A.M.

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Minutes and Treasurer's Report for October	Katie		
Trunk or Treat Event & Costume Contest	Katie	October 19th event for employees and their families. October 31 County-wide Costume Contest	
Holiday Luncheon & Basket Raffle	Katie	December 14, 2022 Luncheon, we will be requesting basket donations from departments due by 12/7	

Respectfully submitted,


Department Head Signature

10/13/22
Date

Committee: Personnel & Self Insurance


Date & Time: October 13, 2022 11:15 AM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Lynne M. Johnson, John C. Welch, Jr., Katie Harvey

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Tuesday October 25th at 10:30 a.m	Katie		
NYS Health Care Worker Bonus Program	Katie	Vesting Period #1 submission has been approved. A resolution is needed for payment	Resolution
2023 Local Law for Salaries	Katie	In November the local law will be introduced.	Resolution in November
Supervisor Onboarding	Katie	New form to be used with appointed supervisors	Begin to utilize form through Personnel
Employee Recognition Luncheon	Katie	Luncheon to be held at Maison Albion on Thursday 11/3/22 at 12:00PM.	
Employee of the Year		Choose Employee of the Year	Order Plaque for Employee of the Year

Respectfully submitted,


Department Head Signature

10/13/22
Date

Committee: Real Property

Date & Time: October 13, 2022 10:30 am

Location: Legislature Office

Attendees: Dawn Allen, *Bill Eick, Jack Welch, Lynn Johnson, John Fitzak*

Agenda Item	Leader/Presenter	Discussion	Action
Aged Exemption/ Disability Exemption	Dawn Allen	Proposed change of income limit for Senior and advisability exemptions. Current income is a sliding scale of \$15,500 - \$21,200. Dawn is recommending amending the scale to \$19,000 - \$24,699.99. This will require two public hearings and need to be adopted by January 1 to apply to the 2023 Assessment Rolls which would apply to the 2024 County tax.	
Veterans Exemption	Dawn Allen	Dawn reviewed the data from surrounding counties and shared income limits with the committee	

Respectfully submitted,



Department Head Signature

10/13/22

Date