

Committee: Comp. Svcs Admin & Finance

Date & Time: March 15th, 2023 - Rpt 3/1/23

Location: Legislature Office

Attendees: Lynne Johnson, Merle Draper, John Fitzak, Jack Welch

Agenda Item	Leader/Presenter	Discussion	Action
Routine Maintenance	E Moss	The Department completed 233 (351) work orders in the period 2/1/23 - 2/28/23, with 91 (88) current work orders open as of 3/1/23. Staff requested 304 (393) work orders in February. (###) = Previous Month.	See Attachment A for charted information versus past 11 months review.
Filling Existing Position	E Moss	Conducted two interviews for the position. Decision made regarding position fill. Extended employment opportunity to the first interivew. He requires two weeks notice. Estimated hiring date - 3/27/2023	Reviewed hiring processes to insure accuracy. Gave information.
Legislative Agenda	E Moss	Authorizing NinjaOne Ticketing Plus. Signature Required Authorizing TexMyGov Comm. Systems. Signature Required Authorizing NetMotion Mobility Expansion. Signature Required	Presented and signed. Presented and signed. Presented and signed.
Legislative Agenda	E Moss	Authorizing Linstar Maintenance Contract. Signature Required Authorizing Veeam Software Licensing. Signature Required. Authorizing Backbone circuit Bandwidth Increase. Signature Required.	Presented and signed. Presented and signed. Presented and signed.
Arriving LEG Resolutions	E Moss	The OCGOV Failover Network Video Recorder server arrived. The eBizDocs backup server arrived. Currently in build and configure status. All three Virtual Host servers arrived. Awaiting unpack.	Gave information on passed LEG agenda items and arrivals.
	E Moss		
Multi Factor Authentication	E Moss	Currently in Rollout mode. EL done, Clerk Leg done. Personnel requested delay.	Gave current status on completed departments in rollout of MFA.

Respectfully submitted,

Edwin L. Moss

Department Head Signature

3/15/2023

Date

Meeting: County Clerk Committee Meeting

Date & Time: Wednesday, March 15 2023 @ 9:45 p.m.

Location: Legislative Chambers

Attendees:

Nadine, Pam, Legislators Fitzak, Chairman Johnson, CAO Welch

Agenda Item	Leader/Presenter	Discussion	Action
Monthly Reports	Nadine, Pam,	Review of Recording Office and DMV Monthly Reports Due to the timing of this meeting, some reports will follow via email.	Information Only
Donate Life Month	Nadine, Pam	Request Proclamation on Next meeting - sent to Lisa. Would like to raise flag on Donate Life Flag Raising Day of April 10, 2023.	Proclamation - March Meeting for April
E-Recording	Nadine	Memorandum of Understanding to be executed with CSC to begin process of incorporating with Vendor Change - no Fee Simplifile (teams Mtg next week) which would be an additional vendor	Resolution March Mtg
Avenu Discontinuance	Nadine	Working with Avenu for data pulls.	Information Only
Deed Scam	Nadine	Presented three different solicitations for one person to purchase their Deed for \$100 or more. WE charge \$.65 per copy	Information Only
Important Dates: Tyler Technologies Vendor Conversion		Go Live Date of December 4, 2023 No Recording/Filing - December 1, 2023	

Respectfully submitted,

Nadine P. Hanlon

3/15/2023

Date

Committee: Personnel & Self Insurance

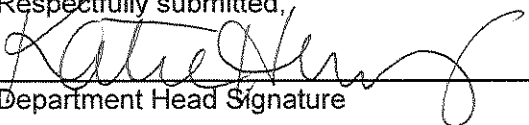
Date & Time: March 15, 2023 10:30 AM

Location: Legislature Office

Attendees: John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Tuesday April 25th at 10:30 AM	Katie		
OCSIP: Excess Insurance Audit	Katie	We have received W-2 reports from municipalities and now preparing for the annual excess insurance payroll audit.	
Civil Service Exam Monitor	Katie	We have received a resignation for one of our exam monitors. Request to fill the position.	Resolution Needed
Salary Review	Katie	We have received eighteen requests from nine departments	Set up Salary Review Meeting
Management Compensation Plan	Katie	Salary Schedule	

Respectfully submitted,



Department Head Signature

3/15/23
Date

Committee: EAP

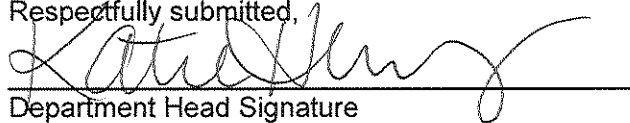
Date & Time: March 15, 2023 10:15AM

Location: Legislature Office

Attendees: John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Minutes and Treasurer's Report from March	Katie		
Summer Picnic and Holiday Luncheon Dates	Katie	Picnic- Tuesday June 20, 2023 Luncheon- Wednesday December 13, 2023	
RFP for Mobile Vending	Katie	RFP was issued in January, one interested vendor has inquired	Follow Up with Past Vendors
Employee Training Opportunity	Katie	CPR & AED Training can be offered through Public Health	

Respectfully submitted,


Department Head Signature

3/15/23
Date

Committee: Real Property

Date & Time: March 15, 2023

Location: Legislature Office

Attendees: Dawn Allen, Jack Welch, Lynne Johnson, Merle Draper & John Fitzak

Agenda Item	Leader/Presenter	Discussion	Action
2023 Reassessment	Dawn Allen	Towns are working on finishing up their projects and notices should start being sent out	<i>update</i>
Remote desktop license	Dawn Allen	Computer Services updated to server 19 and did not notify us that we would need to include new updated licensing for remote desktop services in our budget for this year. We need to update these to continue to provide assessor connections.	<i>update</i>

Respectfully submitted,



Department Head Signature

3/15/23

Date

Meeting: Finance Committee
Date & Time: 3/15/23; 11:00 am.
Location: Legislature

Attendees: Kim DeFrank, Lynne Johnson, John Fitzak, Bill Eick, Jack Welch, Kathy Bogan

Agenda Item	Leader/Presenter	Discussion	Action
Purchase Cards	Kim DeFrank	Treasurer asked opinion of obtaining purchase cards for the Sheriff, EMO director and Public Health	All agreed
New Phones	Kim DeFrank	Treasurer asked if a decision had been made on the purchase of new phones. No decision has been made as of yet.	N/A

Respectfully submitted,

Kimberly DeFrank by email

3/15/2023

Date