

**Department of Public Works Committee
Meeting Minutes**

**March 8, 2022
Legislature Office**

Attendees: John Papponetti, Bill Eick, Ed Morgan, Skip Draper, John Fitzak, Jack Welch, Lisa Stenshorn

Agenda Item	Discussion	Action	Responsible Party
Resolution for Agreement Extension – Culvert Inspection and GIS Database Project.	Due to the delay in upgrading our GIS database server, LaBella is requesting an extension to our agreement to account for this delay. It is projected that the server will be delivered May 9, 2022.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for Agreement Extension – Bridge Inventory and Preventive Maintenance Project.	Due to the decision to submit two bridge preventive maintenance projects developed through this agreement to the Genesee Transportation Council for consideration to receive Federal funding for construction through the 2023-2027 Transportation Improvement Program, LaBella is requesting an extension to our agreement until a decision is made sometime around June or July 2022.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for Agreement Extension – Norway Road Bridge Hydraulic Evaluation Project.	Due to the recent weather, the survey portion of this project has not been completed. LaBella is requesting an extension to allow for this delay.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for Agreement Extension – Angling Road Bridge Replacement Project.	This project was submitted for BridgeNY funding but was not selected. It has been decided to submit it to the Genesee Transportation Council for consideration to receive Federal funding for construction through the 2023-2027 Transportation Improvement Program. Due to this decision, LaBella is requesting an extension to our agreement until a decision is made sometime around June or July 2022.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution to make payments through the Bridge Bond.	Payment of invoices for various bridge related projects through the bridge bond.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution to make payments through the REDI Bond.	Payment of invoices for REDI projects through the REDI bond.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for Agreement with Trane for HVAC Controller System.	Agreement between Trane and County to maintain the HVAC Controller System along with all necessary technical support and updates.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution to Setup Money from Road Infrastructure Reserve for Transit Road Bridge Replacement Project.	Final payment for construction inspection services carried over from 2021. Money needs to be setup from reserve to make payment.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW

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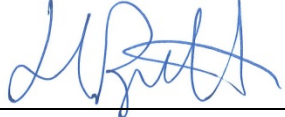
Agenda Item	Discussion	Action	Responsible Party
Resolution for the Purchase and Payment of tires for the John Deere Loader.	The John Deere Loader needs two new tires. Tires are available for purchase on State Bid.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution Yates Carlton Townline Road Structure Emergency Replacement Authorization.	On February 20, 2022, a structure carrying Yates Carlton Townline Road over a tributary of Johnson Creek failed due to high flow in the creek and the poor condition of the structure. An emergency replacement needs to take place due to the impact on the traveling public, emergency services, school buses and local businesses. Availability of materials, labor and equipment to complete the job is limited. Commissioner of Public Works is seeking permission to proceed with replacing this structure under an emergency declaration. Also, the Commissioner is seeking permission to have emergency authorization to procure all necessary engineering services, material, labor and equipment to complete the project. Commissioner is looking to retain labor and equipment from a local contractor to assist the DPW staff with this project. Project will be funded by bridge bond money.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Solar Farm at Emergency Management Operations Center.	As part of the most recent energy study performed by Wendel, it was recommended to look into installing a solar farm on a portion of County property at the EMOC. This solar farm would help the County conform to new State mandates to reduce our carbon footprint. Commissioner of Public Works is seeking permission to develop a Request for Proposals to progress this project.	Committee Approved. Commissioner to develop RFP.	Commissioner of DPW
New State Mandated CDL Training Requirements.	As of February 7, 2022, NYS passed a law that requires anyone wishing to obtain a CDL to complete a certified training course prior to taking the road test. It is common practice for the DPW to hire Motor Equipment Operators with a CDL B, but require that within a designated period of time obtain a CDL A. Commissioner of Public Works is concerned with this new law, it will be even more difficult to attract and hire qualified people for the position of MEO. Commissioner is proposing that the County pay for any required training for newly hired MEO's so they can meet the requirements of employment to work for the DPW.	Committee and CAO Approved.	Commissioner of DPW

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Resolution for Agreement with West Fire Systems for Annual Fire Alarm Testing.	Agreement between West Fire and County to test all facility fire alarm systems.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
DPW Fleet Upgrades.	Commissioner is seeking permission to purchase up to three 5500 series work trucks with various bodies to replace 18 year old equipment that has reached the end of its useful life. The funds for these vehicles will be CHIPS (no County cost). In addition, the Commissioner is requesting permission to lease new vehicles as budgeted in the FY2022 DPW budget. The annual lease payment will not exceed \$21,600. The type of leased vehicle will be subject to the current need of the department and subject to availability.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW

The above information is being submitted by:



John M. Papponetti, PE
Commissioner of Public Works

March 14, 2022

Date