

**Department of Public Works Committee  
Meeting Minutes**

**June 12, 2023  
Legislature Office**

Attendees: John Papponetti, Craig Lane, Lynne Johnson, Bill Eick, Ed Morgan, Jack Welch

Absent: None

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Party</b>
Resolution to authorize the filling of a vacant MEO position.	Commissioner is seeking permission to fill a vacant MEO position due to a recent resignation in the Highway Division of the DPW.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with C&S Engineers.	This resolution is authorizing the execution of an agreement with C&S Engineers to provide Construction Inspection and Construction Support for the Rt. 237 Bridge Replacement Project.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for cell phone stipend.	This resolution is authorizing a cell phone stipend of \$50 per month for the Assistant County Engineer.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution to amend previous resolution for Elderlee.	This resolution amends a previous resolution for an agreement with Elderlee to replace the existing approach bridge railing system of the Monroe Orleans County Line Road Bridge located at the intersection of NYS Rt. 104. The price increased due to additional scope of services added.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution authorizing repair work to Truck 19.	This resolution authorizes repair work for Truck 19 to be completed by Lee Shuknect & Sons for a cost not to exceed \$10,000.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution authorizing the purchase of two (2) new Chevy 2500 pickup trucks.	This resolution authorizes the purchase of two (2) new Chevy 2500 pickup trucks through Enterprise Fleet Management for a not to exceed cost of \$130,000.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution authorizing the creation and filling of a part-time Auto Mechanic position.	This resolution authorizes the creating and filling of a part-time auto mechanic position in the Highway Division of the DPW.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Replacement of the Christmas Tree that was planted in the Courthouse Square.	The Albion Business Association planted a Christmas Tree in the Courthouse Square last year and it has died. They would like to replace it, and complete the work with volunteers. Due to the County's policy that requires certificate of insurance and worker's compensation coverage, this will be difficult to be achieved utilizing volunteers. Legislatures are concerned that a new tree planted in this location would die as well. Since it is a Christmas Tree, they would like to see it planted next to the Santa statue recently installed in Waterman Park owned and maintained by the Village of Albion along Main Street between the canal and Bank Street.	The Commissioner will follow up with the Business Association.	Commissioner of DPW

**Department of Public Works Committee  
Meeting Minutes**

**June 12, 2023  
Legislature Office**

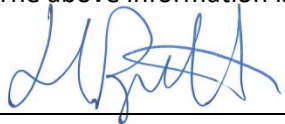
<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Party</b>
Vegetation management at County facilities.	Their currently is no vegetation management plan for County Facilities. We have several trees and bushes that need to be trimmed or removed at various facilities. The Commissioner is seeking permission to use his judgement to complete the necessary vegetation management at several facilities to help control overgrowth, improve safety, and provide for lower maintenance.	Committee Approved.	Commissioner of DPW
Resolution for agreement with Suit-Kote.	This resolution authorizes an agreement with Suit-Kote to cold-in-place recycle Yates Carlton Townline Road from Platten Road to Rt. 18, and Oak Orchard River Road from Rt. 279 to Rt. 18 for a cost not to exceed \$570,000.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Update on block building demolition at DPW.	The tenant that is storing various items in our block building located on the DPW property has not removed the items and the deadline of May 31, 2023 has passed.	CAO will contact the tenant and handle the situation.	CAO
County Fuel Farm.	Discussion was had about the direction the County wishes to take on the replacement of the existing fuel farm and whether or not to continue selling fuel to other municipal and not-for-profit agencies. Committee would like to run more scenarios to determine the most cost effective solution for the tax payers.	Commissioner will run various scenarios and report back to the committee.	Commissioner of DPW
Adjustment of hours for Admin staff covered by Management Compensation Plan.	It is the desire of two administrative staff members (Secretary II) of the DPW to have their hours adjusted to a 40 hour work week versus the current 35 hour work week. The workload is available to support this request.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution authorizing repair work to Truck 17.	This resolution authorizes repair work for Truck 17 to be completed by Milton CAT for a cost not to exceed \$8,000.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolutions for the purchase of new trailers.	These resolutions authorizes the purchase of two (2) landscape trailers and two (2) equipment hauling trailers. Money for these purchases will come from proceeds of recent auction.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with RAVI Engineers.	This resolution is authorizing the execution of an agreement with RAVI Engineers to provide Construction Inspection and Construction Support for the Taylor Hill Road Culvert Replacement Project.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with Keeler Construction.	This resolution is to award and authorize the execution of an agreement with Keeler Construction for the Lakeshore Road Bridge Replacement project.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW

**Department of Public Works Committee  
Meeting Minutes**

**June 12, 2023  
Legislature Office**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Party</b>
5-year road surface treatments utilizing CHIPS money.	The Commissioner received notification that the NYSDOT will not allow roads that have been treated with a 5-year life span surface treatment to be retreated for 10 years even though the treatment applied doesn't have a 10 year life span but is eligible for reimbursement under the program. The Commissioner is concerned that this will hinder the effective management of our road system and will essentially eliminate our ability to complete projects with this type of surface treatment utilizing CHIPS money and will push this cost to our local tax dollars essentially increasing our need for more local money to effectively maintain our roads.	Commissioner will continue to lobby our representatives in Albany for policy changes so all local municipalities can effectively maintain our roads utilizing CHIPS money which reduces the impact on local budgets.	Commissioner of DPW
Master disconnect switches for medium and heavy duty trucks.	On June 5, 2023 we received a letter from NYMIR outlining 2022's property losses at member highway and public works garages that exceeded \$12 million. Three DPW facilities experienced significant losses caused by electrical fires involving heavy trucks. NYMIR is encouraging every member local government that has these types of vehicles install master battery disconnect switches. NYMMIR risk management staff will seek written assurance of this device's inclusion. We currently have 17 trucks that fall under this criteria. Our initial investigation of the installation of the switch is about \$1,000 each.	DPW Mechanics are in the process of coordinating this effort with the various dealerships for the various vehicles. We will report back as soon as we have a more accurate plan and cost in place.	Commissioner of DPW

The above information is being submitted by:



John M. Papponetti, PE - Commissioner of Public Works

June 19, 2023

Date