

Committee: Comp. Svcs Admin & Finance

Date & Time: December 8th, 2022 - Rpt 12/1

Location: Legislature Office

Attendees: Lynne Johnson, Merle Draper, John Fitzak, Jack Welch

Agenda Item	Leader/Presenter	Discussion	Action
Routine Maintenance	E Moss	The Department completed 268 (283) work orders in the period 11/1/22 - 11/30/22, with 80 (78) current work orders open as of 12/1/22. Staff requested 337 (343) work orders in November. (###) = Previous Month.	See Attachment A for charted information versus past 11 months review.
BackBlaze	E Moss	Initiated Backblaze Immutable backups and testing for accuracy 11/29/22. Online and operational as of 12/6/22.	
Internet Bandwidth request	E Moss	Upgrading O.C. 1GB FIA circuit to a 2GB FIA circuit - cost increase is \$150.00 per month. I would like approval to implement this in 2023. Would require initial LEG Council resolution in Jan 2023.	
New Phone System	E Moss	We are currently investigating multiple VOIP vendors to determine best fit for Orleans County for implementation in 2023. Examining O365 for converging technologies.	
Multi Factor Authentication	E Moss	ELM finished Testing product. Not happy with the testing.. Does not perform well enough per standard MFA. Current/historical question/response requests mimic testing analysis.	

Respectfully submitted,



Department Head Signature

12/8/22

Date

Committee: EAP

Date & Time: December 8, 2022 11:00 AM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
November Minutes and Treasurer's Report	Katie	December Meeting Postponed until 12/14	
Thanksgiving Fundraiser	Katie	Raised \$394 for the Pearl and Neal families	
Holiday Luncheon & Basket Raffle	Katie	December 14, 2022 Luncheon, we will be requesting basket donations from departments due by 12/7	
Cookies with Santa	Katie	December 13th at 5:30 Santa will be set up outside the Chambers near the tree to meet with families	

Respectfully submitted,

Katie Harvey
Department Head Signature

12/8/22
Date

Committee: Personnel & Self Insurance

Date & Time: December 8, 2022 11:15 AM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Lynne M. Johnson, John C. Welch, Jr., Katie Harvey

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Tuesday January 31, 2022 at 10:30 a.m	Katie		
Resolution for 2023 Salaries	Katie	Resolutions for 2023 Salaries and Local Law for December Meeting	Resolution Needed
CaHill Contract Renewal	Katie	Annual Contract Renewal Fee is \$147 per license 95 licenses for County, Towns & Villages	Resolution Needed
Royal Employer Services Contract Renewal	Katie	Annual Contract Pricing to remain the same, Personnel pays all four quarters.	Resolution Needed
Personnel Assistant	Katie	Create Personnel Assistant Position, Abolish Personnel Clerk	Resolution Needed
Salary Review	Katie	Salary Review Process resulted in approval of a stipend effective 1/1/23 for current incumbent in the Confidential Secretary to the Sheriff position.	Resolution Needed

Respectfully submitted,



Department Head Signature

12/8/22

Date