

**Department of Public Works Committee
Meeting Minutes**

**February 6, 2024
Legislature Office**

Attendees: Lynne Johnson, Bill Eick, Ed Morgan, Jack Welch, Craig Lane, Wayne Krull

Absent: John Papponetti

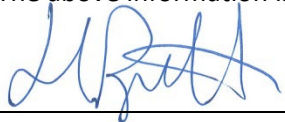
| Agenda Item | Discussion | Action | Responsible Party |
|--|---|--|--------------------------|
| Dump Truck Purchase. | This resolution authorizes the purchase of a 2025 Peterbilt 567 Dump Truck from Hunter Peterbilt. Funds for the purchase will be through CHIPS. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Road Widener Purchase. | This resolution awards the low bid and authorizes the purchase of a new 2024 Midland SPD8 Road Widener from Stephenson Equipment, Inc. A portion of the funds will be through CHIPS and the remaining amount will be covered by a SAM Grant. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Agreement with Ryan Plumbing. | This resolution approves a renewal agreement with Ryan Plumbing for the annual inspection of the fire sprinkler system at the Public Safety Building. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Award and Execute Agreement for County Line Road Bridge Project. | This resolution is to award and execute an agreement with the apparent low bidder for the replacement of the County Line Road Bridge. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Request to Fill a Vacant Custodian Position. | Due to a retirement, this resolution authorizes the filling of a vacant custodian position and any subsequent position that may become vacant due to an internal promotion. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Purchase of an Air Compressor. | The DPW is requesting permission to purchase a new air compressor for the mechanic shop due to the existing equipment at end of life. Funds for the purchase would come from proceeds from the recent equipment auction. (Resolution may be presented at a future meeting based on availability to coordinate funds with Treasurer and yearend financial closeout). | Committee Approved. Work with Treasurer to set up funding. | Commissioner of DPW |
| Purchase of a Wheel Balancer and Tire Mounting Machine. | The DPW is requesting permission to purchase a new wheel balancer and tire mounting machine for the mechanic shop due to the existing equipment at end of life. Funds for the purchase would come from proceeds from the recent equipment auction. (Resolution may be presented at a future meeting based on availability to coordinate funds with Treasurer and yearend financial closeout). | Committee Approved. Work with Treasurer to set up funding. | Commissioner of DPW |
| Diesel Mechanic Internship. | The Niagara/Orleans BOCES affords their students the opportunity to complete internships for certain programs of study. The DPW has been approached by a student to complete an internship as a diesel mechanic. The internship would run through the end of May 2024. It would be 4 days per week (M-Th), 4 hours per day. We have coordinated with Job Development and the Personnel Department the logistics. This resolution would transfer the money necessary to fund the internship. | Committee Approved. Resolution Submitted. | Commissioner of DPW |

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| Hours of Work for Custodial Worker. | It is the desire of the Deputy Commissioner (B&G Division) to have a custodial worker on the day shift. The exact hours to be determined with the employee. All existing employees wish to maintain their current schedule. Therefore, this will be established with the hiring of a new Custodial Worker. This will provide custodial services during normal business hours which we currently don't have. | Committee Approved. Hours to be established at time of hire. No resolution needed. | Commissioner of DPW |
| Agreement with Houseman Refrigeration, LLC. | This resolution approves an agreement with Houseman to fabricate and install temporary duct work for the emergency roof top heating system at the Public Safety Building. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Setting Up Money for Bridge Projects. | This resolution is to setup money from 2023 to 2024 for unfinished bridge projects. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Solar Farm Forms and Agreement. | This resolution is authorizing the execution of various forms and an agreement with GreenSpark to coordinate with National Grid, on the County's behalf, for the design and construction of a solar farm as part of the Energy Performance Contract with Wendel. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Repairs to Vehicle. | The transmission on a 2017 Chevy 2500 Silverado Pickup (Truck 4) needs replacement. Several options were investigated. The recommendation is to replace it with a new transmission with a warranty. This resolution authorizes Bidleman Chevrolet to complete the work. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Equipment Auction. | DPW requested permission to proceed with another equipment auction. | Committee Approved. | Commissioner of DPW |
| Request to Fill a Vacant Motor Equipment Operator Position. | Due to a recent resignation, this resolution authorizes the filling of a vacant motor equipment operator position and any subsequent position that may become vacant due to an internal promotion. | Committee Approved. Resolution Submitted. | Commissioner of DPW |
| Flags at Half Staff. | Asked permission to put flags back to full staff. | Approved. In future, no need to ask for permission – just do it. | Commissioner of DPW |
| Discussion on Capital Projects. | A generalized discussion took place about some of the various capital projects that are ongoing (i.e. DMV, old GCC, old bank, fuel farm, etc.). | N/A | N/A |

The above information is being submitted by:



John M. Papponetti, PE - Commissioner of Public Works

February 13, 2024

Date