

**Department of Public Works Committee  
Meeting Minutes**

**August 7, 2023  
Legislature Office**

Attendees: Craig Lane, Lynne Johnson, Bill Eick, Ed Morgan, Jack Welch

Absent: John Papponetti

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Party</b>
Resolution to apply and accept a SAM Grant.	This resolution is to apply and accept a SAM Grant from Assemblyman Hawley's office. This grant would be used to offset the cost of a new road widener to replace end of life widener.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Letter of Intent to purchase a Peterbilt 10-Wheeler.	DPW is seeking permission to submit a letter of intent to purchase a Peterbilt 10-Wheeler utilizing 2024 CHIPS money. Due to long lead times with production, placing the order for the truck in 2023 may yield us a late 2024 or early 2025 delivery.	Committee Approved. Commissioner to send letter of intent template to CAO for signature.	Commissioner of DPW
Resolution for amending agreement with Wendel Companies.	This resolution amends Resolution 262-523 to read Amendment No.1 to the Energy Performance Contract with Wendel Companies.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for Amendment No.2 to Energy Performance Contract.	This resolution amends the Energy Performance contract to include Energy Management System upgrades to Veterans Office, Central Hall, Emergency Management and Animal Control as well as HVAC upgrades to the DPW.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with Trane.	This resolution is for an agreement with Trane to complete repairs to the PSB roof top HVAC unit #7.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Courthouse Window Tint.	The Buffalo District Court is seeking permission to have window tint applied in the 2 <sup>nd</sup> floor courtroom. The cost is 100% reimbursable. Estimated cost is \$6k-\$12k. Buffalo District Court is still in talks with the Judge prior to moving forward.	No action at this time.	None
Resolution for agreement with Midland Asphalt.	This resolution is for mixing shoulder material for Oak Orchard River Road and Yates Carlton Town Line Road. This cost is reimbursable through CHIPS.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with Killian Construction.	This resolution is for an agreement to provide asphalt milling services for the Yates Carlton Town Line Road paving project. Cost to be reimbursable through CHIPS.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with Killian Construction.	This resolution is for an agreement to provide asphalt milling services for the Mental Health Parking Lot paving project.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with Keeler Construction.	This resolution is for an agreement to provide a paver, operator and screedman for paving of the Mental Health Parking Lot.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW

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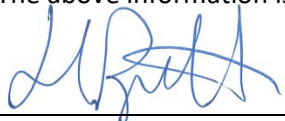
<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Party</b>
Resolution to modify agreement with Keeler Construction.	This resolution modifies Resolution 358-723 to increase the not-to-exceed fee for paving Oak Orchard River Road and Yates Carlton Town Line Road from \$35k to \$60k. This is due to a change to the projected timeframe to complete the original scope of work and additional tie-in intersection paving. It also takes into account overtime fees that were not initially taken into consideration in the original fee.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with Zebra Painting.	This resolution is for an agreement with Zebra Painting to stripe County roads and Mental Health & COB parking lots.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Auction	The DPW is proposing a second equipment auction for FY2023. A list of equipment and miscellaneous items is being assembled. The DPW would like to offer the Towns first right of refusal to purchase the Link-Belt excavator. The value of the excavator is estimated to be \$35k.	Committee approved offering the Towns first right of refusal for \$35k.	Commissioner of DPW
Resolution for replacing the existing Bucket Truck.	This resolution is to purchase a new tree cutting manlift machine to replace the existing Bucket Truck. The existing Bucket Truck was out of service for extensive boom repairs for 6 months. Two months back from repairs, the boom failed again. The Commissioner is seeking emergency authorization to purchase the new lift as tree cutting services are a vital service the DPW provides in standard routine maintenance as well as during emergency situations. The new machine is eligible for reimbursement through CHIPS.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for a Budget Adjustment.	This resolution is to BARF money for the purchase of a new refrigerator for the Mental Health Building.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Brown Street Culvert – Town of Albion.	The Town of Albion owns and maintains the culvert located on Brown Street in the Village of Albion between Moore Street and Caroline Street. It has been brought to the Commissioner’s attention that when this culvert was replaced in 1999, the span length of the structure exceeded 20-ft. This technically classifies the structure as a bridge. The Town never submitted to have this structure assigned a Bridge Identification Number (BIN) which would have put it on the biannual bridge inspection program. The County currently owns and maintains all non-NYS DOT bridges in the County except for the historic Erie Canal truss bridge on Glen Street in the Village of Medina. It is the desire of the Commissioner of DPW to have the Town of Albion transfer ownership of this structure to the County where the County is better suited to manage and maintain this structure. This was recently done with a bridge on East Kent Road in the Town of Carlton.	The Committee would like to have further discussions with the Commissioner when he returns from vacation.	Commissioner of DPW

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<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Responsible Party</b>
Resolution to modify equipment purchase vendors.	This resolution modifies Resolution 265-523 for the purchase of equipment to reflect two vendors (Bentley Bros and Ariens Company).	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for the supplemental agreement with NYSDOT for the Lakeshore Road Bridge Project.	This resolution approves a supplemental agreement with NYSDOT for construction funds for the Lakeshore Road Bridge project.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with LaBella.	This resolution is for an agreement with LaBella for engineering services for the Preventive Bridge Maintenance No. 1 project which involves completing preventive maintenance and repairs to 7 bridges.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with LaBella.	This resolution is for an agreement with LaBella for engineering services for the Preventive Bridge Maintenance No. 2 project which involves completing preventive maintenance and repairs to 9 bridges.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
Resolution for agreement with LaBella.	This resolution is for a supplemental agreement with LaBella to provide construction phase services for the Lakeshore Road Bridge Replacement Project.	Committee Approved. Resolution submitted to Clerk of Legislature.	Commissioner of DPW
South Holley Road Culvert.	The Commissioner is seeking permission to utilize the remaining culvert bond money to fund the engineering of a replacement culvert structure for the South Holley Road culvert just north of Hinds Road. This is part of a potential larger South Holley Road rehabilitation project that runs from the County line and NYS Rt. 31A.	Committee Approved. Commissioner to obtain an agreement for services with a qualified engineering firm and present it at the September Committee Meeting.	Commissioner of DPW
Update on block building demolition at DPW.	To-date nothing has been done in regards to removing items from the building that belong to the previous tenant. Several attempts have been made by Deputy Commissioner Lane to offer assistance. The tenant indicated that he has been moving stuff on the weekends, but there is no sign of any action.	No further discussion was had to further this along.	Someone other than DPW staff.

The above information is being submitted by:



John M. Papponetti, PE - Commissioner of Public Works

August 15, 2023

Date