

Committee: ITS Admin & Finance

Date & Time: August 9th, 2023

Location: Legislature Office

Attendees: Lynne Johnson, Merle Draper, John Fitzak, Jack Welch

Agenda Item	Leader/Presenter	Discussion	Action
Routine Maintenance		The Department completed 232 (315) work orders in the period 7/1/23 - 7/31/23, with 124 (123) current work orders open as of 7/31/23. Staff requested 193 (371) work orders in July (###) = Previous Month. Used new method to gather data.	See Attachment A for charted information versus past 11 months review.
Capital Projects Plan		Planned infrastructure needs to be Cap Projects. Cameras, switches.	Adjusted Capital Projects list and submitted 2024 for signatures
Status of Projects		See additional page for Project List.	Went over current project list
Multi Factor Authentication		Demo at MAD meeting 8/11.	Gave lead into the MAD meeting demonstration.

Respectfully submitted,

Edwin L. Moss

Department Head Signature

8/10/2023

Date

Meeting: County Clerk Committee Meeting

Date & Time: Wednesday, August 9, 2023 @ 9:00 p.m.

Location: Legislative Chambers

Attendees:

Nadine, Tracy, Legislators Draper and Fitzak; Chairman Johnson, Legislator Eick, CAO Welch - Pam on Vacation

Agenda Item	Leader/Presenter	Discussion	Action
Monthly Reports	Nadine and Tracy	Review of Recording Office and DMV Monthly Reports	Information Only
DMV	Nadine	New employee began July 3, 2023 and quit on July 13th. New employee started July 24th. One vacancy exists and we have been interviewing candidates. P/T clerk has been asked to assist.	Information Only
Equipment	Nadine and Tracy	Need to start purchasing equipment to use with new vendor - Pricing to be reviewed.	BARF resolution on August Meeting to begin purchasing equipment.
Important Dates: Tyler Technologies Vendor Conversion		Go Live Date of December 4, 2023 No Recording/Filing - December 1, 2023	

Respectfully submitted,

Nadine P. Hanlon

8/9/2023

Date

Committee: Personnel & Self Insurance


Date & Time: August 9, 2023 10:30 A.M.

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Thursday November 16th at 10:30AM	Katie		
NYSASIC Conference	Katie	October 4-6th in Corning	
Salary Review	Katie	Resolution for Salary Review Upgrades this month	Resolution Needed
Deputy Sheriff/Police Candidates	Katie	22 Candidates have applied to take the exam on September 9th. Agility Exam is Saturday August 19th	

Respectfully submitted,


Department Head Signature

8/9/23
Date

Committee: EAP

Date & Time: August 9, 2023 10:30AM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Minutes and Treasurer's Report from July	Katie		
Holiday Luncheon Date	Katie	Wednesday December 13, 2023	
Trunk or Treat	Katie	Thursday October 19, 2023	
Cookies with Santa	Katie	Tuesday December 12, 2023	

Respectfully submitted,


Department Head Signature

8/9/23
Date

Committee: Real Property

Date & Time: August 9, 2023 10:15 am

Location: Legislature Office

Attendees: Dawn Allen, Jack Welch, Lynne Johnson, Merle Draper and John Fitzak

Agenda Item	Leader/Presenter	Discussion	Action
Tax Bill Print Agreement	Dawn Allen	1 Year extension of printing agreement through 8/31/2024.	<i>Resolution Submitted</i>

Respectfully submitted,



Department Head Signature

8/9/23

Date