

Committee: _____

Date & Time: _____

Location: Legislature Office

Attendees: _____

Agenda Item	Leader/Presenter	Discussion	Action

Respectfully submitted,

Edwin L. Moss

Department Head Signature

Date

Meeting: County Clerk Committee Meeting
Date & Time: Wednesday, April 12, 2023 @ 9:45 p.m.
Location: Legislative Chambers

Attendees:

Nadine, Pam, Tracy, Legislators Draper and Fitzak; Chairman Johnson, CAO Welch

Agenda Item	Leader/Presenter	Discussion	Action
Monthly Reports	Nadine, Pam,	Review of Recording Office and DMV Monthly Reports Mortgage Tax was reviewed.	Information Only
E-Recording	Nadine, Pam	Memorandum of Understanding to be executed with Simplifile to begin process of incorporating with Vendor Change - no Fee We will have CSC and Simplifile as E-Recording agencies to work with.	Resolution - April Mtg
Avenu Discontinuance	Nadine	Still Working with Avenu for Data Pulls. Pistol Permit Office data was not collected like recording/civil office. They are trying to get our data pulled for this. Extremely frustrating step in the vendor change.	Information Only
DMV Future transactions	Nadine	Reports provided for Orleans County 2023 through 2030 regarding License Expirations, Non-Drivers ID expirations, Permit Expirations. Large increase in 2025-2028.	Information Only
Pistol Permits	Nadine	Reviewed the status of 146 records.	Information Only
Important Dates: Tyler Technologies Vendor Conversion		Go Live Date of December 4, 2023 No Recording/Filing - December 1, 2023	

Respectfully submitted,

Nadine P. Hanlon

4/12/2023

Date

Committee: EAP


Date & Time: April 12, 2023 10:15 AM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Minutes and Treasurer's Report from April	Katie		
Summer Picnic and Holiday Luncheon Dates	Katie	Picnic- Tuesday June 20, 2023 Luncheon- Wednesday December 13, 2023	
RFP for Mobile Vending	Katie	Wild Flour to have Pre-Order Arrangement. Frequency TBD	
Employee Training Opportunity	Katie	CPR Training will be offered through Public Health- Waiting for Confirmation of Training Dates. 10 Employee capacity at each session and training will be instructional and hands on.	Confirm Dates with Public Health
Easter Egg Hunt	Katie	Friday 4/7 we hid 1,000 Candy Filled Eggs with 18 Golden Prize Eggs throughout the County	

Respectfully submitted,



Department Head Signature

4/12/23

Date

Committee: Personnel & Self Insurance

Date & Time: April 12, 2023 10:30 AM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Tuesday April 25th at 10:30 AM	Katie		
NYSASIC Conference	Katie	May 3-5th in Oswego	
NYSAPCSO Conference	Katie	May 7-10th in Saratoga Springs, I will be away for the May committee meeting.	
Firefighter Agility Exam	Katie	May 13th at EMO, Still Awaiting Written Exam Scores	
Correction Officer T&E Exam	Katie	Accepting applications from 4/12-5/12, Online Submission will be 6/1-6/30	Publishing Announcement on 4/12/23
Job Fair		We will be participating in the Job Fair being held at the YMCA on April 20th.	

Respectfully submitted,



Department Head Signature

4/12/23

Date

Committee: Real Property

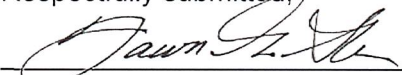
Date & Time: April 13, 2023 10:00 am

Location: Legislature Office

Attendees: Dawn Allen, Lynne Johnson, Merle Draper, John Fitzak

Agenda Item	Leader/Presenter	Discussion	Action
Reassessment 2023	Dawn Allen	Update on status of projects in the towns.	N/A

Respectfully submitted,



Department Head Signature

4/13/23

Date

Meeting: Finance Committee

Date & Time: 4/12/23; 11:00 am.

Location: Legislature

Attendees: Kim DeFrank, Lynne Johnson, Skip Draper, John Fitzak, Jack Welch, Kathy Bogan

Agenda Item	Leader/Presenter	Discussion	Action
Albion School	Kim DeFrank	Treasurer needs to set up money in her budget for collection of school taxes. This agreement was passed after budget season.	Resolution Needed
Lyndonville and Medina Schools	Kim DeFrank	Treasurer needs new agreements and has proposed for three years.	Resolutions Needed
Hire part time	Kim DeFrank	Treasurer had discussed previously about hiring a new part time account clerk if we had obtained Albion School for tax collection season. Treasurer need resolution to hire.	Resolution Needed
Abstractor	Kim DeFrank	Treasurer would like to continue services with Corning Abstract and is recommending a three year agreement.	Resolution Needed
Oak Orchard Watershed	Kim DeFrank	Our watershed board would like to tap their reserve for ditching services that will overspend their budget. Money was set up in a reserve for them to use.	Resolution Needed

Respectfully submitted,

Kimberly DeFrank by email

4/12/2023

Date