

Committee: Comp. Svcs Admin & Finance

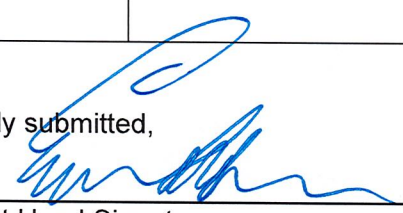
Date & Time: April 14th, 2022 - Rpt 4/1

Location: Legislature Office

Attendees: Lynne Johnson, Merle Draper, John Fitzak, Jack Welch

| Agenda Item   | Leader/Presenter | Discussion  | Action   |
|---|------------------|---|--|
| Routine Maintenance   | E Moss           | The Department completed 416 (274) work orders in the period 3/1/22 - 3/31/22, with 53 (52) current work orders open as of 4/1/22. Staff requested 469 (309) work orders in March. (###) = Previous Month.            | See Attachment A for charted information versus past 11 months review. |
| Resolution Issue  | E Moss           | AlertUs Panic Button Solution - resolved 1/5/22 Res. # 18-122 - understanding that no single solution is right for the entire County populace, the resolved solution has been ordered Patrick researching alternates. | Discussion upon request  |
| On call issues<br>CAD Problem                                     | E Moss           | On-call fixed. New internal extension or an external direct dial number. CAD on Oracle caused crash - Need SQL. Sheriff has Quote from Ellias.  | Discussion upon request.   |
| Grant Possibility   | E Moss           | Patrick researching Grant opportunities for Cyber Security enhancements to our portfolio. Computer Services would like a Conference Session to explain the Grant Opportunity as a resolution.                         | Discussion upon request.   |
| Resolution Resolved<br>Resolution upcoming                        | E Moss           | eBizDocs & GIS/DPW Servers arrived and being configured<br><br>New hire for current Account Clerk authorization.  | Discussion upon request.   |
| Resolution upcoming<br>Resolution upcoming<br>Resolution upcoming | E Moss           | Digium/Sangoma Maintenance Contract<br>Jail/NVR Amendment for pricing<br>Marine Park/Lighthouse Appliance Purchase for connection appliances.   | Discussion upon request.   |
| Capital Updates   | E. Moss          | Gateway-resolved-installed; eBizDocs & GIS/DPW Svrs-resolved-in config; Jail NVR Svr-resolved-AmendmentNeeded-Ordering; MH Fire Suppress-resolved-Ordering.   | Discussion upon request.   |

Respectfully submitted,

  
\_\_\_\_\_  
Department Head Signature

4/14/22  
\_\_\_\_\_  
Date

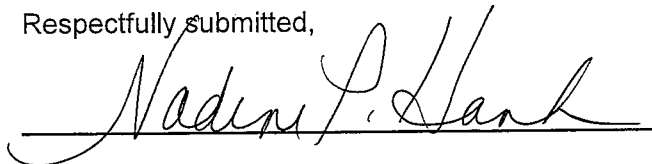
**Meeting:** Orleans County Clerk Committee Meeting  
**Date & Time:** Thursday, April 14, 2022 @ 10:00 a.m.  
**Location:** Orleans County Legislature

**Attendees:**

Nadine, Pam, Legislators Draper, Fitzak, Chairman Johnson, CAO Welch.

| Agenda Item                   | Leader/Presenter | Discussion  | Action  |
|-------------------------------|------------------|---|---|
| Monthly Reports               | Nadine/Pam/Tracy | Review of Recording Office and DMV monthly reports  | Information only  |
| Office Renovations            | Nadine           | Layout has been finalized and quote provided. John Papponetti was to discuss during DPW Committee Meeting.                                | Working with DPW with final contract/agreement and resolution for April 27th Agenda |
| Personnel                     | Nadine           | Termination - Index Clerk - 1410.17<br>Resignation - DMV MVE - 1410.06<br>Request to fill both positions.                                 | Resolution for April 27th Agenda to request to fill.                                |
| Annual Report                 | Nadine/Pam/Tracy | 2021 Annual Report of the County Clerk's Office<br>1st Annual Report submitted to the Legislature by the Orleans County Clerk/DMV Office. | Information Only  |
| Conference                    | Nadine           | Will be attending Summer Conference in Saratoga -<br>Sunday May 22nd - Wednesday, May 25th.<br>Celebrating Associations 100th Anniversary | Information Only  |
| County Clerk<br>Out of Office | Nadine           | Due to health reasons - I will be out of the office<br>beginning June 8th - for approximately 4 weeks.                                    | Information Only  |

Respectfully submitted,



4/14/2022  
Date

Page 1 of 2.

Committee: EAP

Date & Time: April 14, 2022 11:00 AM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

| Agenda Item                                 | Leader/Presenter | Discussion  | Action                      |
|---|------------------|---|-----------------------------|
| April Meeting                               | Katie            | The April meeting was canceled, we will meet again on May 4th |                             |
| Summer Picnic and<br>Holiday Luncheon Dates | Katie            | Picnic- June 14, 2022<br>Luncheon- December 14, 2022          |                             |
| Working Advantage                           | Katie            |   | Provide Employees with Code |
| Monthly Contests                            | Katie            | April- Easter Egg Hunt  |                             |
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Respectfully submitted,

  
Department Head Signature

April 14, 2022  
Date

Committee: Personnel & Self Insurance

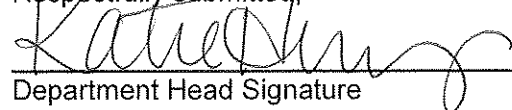
Date & Time: April 14, 2022 11:15 AM

Location: Legislature Office

Attendees: Merle Draper, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

| Agenda Item   | Leader/Presenter | Discussion  | Action                             |
|---|------------------|---|------------------------------------|
| Quarterly OCSIP meeting is Tuesday April 26th at 10:30 AM | Katie            |   |                                    |
| NYSASIC Spring Conference                                 | Katie            | May 4-6th in Oswego   |                                    |
| Actuarial Report  | Katie            | Received draft report, final report expected early next week        | Provide Final Report when Received |
| Unemployment  | Katie            | 1st Quarter 2022 Bill   |                                    |
| American Rescue Plan Spreadsheet                          | Katie            | Attached is a spreadsheet outlining eligible wage costs for January | Resolution                         |
|   |                  |   |                                    |
|   |                  |   |                                    |

Respectfully submitted,

  
Department Head Signature

April 14, 2022  
Date

Committee: Real Property

Date & Time: April 14, 2022 10:30 am

Location: Legislature Office

Attendees: Dawn Allen

| Agenda Item                            | Leader/Presenter | Discussion  | Action |
|--|------------------|---|--------|
| Volunteer Fire and Ambulance exemption | Dawn Allen       | Still working on getting information to determine the impact of changing the legislation. | N/A    |
| Reassessment 2022                      | Dawn Allen       | Update on status of projects in the towns.  | N/A    |
| Auction Parcels                        | Dawn Allen       | Reviewed parcels in tentative listing provided by the Treasurer.                          | N/A    |
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Respectfully submitted,

  
\_\_\_\_\_  
Department Head Signature

4/14/22  
\_\_\_\_\_  
Date

**Meeting:** Finance Committee

**Date & Time:** 4/14/2022; 11:45 am.

**Location:** Legislature

**Attendees:** Kim DeFrank, Lynne Johnson, Skip Draper, Jack Welch, and Kathy Bogan

| Agenda Item                  | Leader/Presenter | Discussion  | Action            |
|------------------------------|------------------|---|-------------------|
| Loan to Capital Project REDI | Kim DeFrank      | The BAN will be due in June. The grant is not expected to arrive until late Fall. Treasurer would like to loan money to the CP REDI Project to pay the BAN. The funds will be paid back when the grant money arrives. | Resolution needed |
|                              |                  |   |                   |
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|                              |                  |   |                   |

Respectfully submitted,

Kimberly DeFrank by email

4/14/2022

Date