

Meeting: County Clerk Committee Meeting

Date & Time: Monday May 13, 2024 @ 2:15 p.m.

Location: Legislative Chambers

Attendees:

Nadine, Pam, Tracy, Legislator Fitzak; Legislator Draper, Chairman Johnson, CAO Welch,

Agenda Item	Leader/Presenter	Discussion	Action
Monthly Reports	Nadine, Tracy, Pam	Recording Office, and DMV. Pistol Permit Monthly report will follow.	Information Only
DMV Facelift	Nadine, Pam	B&G has done great with painting. New 12 pocket wall rack for forms hung and back counter removed for painting. Carpet has been pulled and flooring will start going in soon.	Information Only
DMV Camera	Nadine, Pam	Quote from Zones - NYS DMV Contractor de-install/re-install DMV Camera - \$2,619.50	Approval of quote needed.
New York State County Clerk Conference	Nadine	Sunday, May 19th through Wednesday, May 22, 2024	

Respectfully submitted,

Nadine P. Hanlon

5/13/2024

Date

Committee: EAP

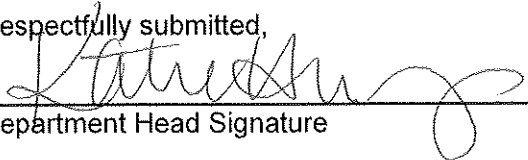
Date & Time: May 13, 2024 1:45 PM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Minutes, Treasurer's Report from May	Katie		
Summer Picnic and Holiday Luncheon Dates	Katie	Picnic- Wednesday June 19, 2024 Luncheon- Wednesday December 11, 2024	
Upcoming Raffles	Katie	Fathers Day- Gas Grill	

Respectfully submitted,


Department Head Signature

5/13/24
Date

Committee: Personnel & Self Insurance

Date & Time: May 13 2024 1:45 PM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Thursday September 5th at 10:30 AM	Katie		
Actuarial Report	Katie	Received the final actuarial report for the Self Insurance Plan	E-mailed to Legislators
RFP for TPA	Katie	Received four responses to the RFP for Third Party Administration Services that was issued on 3/21/2024	Resolution
Management Compensation Plan	Katie	Proposed Updates to the Management Compensation Plan	Resolution
Indeed	Katie	Subscription Services	
NYSAPCSO Conference	Katie	June 9-12 Saratoga Springs, I will be away for the June Committee Meeting	

Respectfully submitted,


Department Head Signature

5/13/24
Date

Meeting: ITS Admin & Finance

Date & Time: May 13, 2024

Location: Legislature

Attendees: Lynne Johnson, Merle Draper, John Fitzak, Jack Welch, Patrick McGurn

Agenda Item	Leader/Presenter	Discussion	Action
Daily Operations	Patrick McGurn	Ticketing Trends	Present ticket data report
Status of ITS Projects	Patrick McGurn	Status of current ITS Projects	Present ITS Projects report
Resolution	Patrick McGurn	Set up funds held over from 2023 in Building Reserve	Needs Resolution, BARF
DHSES Cybersecurity test	Patrick McGurn	Discuss scope of project	Signatures needed

Respectfully submitted,



5/13/2024

Date

Meeting: Finance Committee

Date & Time: 5/13/2024; 1:00 pm

Location: Legislature

Attendees: Kim DeFrank, Lynne Johnson, Skip Draper, John Fitzak, Bill Eick, Jack Welch, Kathy Bogan

Agenda Item	Leader/Presenter	Discussion	Action
Amend Resolution	Kim DeFrank	Resolution 393-1113 is need of updating. It is regarding our Sale of County Owned property. Due to a Real property tax law change and addition, we will need to amend this older resolution. Treasurer and County Attorney will work together to change this.	Resolution to be amended for May or June agenda
Amend Resolution	Kim DeFrank	Resolution 159-324 will need to be amended. After closing the 2023 year end, Treasurer found that the setup in this resolution is not entirely accurate. The accounts will need to be changed NOT dollar amount.	Resolution to be amended
Year End 2023	Kim DeFrank	Treasurer informed committee that 2023 books were closed and the AFR was filed timely on 4/30/24. Fund balance decreased by approx. \$3.2M. We had budgeted to use approx. \$5.9M	N/A

Respectfully submitted,

Kimberly DeFrank by email

5/14/2024

Date