

Meeting: County Clerk Committee Meeting

Date & Time: Monday, March 11, 2024 @ 2:15 p.m.

Location: Legislative Chambers

Attendees:

Nadine, Legislator Fitzak; Legislator Draper, Chairman Johnson, CAO Welch, Legislator Eick

Agenda Item	Leader/Presenter	Discussion	Action
Monthly Reports	Nadine, Tracy, Pam	Recording Office, DMV and Pistol Permit Monthly reports	Information Only
Donate Life Month April	Nadine and Pam	Request Proclamation to Designate April as Donate Life Month. Amber at DMV will take lead in promotion. Can we hang Flag for the Month of April?	Proclamation to Lisa
DMV Renovation	Nadine and Pam	Plan to move forward with Resolution at March Legislature Meeting. Have been working with B&G on planning this project.	DPW to provide resolution
2023 County Clerk Annual Report	Nadine, Pam, and Tracy	Submission of our 2023 County Clerk Annual Report	Information Only

Respectfully submitted,

Nadine P. Hanlon

3/11/2024

Date

Committee: EAP

Date & Time: March 11, 2024 1:45 PM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne M. Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Minutes, Treasurer's Report from March	Katie		
Summer Picnic and Holiday Luncheon Dates	Katie	Picnic- Tuesday June 18, 2024 Luncheon- Wednesday December 11, 2024	
RFP for Mobile Vending	Katie	The RFP was issued this month in hopes of getting on Food Truck schedules for the summer. Again we included the option to cater our summer picnic.	
Spring Happenings	Katie	St Patrick's Day Luck on 3/15 Employee Easter Egg Hunt 3/29	

Respectfully submitted,


Department Head Signature

3/11/24
Date

Committee: Personnel & Self Insurance


Date & Time: March 11, 2024 1:45 PM

Location: Legislature Office

Attendees: Merle Draper, John Fitzak, Katie Harvey, Lynne Johnson, John C. Welch, Jr.

Agenda Item	Leader/Presenter	Discussion	Action
Quarterly OCSIP meeting is Tuesday May 9th at 10:30 AM	Katie		
OCSIP: Excess Insurance Audit	Katie	We have received W-2 reports from municipalities and now are conducting the annual excess insurance payroll audit.	
New York State Civil Service Annual Report	Katie	The Annual report was submitted to the State on February 27th	
Salary Review	Katie	We have received eight requests from nine departments	Set committee and set up Salary Review Meeting

Respectfully submitted,


Department Head Signature

3/11/24
Date

Meeting: ITS Admin & Finance
Date & Time: March 11, 2024
Location: Legislature

Attendees: Lynne Johnson, Merle Draper, John Fitzak, Jack Welch, Ed Moss, Patrick McGurn

Agenda Item	Leader/Presenter	Discussion	Action
Daily Operations	Patrick McGurn	Ticketing Trends	Present ticket data report
Status of ITS Projects	Patrick McGurn	Status of current ITS Projects	Present ITS Projects report
OCITS Team Vision	Patrick McGurn	Team vision statement	Discuss team vision

Respectfully submitted,



03/11/2024

Date

Meeting: Finance Committee
Date & Time: 3/11/2024; 1:00 pm
Location: Legislature

Attendees: Kim DeFrank, Lynne Johnson, Skip Draper, John Fitzak, Bill Eick, Jack Welch, Kathy Bogan

Agenda Item	Leader/Presenter	Discussion	Action
County Tax Auction	Kim DeFrank	Treasurer requesting 5 year agreement with Absolute Auctions & Realty. Tentative auction date for 2024 is July 30, 2024 at the Elks Lodge in Albion.	Resolutions Needed
Albion School	Kim DeFrank	Treasurer is requesting agreement with Albion School to collect 24/25 and 25/26 School taxes.	Resolution Needed
Community Colleges	Kim DeFrank	Treasurer supports advocating to have NYS increase funding to pay their fair share of community college costs.	Resolution Needed
Policies	Kim DeFrank	Treasurer is working on updating some fiscal policies of the County.	N/A

Respectfully submitted,

Kimberly DeFrank by email

3/22/2024

Date