



Charter Township of Orion

2323 Joslyn Rd., Lake Orion MI 48360
www.oriontownship.org

Clerk's Office
Phone: (248) 391-0304, ext. 1

Application for Peddlers/Solicitors License Ordinance 95, Peddlers & Solicitors Regulation

- Type of license desired (check one): Peddler Solicitor
- Applicants full name (first, middle, last) _____
List alias names (maiden, adoption, etc.): _____
Driver's License Number: _____
Email Address: _____
- Current Address/Phone: _____

Business Name/Address/Phone: _____

Birth date _____ Weight _____ Height _____ Eye color _____ Hair Color _____
City/State of birth: _____
- Type of goods/services offered: _____
Method of travel: _____
Vehicle(s) used for business operations: _____
Plate number: _____ Vehicle make, model, color: _____
How long do you plan on doing business in Orion? _____
Sales orders taken with promise of delivery: Yes: No:
Method of delivery of goods/services: _____
Describe method of doing business: _____

5. Employer name and address: _____

Other license or approvals needed (if required): _____

6. Place of storage of goods (if any): _____

Place of storage of vehicles (if any): _____

7. Personal references: list two personal references who will attest to applicants' good character and business reliability.

A. Name: _____ Phone: _____

Address: _____ Phone: _____

B. Name: _____ Phone: _____

Address: _____ Phone: _____

8. Have you ever been ticketed, arrested, or convicted of any crime, misdemeanor, or local ordinance violation? Yes: No:

If yes, please explain:

9. Name of insurer and amount of personal liability and property damage insurance carried for each vehicle used in business operation:

A non-refundable fee of \$35.00 per solicitor/peddler must be paid to Orion Township, 2323 Joslyn Road, Lake Orion, MI, 48360, valid for up to 90 days. The person conducting business as a peddler or solicitor within the Township is subject to all provisions of Ordinance No. 95. In addition to possible suspension and/or revocation of license, a person who violates the provisions of Ordinance 95 is subject to municipal civil infraction penalties as set forth in the Ordinance.

I, the applicant, swear that all statements in this application are true to the best of my knowledge and I understand the provisions of the applicable Ordinance and will endeavor to adhere to these provisions. Any omissions or false statements will disqualify the applicant.

I understand this license can be revoked by the Township Board for violation of any Township Ordinance or undesirable business practices. Granting this license does not release any obligations to obtain other licenses required by any other law or governing body.

I understand that no peddler or solicitor shall call on any residents in the Charter Township of Orion before 11:00 a.m. not after half-hour before sunset nor on Sundays, nor on legal holidays, except upon the specific request of the resident.

I understand that no sales shall be conducted within any Orion Township Park or upon property owned or controlled by Orion Township.

By signing this, you agree to a complete background check to be conducted by Oakland County Sheriff's Office.

I understand and voluntarily authorize the Township to distribute as requested and/or publish on the Township website my company name, legal name, and picture to allow the public to identify Township approved peddlers/solicitors under Ordinance 95.

Signature of Witness:

Signature of Applicant:

Date: _____

Please submit your completed application and the documents listed below to Orion Township Clerks Office located at 2323, Joslyn Road, Lake Orion, MI 48360

1. Copy of receipt for license fee
2. Copy of driver's license
3. OCSD background check report
4. Proof of insurance for each vehicle
5. Two 2" x 2" color photos of applicant
6. If a business operation involves food products, you must also submit a copy of the Health Department inspections.

Application revised 12/4/2023

Attachments (Office Use Only)

- Copy of receipt for license fee
- Copy of driver's license
- OCSD background check report
- Proof of insurance for each vehicle
- Two 2" x 2" color photos of applicant
- OCSD Sherriff Department Substation comments included.
- If a business operation involves food products, we must also have a copy of the Health Department inspections.

OAKLAND COUNTY SHERIFF DEPARTMENT

CRIMINAL HISTORY CHECK PROCEDURE DRIVING RECORD PROCEDURE FINGERPRINTING PROCEDURE

CRIMINAL HISTORY CHECKS AND FINGERPRINTING ARE NOT DONE AT THE LOCAL SUBSTATIONS. YOU MUST GO TO OUR MAIN RECORDS BUREAU FOR THIS SERVICE

IF YOU NEED A CRIMINAL BACKGROUND CHECK:

Criminal history checks are done on a local basis only (Oakland County Sheriff Dept. contact and/or jail lodgings). There is a \$5 charge for this service. You must take a picture ID with you, and it will be done while you wait, approximately 15-20 minutes. A warrant check is also done and if you do have outstanding warrants, you will not be issued a clear background check.

IF YOU NEED FINGERPRINTS:

For fingerprinting a full set will be done at a cost of \$5.00 per card (2 card minimum). Cash or money order only, no checks. The hours for fingerprinting are Monday 8a-7:30p and Tuesday through Friday 8a-4:30p.

IF YOU NEED A DRIVING RECORD:

If you need a state clearance you must write to:

State of Michigan
Central Records
7150 Harris Drive
Lansing, MI 48913

Enclose your full name (first, middle & last), sex, date of birth and a \$5.00 money order made payable to State of Michigan.

DRIVING DIRECTIONS FROM ORION SUBSTATION TO RECORDS:

**The Oakland County Sheriff Department Records Bureau is located at:
1201 N. Telegraph Road, between Dixie Hwy and Elizabeth Lake Road**

1. From the Orion Substation take Joslyn Road south to Walton Blvd., turn right.
2. Take Walton Blvd. to Silver Lake Road, turn left.
3. Take Silver Lake Road to Dixie Hwy., turn left.
4. Stay in right lane, turn right on Telegraph Road.
5. At first light proceed through light and make a right turn to come around to eastbound County Center Dr.
6. Follow County Center Drive to last building on left. This is the Jail Building. Records is on main floor.