Orion Township Hall Demolition
NOTICE TO BIDDERS AND REQUEST FOR PROPOSALS
BID PACK – Demolition, Sitework/Utilities & Paving

Project Description:
The subject development provides building demolition and site improvements on an existing 2.58-acre parcel at 2525 Joslyn Road for future community amenities and activities as described in the project documents.

This project includes complete building and foundation demolition, removal and adjustment of site utilities, earthwork/landscaping development, site paving and building disconnects.

Owner:
Orion Township
2323 Joslyn Road
Lake Orion, MI 48359

Construction Manager (CM):
Cunningham-Limp Company
28970 Cabot Drive Suite 100
Novi, Michigan 48377
Contact: Nick Devlin, Project Manager
Email: ndevlin@clc.build
(248) 318-7438

Architect:
Auger, Klein, Aller Architects INC.
303 E Third Street, Suite 100
Rochester, Michigan 48307
Contact: Scott Reynolds
248-814-9160
E-mail: S.Reynolds@AKA-Architects.net

Separate proposals will be received for the following Bid Categories:

<table>
<thead>
<tr>
<th>Earthwork, Site Removals &amp; Utilities</th>
<th>Abatement, Building Demo &amp; Removals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landscaping</td>
<td>Paving &amp; Site Concrete</td>
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*All proposals shall include all associated work and is not limited to each individual division.
The CM is the Owner’s designated field representative and shall have the authority to provide direction regarding coordination and sequencing of all trades and subcontractor's work.

Under no circumstance shall the bidder contact the Owner for clarification of the Bidding Documents.

Bidding Procedures:

Access to project documents on the link below:
https://cunninghamlimp.sharefile.com/d-s247748a9cd9443fe9d492b7ccd041686

Submitted Proposals will be considered as final, and no alternate or revised Proposals will be accepted after the closing date for receiving bids. Owner and CM reserve the right to accept any bid based on qualifications or price, but not solely on lowest bid. Final vendor selection and award of bids is also contingent upon receiving approvals for the construction project and site plans from all local, state and authorizer as well as financing of the construction project.

Your Original Proposal marked “Orion Township Hall Demolition - BID PACK #1”, SPECIFYING CONTRACTOR NAME, ADDRESS, PHONE NUMBER, EMAIL AND BID CATEGORY will be accepted NO LATER THAN February 18, 2022, 4PM ATTN: Nick Devlin, Cunningham-Limp (ndevlin@clc.build). Oral or telephone bids are invalid and will not receive consideration. Bid proposals received after this time will not be accepted.

All proposal to be delivered to:

2323 Joslyn Road
Clerk’s Office
Lake Orion, Michigan 48360

Bidders shall not withdraw Bid Proposals for a period of sixty (60) days after the bid due date. Unit Prices shall be held for the duration of the contract.

Successful bidders may be required to provide Labor, Material and Performance Bonds for 100% each of contract award, issued by sureties listed by the Treasury Department, as listed in U.S. Dept. of Treasury Circular 570, and licensed to do business in Michigan.

All subcontractors executing contracts with Cunningham-Limp Development Company must and will comply with the equal opportunity laws and the Requirements of the State of Michigan.
Orion Township and the Construction Manager reserve the right to accept or reject any or all bids, either in whole or in part; to award contract to other than the low bidder; to waive any irregularities or informalities; and in general to make awards in any manner deemed to be in the best interests of the Construction Manager, and Owner.

All blank portions of the proposal forms must be filled in and all questions responded to. Each submitted proposal must include the legal name of the bidder(s) and will be signed by person(s) legally authorized to bind the bidder(s) to a contract. If bids are submitted by an agent, satisfactory evidence of agency authority is required. Include a proposal on your company’s letter head if a proposal, and the scope of work provided.

**Basis of Proposal**

Proposals shall be based on the methods and materials shown on the Drawings and described in the Specifications and Scope of Work. If the Bidder wishes to bid on alternate material or piece of equipment other than that specified, he shall submit a separate Proposal on the alternate materials or equipment apart form the Base Bid. Substitutions not specifically allowed by the various Specification Sections will not be accepted after signing of the Agreement by both parties.

All parties must quote the plans and specifications as the base bid. Failure to comply with these requirements may be cause to disqualify Proposal.

Prices must include material, delivery, equipment, supervision, labor, assembly, taxes, insurance, and fees and set in place for a complete Scope of Work. This project is not tax exempt. All applicable taxes, use, employment and other applicable taxes are to be included in your proposal.

Manufacturer’s specifications and product numbers are intended to establish a minimum standard of design, construction, and quality that will be accepted.

Subcontractors shall coordinate with other trades that affect the installation of the Work, and with the Construction Manager. Each bid shall include any hoisting, delivery, handling and/or storage requirements.

All contracts for construction will be direct contracts with the Construction Manager, Cunningham-Limp Development Company. Overall administration of the Project will be the responsibility of the Construction Manager. The Owner shall approve subcontract awards by June 1st, 2020 or upon financing and the authorizer’s approval of the construction project.
whichever is later, to separate contractors for separate bid divisions or combinations of bid divisions. A Bidder may submit a proposal on more than one Bid Division; however, a separate bid must be submitted for each Bid Division of a combined bid. All bids shall be submitted on a company letter head, and include the scope of work attached hereto, completely filled in, and executed. (Facsimile bids will not be accepted.

The Bidders shall read and review the Bidding Documents carefully and familiarize themselves thoroughly with all requirements.

Project Schedule:
The approximate completion schedule for bidding purposes is attached. All subcontractors must staff the project to maintain the scheduled completion date. Trades are anticipated to be scheduled on a phased basis in close coordination with other trades. Owner will not pay for any overtime to maintain the construction schedule. Unless delayed by force majeure events and noted in writing immediately and submitted to Construction Manager, should the subcontractor fail to adhere to the schedule, the subcontractor shall furnish such labor and/or services, or work sufficient overtime as may be necessary to make progress conform to schedule. Failure to adhere to schedule, or failure to take steps to regain schedule shall constitute default within the terms of the contract. Any premium time costs shall not be reimbursable unless previously approved in writing by CM / Owner. Owner / CM reserves the right to interfere as necessary to supplement the project with additional labor forces to insure the project schedule is maintained. The subcontractor will be advised in writing that a scheduling breach exists with adequate time to correct the schedule. If failure to correct the schedule remains a detriment to the Owner’s project goals, Owner / CM reserves the right to secure additional labor as necessary to comply with the project requirements. The direct costs associated with additional labor forces of the Owner / CM and Supervision time involved will be solely born by the Subcontractor.

Commencement date:
It is the intent to award the contract(s) by March 29, 2022 or upon authorizer’s approval of the construction project whichever is later. After the proposals are opened, evaluated and approved, a letter of award confirming its acceptance will be sent to the selected contractor(s).

Questions During Bidding:
If any person contemplating submitting a bid on the proposed Contract is in doubt as to the true meaning of any part of the Drawings or Specifications, they may submit a written request for an interpretation thereof. Any such Addendum will be mailed or delivered to each person
receiving a set of the Contract Documents and to such other prospective Bidders as have requested they be furnished with a copy of such Addendum. Any questions in regard to the RFP’s or contract documents must be sent to the Construction Manager.

**Under no circumstance shall the bidder contact the Owner for clarification of the Bidding Documents.**

**All questions must be directed in writing email thru the use of the attached Request for Information form to:**

**Construction Manager (CM):**
Cunningham-Limp Company  
28970 Cabot Drive Suite 100  
Novi, Michigan 48377  
Contact: Nick Devlin, Project Manager  
Email: ndevlin@clc.build  
(248) 318-7438

**Request for Information responses:**  
A complete list of RFI’s and responses will be posted on the site where bidding documents were obtained.

**A Pre-bid meeting will not** be conducted by the Construction Manager, the Owner, or the Architect.

**Requirements for Signing Bids**
Bids which are not signed by individuals making them shall have attached thereto a Power of Attorney evidencing authority to sign the bid in the name of the person for whom it was signed.

Bids which are signed for a partnership should be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there should be attached to the Bid a Power of Attorney evidencing authority to sign the bid, executed by the partners.

Bids which are signed for a corporation should have the correct corporate name thereof and the signature of the president or other authorized officer of the corporation manually written below the corporate name following the word "by", together with the stamp of the corporate seal. If such a bid is manually signed by an official other than the president of the corporation, a certified copy of the resolution of the Board of Directors evidencing the authority of such official to sign the bid should be attached to it. Such bid should also bear the attesting signature of the secretary of the corporation and the impression of the corporate seal.
**Form of Subcontract:**
Successful bidders will be required to sign the attached subcontract. Review and acceptance of this contract is required with the bid submittal. No modifications to this document will be accepted.

**CONTRACTOR:**

Please sign below to confirm you have read and understand the attached contract.

_________________________________________  Date: __________
(Signature)

_________________________________________  (Please sign, date and return with bid documents)
(Print Name)

**Bid Form**

Bids must be delivered to  **Orion Township Hall (Clerk’s Office)**
2323 Joslyn Road
Lake Orion, MI 48360

Bids must be delivered by:  **February 18, 2022, 4PM**

Bidder, if awarded a contract, agrees to commence work upon receipt of a written “Notice to Proceed/Letter of Intent” and to fully complete his work in accordance with and to conform to the milestone dates and durations set forth in the construction schedule established by Owner/CM. We have reviewed the plans, specifications, bid documents, and have reviewed the existing site conditions.

**Name of Bidder:**  _______________________________________________________

**Bid Category/#**  _______________________________________________________

**Address:**  ____________________________________________________________
  __________________________________________________________

Our lump sum bid to complete this work is: _________________________________

Including all applicable sales/services taxes.
Days to Complete Work ___________________________

Proposed Alternate # 1 ___________________________
Proposed Alternate # 2 ___________________________
Proposed Alternate # 3 ___________________________

Unit Rates (attached to company proposal)

The undersigned declares the foregoing statements are true and correct.

Prepared By:_________________________________________
Signature: Date:_____________________________________
Title:_____________________________________________

This form should be on top of your bid documents with all other necessary
documents attached.

Orion Township Municipal Hall
Request for Information

Date Requested: ______________________

To: Cunningham Limp Company
    Nick Devlin at: ndevlin@clc.build

From: ________________________ Fax # _______________________

Information Requested

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
Orion Township Municipal Hall

Bid / Proposal Check List

Please include all of the following bid documents:

- 1 Original copy of all the documents and 2 copies of all documents
- Bid Form / Lump Sum Bid Sheet (Must be on top of all bid documents)
- Signed acknowledgement of the subcontract
- Complete proposal on your company letterhead
- Scope of work acknowledgment
- Contractor Profile (if not previously approved by the Construction Manager)