

CHARTER TOWNSHIP OF ORION SAFETY PATH ADVISORY COMMITTEE
REGULAR MEETING MINUTES, TUESDAY, September 11, 2018

1. Call to Order:

The Charter Township of Orion Safety Path Committee held a regular meeting on Tuesday, August 14, 2018 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan.

The meeting was called to order by Chairperson Tony Cook at 7:04pm.

- 2. Roll Call:**
- | | |
|----------------------------------|-----------------------------------|
| Michael Brinkmann (Treasurer) | present |
| Tony Cook (Chair) | present |
| B.C. Cotter (Alternate) | present |
| Michael Flood (Non-Voting) | absent (with notice) |
| Jessica Katers (OHM Twp. Engr.) | present |
| Becky Osborne | present |
| Taylor Reynolds | present |
| Jerry Richards | present |
| Donni Steele (Board Rep.) | present |
| Jeff Stout (Operations Director) | absent (with notice) |
| Joe Walker (Alternate) | present (newest committee member) |

3. Determination of a Quorum (min. 4) - Yes

4. Approval of Minutes for the August 14, 2018 meeting:

Amendment - Tony Cook noted that the minutes recorded that Taylor Reynolds was in attendance but should have reported "Absent (with notice)". Motion to approve minutes as amended by Jerry Richards. Support by Mike Brinkmann. All ayes. Approved

5. Approval of Agenda for the August 14, 2018 meeting:

Motion to approve agenda by BC Cotter. Support by Becky Osborne. All ayes. Approved

6. Public Comment on Non-Agenda Items (3 Minute Limit per Person) – None

7. New Business

A. PC Case – PC-2018-35, Grace Premier Senior Living located at 985 N. Lapeer Rd

James Butler, President of PEA, Inc presented the request from Grace Premier Senior Living that the construction of the southern eighteen feet of new safety path be deferred until the adjacent southern abutting property is developed. Extension of the pathway to the south will require either fill or a bridge due to topographical changes in elevation. OHM had been requested to review the PEA proposal and has agreed with their recommendation. OHM has estimated that the remaining section will cost \$7,500. Action for the OSPAC is to submit a recommendation to the Township Board for approval of the deferral request and acceptance of the OHM estimate. Discussion also included providing proper safety marking at the temporary end of the path.

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Motion by Taylor Reynolds that: "I motion for the OSPAC to recommend to the Township Board that the request by Grace Premier Senior Living to stop the construction of pathway eighteen feet north of the south property line along M-24 frontage and pay in lieu of in the amount provided in the estimate completed by the Township Engineer, OHM." Support by BC Cotter. All ayes.
Approved

B. Chamber of Commerce Expo

BC Cotter informed the committee that this year's Chamber of Commerce Expo is Oct 9th and runs from 4-7 pm. Jeff Stout has reserved a table for the OSPAC display. Cost is \$75.00. BC reported that this is a well attended event and that she will be buying some candy for the table to help draw in the people. Donni Steele will provide Polly Ann Trail maps and bike bells for the kids. Table attendants will be BC Cotter, Mike Brinkmann and Joe Walker. It was noted that the next OSPAC meeting is also Oct 9th. It was discussed that we should change the OSPAC meeting start time to 7:30 to allow time for our committee members to get back for the meeting.

Motion to change Oct 9th OSPAC meeting starting time to 7:30pm by Mike Brinkmann. Support by Becky Osborne. All ayes. Approved

C. Meeting dates for 2019 OSPAC

It was previously discussed in committee comments that we should consider reducing the number of OSPAC meetings. After committee discussion it was determined that for 2019 there would be 6 meetings with the understanding that there could always be a special meeting if necessary. Schedule dates for the six meetings are; January 8th, March 12th, May 14th, June 11th, September 10th and November 12th.

Motion to change the OSPAC 2019 meeting dates to: January 8th, March 12th, May 14th, June 11th, September 10th and November 12th by Jerry Richards. Support by Becky Osborne. All ayes. Approved

8. Pending Business

A. Financial Update – Brinkmann

- Current Unrestricted Fund Balance \$1,714,944.62
- Current Restricted Fund Balance \$184,160.39
- Total Safety Path Fund Balance \$1,899,105.01

Jessica Katers stated that she would be working with Barb Armstrong in the accounting office in laying out the Safe Routes to School expenditures and grant monies.

B. Safe Routes to School – Katers

Katers reported that she will be at the Monday, Sept 17th Township Board meeting to update current status. Expected construction timeframe is June 2019 and will be rolling into fall of 2019

C. Clarkston Road-North Side Polly Ann Trail to Thistle Valle - Katers

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This pathway is under construction. There were some tree challenges but these have been addressed.

D. Joslyn Road Path North of Heights Road (grant) - Katers

Project has been approved. Estimated construction start is April of 2019. This pathway is part of the Polly Ann Trail and will be closed during construction of the new pathway. It was noted that the appropriate people have been informed.

E. East Clarkston Road Pathway Project (M-24 to Paint Creek Trail) – Katers

Initial grant score was 300 with a possible addition of 30-40 points. Tap grant has been approved for a sum of 2.3 million dollars. Pathway bids expected June 2019.

F. Indianwood – Easement Request - Katers

- (i) Indianwood Phase III – An additional conversation regarding tree replacements is needed to wrap up the easement for the property to the east of Paint Creek.
- (ii) Indianwood Phase IV – Easement discussions have stalled.

G. Pathway Maintenance – Stout

Note: Jeff Stout was absent with notice from this meeting but submitted an update of the Pathway Maintenance Activities as follows.

- Awaiting a final bid on the retaining wall replacement on Clarkston Rd from Harry Paul to Alan Dr. We will be replacing this wall this season.
- I have walked and driven our entire path system with Birmingham Sealcoat.
- We have created a list of 25 safety concern repairs and 49,353 LF of crack sealing.
- Currently, this totals \$140,272.18 in needed costs
- Once the pricing comes in on the retaining wall will be letting a contract to Birmingham Sealcoat for these repairs and maintenance.
- I will be using all of the allocated funds in maintenance this year.
- Weed control was handled by seasonal staff again this year. Due to the lack of manpower we may have to revisit this at budget time.

H. Membership: Update/Nominations

It was noted that the updates and nominations for the committee members has been completed. It was also noted that with the exception of Richards and Steele all committee members' terms are expiring in December including our newest members Osborne and Walker. A poll was taken to determine which committee members are willing to again serve. All provided a positive response. Donni Steele indicated that there could have been an oversight especially with Osborne and Walker and that she will follow-up with the Clerks' office and report back.

9. Organization Reports

A. Planning Commission - Katers

Reported that Grace Premier Senior Living facility on M-24 and Hyatt Hotel on Brown Road are in planning stages.

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B. Paint Creek / Polly Ann – Steele

New maps are available for the Polly Ann Trail. There are thirteen pieces of art along the pathway. New water fountain being installed at Clarkston Road and Rhodes Road. New bridge at Silverbell Road is on hold due to high cost estimates. New parking lot Orion Road north of Adams Road with water fountain and flush toilets.

10. Committee Comment

Jessica Katers – Currently there is a lockout on labor with no construction activities.

Taylor Reynolds – Thanked new committee members Becky Osborne and Joe Walker for joining OSPAC

Tony Cook – Concern for construction trucks parking on the safety pathways could cause damage. Discussed that when observed we should call the OCSD non-emergency number and report it. Also Tony asked about the Township Board annual presentation of OSPAC activities. Brinkmann noted that this is required by the OSPAC By-Laws. Taylor Reynolds, as Vice-Chair is responsible to make the presentation.

11. Adjournment

Donni Steele motioned for adjourned of the meeting at 8:20pm. Mike Brinkmann supported. All ayes.

Next Meeting: Tuesday, October 9th @ 7:30pm @ Township Offices

In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.

Transcription: J. Richards