

CHARTER TOWNSHIP OF ORION SAFETY PATH ADVISORY COMMITTEE  
REGULAR MEETING, TUESDAY, JANUARY 9, 2018

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**1. CALL TO ORDER.** The Charter Township of Orion Safety Path Committee held a regular meeting on Tuesday, January 9, 2018 at the Orion Township Hall, 2525 Joslyn Road, Lake Orion, Michigan. Chairperson Tony Cook called the meeting to order at 7:00 p.m.

**2. ROLL CALL:**

Michael Brinkmann (Treasurer)	present
Tony Cook (Chair)	present
B.C. Cotter (Alternate)	absent ( <i>with notice</i> )
Michael Flood (Non-Voting)	absent ( <i>with notice</i> )
Jessica Katers (OHM – Twp. Engr.)	present
Taylor Reynolds	present
Jerry Richards	absent ( <i>with notice</i> )
Donni Steele (Board Rep.)	present
Jeff Stout (Operations Director)	present
Jenn Zielinski (Secretary)	absent ( <i>with notice</i> )

**3. DETERMINATION OF A QUORUM (min. 4):** Determined

**4. APPROVAL OF MINUTES FOR NOVEMBER 14, 2017 MEETING:** Moved by Michael Brinkmann, seconded by Donni Steele to approve the minutes from the November 14, 2017 meeting, as submitted, with revisions.

MOTION PASSED

**5. APPROVAL OF AGENDA FOR JANUARY 9, 2018 MEETING:** Moved by Donni Steele, seconded by Taylor Reynolds to approve the agenda, as amended.

MOTION PASSED

**6. PUBLIC COMMENT ON NON-AGENDA ITEMS (3 Minute Limit Per Person):** No comments

**7. NEW BUSINESS**

**2018 Officers:** Jeff Stout stated that the Township currently does not have any pending applications for open seats on the Safety Path Advisory Committee.

Moved by Donni Steele, seconded by Mike Brinkmann to nominate the following for Officers for the 2018 Orion Township Safety Path Committee:

Tony Cook - President

Taylor Reynolds - Vice-Chair

Mike Brinkmann – Treasurer

Jenn Zielinski - Secretary (provided that she accepts the nomination)

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**8. PENDING BUSINESS**

**A. Financial Update:** Treasurer Mike Brinkmann gave an update on Finances as follows:

- Money came in from the State Grant which increased the revenue.
- The Orion Safety Path received a large contribution of \$50,000.00 from a developer, bringing the total revenue as of December 31, 2017 to \$659,511.69.
- A total of \$1,360,860.16 was spent, leaving a deficit for the year of \$701,248.47.
- Current Unrestricted Fund Balance = \$1,427,834.24.
- Current Restricted Fund Balance = \$166,275.57.
- Total Safety Path Fund Balance = \$1,594,109.81.
- Total – Unpaid projects pending = \$596,002.46 leaving the Unrestricted Funds available at \$831,831.78.
- Restricted Funds available = \$166,275.57.

**B. Safe Routes to Schools:** Jessica Katers, OHM Township Engineer, gave an update on Safe Routes to Schools. A previously scheduled meeting was rescheduled for Thursday, January 11, 2018. More information will follow.

**C. E. Clarkston Road Pathway:** Jessica Katers stated that TOPO was not gathered yet, due to bad weather conditions. Analyzation is currently being done with regards to Right-of-Way needs, and in-house work continues to be done.

**D. Silver Bell Road Pathway:** Jessica Katers stated that construction of the boardwalk has begun, but the completion date is not known at this time. An update will be given in February.

**E. Clarkston Road Path North Side Polly Ann Trail to Thistle Valley:** Jessica Katers stated Superior Excavating and OHM are working on getting the extension to the contract. They anticipate construction will begin in early spring.

**F. Joslyn Road Path North of Heights Road (grant):** Jessica Katers stated that the grant was recommended for approval in December 2017. We anticipate having a project agreement with the state by mid-summer to sign off on. Joslyn could start construction potentially in Fall 2018, depending on how fast the state moves. Regarding the recommendation, the DNR recommended to the legislature the projects that they would like to fund with the grant money. The legislature needs to take the bill through and once the bill goes through we will get a project agreement with the state. The grant for this project is approximately \$270,000.00 for the reconstruction along Joslyn Road.

**G. Pathway Maintenance:** Jeff Stout stated that plans are to go out and maintain the brand-new bridge on Clarkston Road, which was recently hit by a vehicle. A police report was made and insurance should cover the damage.

**9. ORGANIZATIONAL REPORTS**

**A. Planning Commission:** Jessica Katers stated that there have not been any new developments. The Planning Commission has been working on Ordinance Revisions over the

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past two months. A couple of site plans that have already been approved have been extended, but nothing new has come through.

**B. Paint Creek/Polly Ann Trail:** Donni Steele stated that grants are being applied for signage for both the Paint Creek and Polly Ann Trails for the Iron Belle. The Polly Ann team is currently working on their master plan, in addition to the grant applications. Approval was given on the Polly Ann Trail level to pay for the water connection. Funding is being researched to provide for the water source.

#### **10. COMMITTEE COMMENTS**

Mike Brinkmann thanked the Committee for the flowers he received while he was in the hospital. Mr. Brinkman asked Jeff Stout if the Committee should be thinking about an inspection of the whole system. Mr. Stout stated that they do have plans to thoroughly inspect the paths in the spring.

Jeff Stout thanked the Committee for their hard work.

Donni Steele spoke about her interest in the Safety Path to continue along at Indianwood from school to the Polly Ann Trail.

Jessica stated that a portion of Indianwood Phase III is earmarked for Safe Routes to School.

Tony Cook stated that Jerry Lee has resigned from the Committee.

#### **11. ADJOURNMENT**

Moved by Michael Brinkmann, seconded by Taylor Reynolds to adjourn the meeting at 7:35 p.m.

MOTION PASSED

**Next Meeting: Tuesday, February 13, 2018 @ 7:00 p.m. @ Township Offices**

*In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.*

Transcription: K. Comeau