

# Charter Township of Orion

2525 Joslyn Road., Lake Orion MI 48360; (248) 391-0304; Fax: (248) 391-0332

Website: <http://www.oriontownship.org>

## Orion Safety Path Advisory Committee - Regular Meeting

Tuesday, January 10, 2017 - 7:00 p.m.

Township Offices

# MINUTES

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## 1. Call to Order

7:01 p.m.

## 2. Roll Call

Brinkmann, Michael (Treasurer)	present
Cook, Tony, (Vice Chair)	present
Cotter, B.C. (Alternate)	present
Flood, Michael (Non-Voting)	absent with notice
Katers, Jessica (OHM - Twp Engr)	present
Lee, Gerry (Chair)	present
Reynolds, Taylor	present
Richards, Jerry	absent with notice
Richards, Pamela (Secretary)	present
Steele, Donni (Board Representative)	present
Stout, Jeff (Operations Director)	present

## 3. Determination of a Quorum (min 4)

Determined

## 4. Approval of Minutes for November 15, 2016, Meeting

Updates to make:

- 7b 2017 officers add first name
- 8k maintenance new resources summer not winter work
- 6, 2<sup>nd</sup> bullet programs qualify

Motion to approve by Michael Brinkmann and seconded by Taylor Reynolds: passed

## 5. Approval of Agenda for January 10, 2017, Meeting

Taylor Reynolds: Change date to 2017 in boiler

Motion to approve by Gerald Lee and seconded by Michael Brinkmann: passed

## 6. Public Comment on Non-Agenda Items – 3 minute limit per person

No comments

## 7. New Business

### *2017 Meeting Dates*

The committee reviewed the list of proposed meeting dates and confirmed that no conflicts exist with the Board of Trustees' schedule.

Motion to approve made by Donni Steel and seconded by Taylor Reynolds: passed.

Safety Path Advisory Committee Meeting Schedule for 2017:

January 10	April 11	July – No Meeting	October 10
February 14	May 9	August 8	November 14
March 14	June 13	September 12	December – No Meeting

## 8. Pending Business

### *A. Financial Update – Brinkmann*

See [Appendix A](#)

Michael Brinkman presented the attached financials and provided updates:

- A \$25K grant was received
- Current liabilities and fund obligations from Unrestricted Funds total \$1,626,976.04
- Pending Warrant Funding of \$500K (for next year)

He touched on the following topics during financial review – (details found in items 8B – 8K):

- Safe Routes to School programs – Eight eligible locations – potential grants of \$200K per school
- Completing gaps in Safety Path along M-24; this will be followed up in the spring after inspections
- Safety Path Millage expires 12/17

### *B. M-24 Overlay Improvements (Harman to Golden Gate) - Stout/Katers*

Construction is complete but it is too cold to inspect the work at this time. Inspection will be done first thing once the weather improves. Inspection will reveal what has been done and what remains.

Restoration work will be done by Dan's Construction in the spring.

The red bridge that's damaged will be mended replaced with a path on grade in coordination with Clarkston road construction.

### *C. Silverbell Road Pathway – Stout/Katers*

All easements are secured except from Kelly Services. Jessica Katers spoke with Dan Kelly. The township and company's attorneys are now involved as well as others at Pulte.

### *D. Clarkston Road - N. Side Thistle Valley to Pine Tree (watermain, grant, construction) – Katers*

Tree clearing will begin by Friday and water main installation starts January 30<sup>th</sup>. Superior has the contract with a \$1,143,638 bid.

### *E. Clarkston Road – N. Side Poly Ann Trail to Thistle Valley (grant) – Katers*

Lake Orion was recommended to the legislature for award of the grant. The decision has not gone to vote yet. We should know in the first half of February.

If awarded, OHM will work on the project agreement by the beginning of June and go forward with plan submittal to MDNR.

Grant money can be used on the design for this portion of pathway and OHM recommends that we authorize them to start this work.

Therefore, the committee recommends that the Orion Township Board authorize OHM to complete the final design for Clarkston Road safety path 1 B, within a cost not to exceed \$27,800.

Motion made by Donni Steele and seconded by Michael Brinkmann: passed.

Jessica Katers commented that she is discussing, with MDNR, the possibility of adding project 1B to 1A's bid in an effort to save money and time. This would be a new way of doing things.

### *F. Indianwood Ph III – N. Side Paint Creek to Jackson Oaks – Inactive Placeholder*

### *G. Indianwood Ph IV – S. Side Joslyn to Fernhurst – Inactive Placeholder*

### *H. Joslyn Road Path N of Heights Road (grant) – Katers*

OHM received an email invitation to the 2017 season grant workshops. The first workshop is tomorrow. New grant opportunities should be open by week's end. There will be another workshop on the 24<sup>th</sup> of January.

OHM will start the application for this section of pathway for a development grant from MDNR (a trust fund construction grant like the ones we've been awarded).

### *I. Pathway Maintenance – Stout*

Inspections will take place in the spring.

There will be a need to address a rotting wood retaining wall replacement.

### *J. Millage Renewal (Expires 12/17)*

We will discuss this issue in more depth next month when Michael Flood is here since he is knowledgeable in this area.

Committee question: do we request a bump in funding or ask for a renewal?

Donni Steele will talk to clerk about timelines.

### *K. Safe Routes to Schools – Katers*

OHM presented the proposal information to the Orion Township (OT) Board on December 19. This information is on the OT website. OHM will be presenting to the Lake Orion Community School Board on February 8.

Details:

- Eight participating campuses
- \$200,000 of grant money available and planned for each campus
- Will pay for work and then get refund – like all grants

RCOC Board of Commissioners will need to have a resolution regarding the use of their right-of-way for the projects. RCOC is the Act 51 agency that will receive the grant reimbursement from the SR2S Program and will in turn reimburse the Township and/or LOCS.

## 9. Organization Reports

### A. *Planning Commission (OHM)*

- B. The Ponds of Orion, located behind Kmart, off Clarkston Road, requested and was granted an extension of time for six months on their site plan. This development will include construction of safety path on the south side of Clarkston Road along the property frontage.
- C. Gregory Meadows, located off Gregory Road, west of Baldwin, was brought before the Planning Commission. A vote on the development was postponed in order for the developer to rework the site density. The current site plan does not propose safety along Gregory Road. In addition, the current Orion Township Safety Path Master Plan does not indicate proposed pathway along Gregory Road.
- D. Laurels of Lake Orion, located behind Great Harvest Bread off Clarkston Road, is a proposed memory care facility. The safety path currently exists along the development's Clarkston Road frontage and was installed by the development in the early 2000's.
- E. The Preserves at Baldwin, located off Baldwin Road, north of Fire Station #4, is a proposed subdivision. The Township installed the safety path along its Baldwin Road frontage in 2013. Additional pathways and sidewalks are proposed throughout the subdivision.

### B. *Paint Creek (Kern Rd spur) / Polly Ann (sign) – Steele*

The Sign was approved and installed on the 2<sup>nd</sup>.

## 10. Committee Comment

Michael Brinkmann thanked Jessica Katers (and OHM) and Jeff Stout for the exceptional work they do.

B.C. Cotter noted that the Eco Expo is taking place April 22.

## 11. Adjournment

Motion to adjourn made by Michael Brinkmann and seconded by Donni Steele: passed.

Adjourned at 8:31p.m.

**Next Meeting: February 14, 2017 @ 7:00 pm @ Township Offices**

*In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.*

Appendix A

I  
**SAFETY PATH FUND STATUS – 01/10/17**  
**Revenue vs Expenditures**  
**(Preliminary 2017 YTD)**

Millage Revenue	\$ 339,121.29
Host Fee Contribution	1,072,000.00
Cont. From Developers (Baldwin Holding, Dutton, Corp)	68,000.00
State Grant	25,000.00
ROW Permits	18,350.77
Sale of Fixed Asset	14,664.57
Interest	1,435.97
<b>TOTAL REVENUE</b>	<b>\$ 1,538,572.60</b>

Unrestricted Fund Expenditures:

Construction Projects Y	
Clarkston Pbl Final Design	\$ 89,980.00
Clarkston Pbl MDNR Trust Fund	4,992.50
Clarkston Pbl	4,611.00
Silverbell Easements	<u>9,590.00</u>
Grand Total Construction Projects	\$ 109,173.50
Eng. Fees – not Capitalized	11,127.50
Safety Path Mowing	6,911.64
Administrative Service Charge	27,206.25
Non-supv Salaries	14,575.00
Soc. Sec	1,115.04
Tax Tribunal	61.20
Dues & Misc.	583.30
Grounds Maintenance	(333.48)
Safety Path Repairs	1,200.01

Total Unrestricted Fund Expenditures \$ 171,619.97

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Remaining Unrestricted Fund Balance 1,366,952.63

SUMMARY

Prior Unrestricted Funds	\$ 818,807.12
Change in Unrestricted Fund Balance	1,366,952.63
Contribution to Restricted Fund/Ordinance	<u>(16,956.06)</u>
Current Unrestricted Fund Balance	\$2,168,803.69

Prior Restricted Funds	131,598.98
Contribution to Restricted Fund/Ordinance	<u>16,956.06</u>
Current Restricted Fund Balance	\$ 148,555.04

Total Safety Path Fund Balance \$2,317,358.73

**SAFETY PATH "CHECKBOOK"**  
**(AS OF 01/10/17)**

<b>Unrestricted Funds</b>	<b>\$2,168,803.69</b>
Less Unpaid Projects Pending:	
Clarkston <del>Pb</del> (Includes \$1.6M estimate for construction)	(1,611,808.54)
<del>Silverbell</del> Easements	(15,160.00)
MDNR Clarkston <del>Pb</del> <del>Pb</del>	<u>(7.50)</u>
 <b>Unrestricted Funds Available</b>	 <b>\$541,827.65</b>
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<b>Restricted Funds</b>	<b>\$ 148,555.04</b>
Less Unpaid Maintenance Pending	<u>0.00</u>
 <b>Restricted Funds Available</b>	 <b>\$148,555.04</b>