

# Charter Township of Orion

2525 Joslyn Road., Lake Orion MI 48360; (248) 391-0304; Fax: (248) 391-0332

Website: <http://www.oriontownship.org>

## Orion Safety Path Advisory Committee - Regular Meeting

Tuesday, August 8, 2016 - 7:00 p.m.

Township Offices

# MINUTES

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## 1. Call to Order

7:02 p.m.

## 2. Roll Call

Brinkmann, Michael (Treasurer)	here
Cook, Tony	here
Cotter, B.C. (Alternate)	here
Flood, Michael (Non-Voting)	here
Katers, Jessica (OHM - Twp Engr)	here
Lee, Gerry (Vice Chair)	here
Reynolds, Taylor (Chair)	here
Richards, Jerry	here
Richards, Pamela (Secretary)	absent with notice
Steele, Donni (Board Representative)	absent with notice
Stout, Jeff (Operations Director)	here

## 3. Determination of a Quorum (min 4)

Determined

## 4. Approval of Minutes for June 14, 2016 Meeting

Motion to approve June 14 Minutes made by Michael Brinkmann and supported by Jerry Richards. Motion passed.

## 5. Approval of Agenda for August 14, 2016 Meeting

Motion to approve August 8 Agenda made by Taylor Reynolds and supported by Gerry Lee. Motion passed.

## 6. Public Comment on Non-Agenda Items – 3 Minute limit per person

None

## 7. New Business

### *A. Polly Ann Coordination*

**Taylor Reynolds** – Polly Ann Trail is placing a monument sign at its crossing of Clarkston Road. OHM has sent Orion's preliminary pathway plans in the area to Trail Manager Pat Ball and has offered to meet in the field to coordinate the future location. Reynolds has left messages with Mr. Ball as a follow-up.

**Taylor Reynolds** – Polly Ann Trail is interested in a directional sign being placed at the Orion Township pathway on Heights Road at the Poly Ann Trail directing users east to Joslyn in order to reconnect to the Poly Ann Trail. Mr. Ball had asked if this would be Township or Poly Ann Trail initiative.

**Committee Discussion** – It would be the Polly Ann Trail's responsibility. We will invite Mr. Ball to the September meeting.

## 8. Pending Business

### *A. Banner - Cotter*

Motion to support the purchase of a heavy duty banner with same graphic used previously made by Taylor Reynolds and supported by B.C. Cotter. Motion passed.

### *B. Financial Update - Brinkmann*

See [Appendix A](#)

### *C. M-24 Overlay Improvements (Harman to Golden Gate)*

**B.C. Cotter** – If portions of the M-24 pathway are not completed, we need to assure the remaining paths are safe through the winter.

### *D. Silverbell Road Pathway – Stout/Katers*

**Jessica Katers** – The Township is working towards easements for the Silverbell Road pathway and will continue to do so.

### *E. Clarkston Road - N. Side Thistle Valley to Pine Tree w/watermain - Katers*

**Jessica Katers** – The Project Agreement has been signed by the Michigan Department of Natural Resources (MDNR). It is expected to have the water main constructed in 2016, with the pathway construction kicking off in spring of 2017.

### *F. Clarkston Road – N. Side Poly Ann Trail to Thistle Valley - Katers*

**Jessica Katers** – The Township met on site with MDNR. This is likely to be 2018 construction.

### *G. Indianwood Ph III – N. Side Paint Creek to Jackson Oaks – Easement Update*

**Jessica Katers** – No additional work has been completed on the easement acquisition at this time.

### *H. Indianwood Ph IV – S. Side Joslyn to Fernhurst – Easement Update*

**Jessica Katers** – No additional work has been completed on the easement acquisition at this time. I. Joslyn Road Path N of Heights Road No additional work has been completed on this repair project at this time. This is being considered for a Trust Fund Grant Application in 2017.

### *J. Pathway Maintenance*

**Jeff Stout** – The Stratford Boardwalk will be reconstructed as an at-grade path after MDOT's M-24 project is completed.

**Jeff Stout** – The wood retaining walls on Clarkston east of Henry Paul and between Allen and Henry Paul are deteriorated and leaning towards the path.

**Committee Discussion** – Jeff Stout to have an exterminator treat the area for carpenter ants. Township will look at adding the work of replacing the walls with block to the next Clarkston Road project.

**Michael Brinkmann** – Phragmites continue to be a pathway concern.

**Jeff Stout** – Please email Jeff Stout with any locations of phragmites needing treatment along our pathways.

**Jeff Stout** – Boardwalks will be maintained by Township staff as summer work winds down. Please email Jeff Stout the locations of priorities or immediate hazards.

**Jessica Katers** – OHM will send out maintenance inspection schedule from the Committee inspections of 2013.

## **9. Organization Reports**

### *A. Planning Commission (OHM)*

Nothing new

### *B. Paint Creek / Polly Ann (Steele)*

Nothing on Paint Creek; see 7A for Polly Ann Trail

## **10. Committee Comment**

**B. C. Cotter** – The library table is a success and B.C. Cotter is willing to coordinate that in the future. The table is displayed one week starting on a Wednesday. The maps were very popular,

but the mosquito repellent was even more so. The new metal easel is much better than the wooden one. The table skirt looked professional.

**Tony Cook** – Noted much praise for the safety path maintenance responsiveness. Note: Eagle Valley will be capping a portion of the landfill, which will cause increased odors throughout the daytime.

**Gerry Lee** – Is root control used under the base of the safety path? Jessica Katers provided response that yes, in it is included in the construction specifications.

**Michael Brinkmann** – The Kern spur pathway connecting Paint Creek Trail to Kern Road is washing out creating a user hazard. Jeff Stout responded that Township staff will address this.

**Jeff Stout** – Pathway Millage renewal will be in 2018.

**Michael Flood** – Will not be able to attend the September OSPAC meeting.

## **11. Adjournment**

Motion to adjourn made by Michael Brinkmann and supported by Gerry Lee. Motion passed. 8:24 p.m.

### **Next Meeting: September 13, 2016 @ 7:00 pm @ Township Offices**

*In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.*

## APPENDIX A

### SAFETY PATH FUND STATUS – 08/09/16 Revenue vs Expenditures (Preliminary 2016 YTD)

Millage Revenue	\$ 339,137.74
Host Fee Contribution	1,072,000.00
Contr From Developers (Baldwin Holding, Dutton, Corp)	78,000.00
ROW Permits	18,350.77
Interest	662.09
<b>TOTAL REVENUE</b>	<b>\$ 1,508,150.60</b>

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**Unrestricted Fund Expenditures:**

Construction Projects YTD:	
Clarkston PhI Final Design	\$ 56,030.00
Clarkston PhIb MDNR Trust Fund	4,992.50
Silverbell Easements	<u>3,081.25</u>
Grand Total Construction Projects	\$ 64,103.75
Enrg Fees – not Capitalized	7,497.50
Safety Path Mowing	2,303.88
Administrative Service Charge	18,137.50
Non-supv Salaries	9,655.00
Soc Sec	738.65
Tax Tribunal	23.46
Dues & Misc.	333.35
Grounds Maintenance	(333.48)
Safety Path Repairs	1,128.07

**Total Unrestricted Fund Expenditures** **\$ 103,587.68**

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**Remaining Unrestricted Fund Balance** **1,404,562.92**

#### SUMMARY

Prior Unrestricted Funds	\$ 818,807.12
Change in Unrestricted Fund Balance	1,404,562.92
Contribution to Restricted Fund/Ordinance	<u>(16,956.89)</u>
<b>Current Unrestricted Fund Balance</b>	<b>\$2,206,413.15</b>

Prior Restricted Funds	131,598.98
Contribution to Restricted Fund/Ordinance	<u>16,956.89</u>
<b>Current Restricted Fund Balance</b>	<b>\$ 148,555.87</b>

**Total Safety Path Fund Balance** **\$2,354,969.02**

**SAFETY PATH "CHECKBOOK"**  
**(AS OF 08/09/16)**

<b>Unrestricted Funds</b>	<b>\$2,206,413.15</b>
Less Unpaid Projects Pending:	
Indianwood Ph III & IV (Final Design, Easements)	(58,763.75)
Clarkston Ph II (Enrg, Insp, FDM)	(11,808.54)
MDNR Clarkston Ph Ib	<u>(7.50)</u>
 <b>Unrestricted Funds Available</b>	 <b>\$2,135,833.36</b>
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<b>Restricted Funds</b>	<b>\$ 148,555.87</b>
Less Unpaid 2014 Maintenance Pending	<u>0.00</u>
 <b>Restricted Funds Available</b>	 <b>\$148,555.87</b>