

# Charter Township of Orion

2525 Joslyn Road., Lake Orion MI 48360; (248) 391-0304; Fax: (248) 391-0332 Website:  
<http://www.orionTownship.org>

## Orion Safety Path Advisory Committee - Regular Meeting Tuesday, June 14, 2016 - 7:00 p.m. Township Offices

# MINUTES

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### 1. Call to Order

7:02pm

### 2. Roll Call

|                                      |                    |
|--------------------------------------|--------------------|
| Brinkmann, Michael (Treasurer)       | here               |
| Cook, Tony                           | here               |
| Cotter, B.C. (Alternate)             | absent with notice |
| Flood, Michael (Non-Voting)          | absent             |
| Katers, Jessica (OHM - Twp Engr)     | absent with notice |
| Lee, Gerry (Vice Chair)              | here               |
| Reynolds, Taylor (Chair)             | here               |
| Richards, Jerry                      | here               |
| Richards, Pamela (Secretary)         | here               |
| Steele, Donni (Board Representative) | here               |
| Stout, Jeff (Operations Director)    | here               |

### 3. Determination of a Quorum (min 4)

Determined

### 4. Approval of Minutes for May 10, 2016 Meeting

Motion to approve May Minutes made by J.Richards and supported by Brinkmann. Motion passed.

### 5. Approval of Agenda for June 14, 2016 Meeting

Motion to approve June 14 Agenda made by J.Richards and supported by Brinkmann. Motion passed.

### 6. Public Comment on Non-Agenda Items – 3 Minute limit per person

None

## 7. New Business

### *A. Pathway Maintenance - Boardwalks*

Steele – Received an email from a resident about the splinters on boardwalk railings.

Stout – He is aware of the splinters and is already talking to contractors about a solution.

Stout – The boardwalk that was hit by a car: after m-24 construction completes, they will replace this pathway section with an at grade path as it does not need to be a boardwalk.

### *B. Baldwin Rd Improvements – Pedestrian Route Safety (RCOC Public Hearing June 15th @ Waldon MS 4-7)*

Taylor – Tomorrow there is a public info meeting at Walden Middle School from 4-7pm.

Stout – Stout showed the proposal of the Baldwin pathways as intersection lights to the committee.

Katers – The Baldwin Road project is proposing pathway and/or sidewalk on both the east and west sides along the entire length project corridor. The majority of the facility will be a minimum 8' wide.

Type of material may shift between asphalt and concrete depending on where in the corridor it is being placed (e.g. concrete may be used in the Gingellville district).

## 8. Pending Business

### *A. Library - Cotter*

Taylor – The event is taking place from June 16-22. This is a great time for a booth as the summer reading program just started and school kids are out next week.

### *B. Banner - Cotter*

Committee – the banner has not yet been purchased. Cotter will use other display materials for library event.

### *C. Financial Update - Brinkmann*

See [Appendix A](#)

### *D. M-24 Overlay Improvements (Harman to Golden Gate)*

Stout – The police have increased their presence on the m-24 on Tuesdays and Thursdays which have shown to be the days with increased road rage incidents.

Katers – The patches that were to be reconstructed by Consumers Energy have been compacted, tested (we are still awaiting documentation on the compaction testing), and filled with aggregate to the elevation of the surrounding asphalt pathway. We are awaiting a call from Consumers regarding the timeline for paving these patches. The repair sections that will be redone with MDOT's work have not been worked on to date. In most cases, these areas of pathway were being relocated therefore they won't be repaired until the section is relocated.

#### ***E. Silverbell Road Pathway – Stout/Katers***

Katers – We have met onsite or talked on the phone with 9 of the 10 property owners. 3 easements have been signed. 1 property we shifted the pathway away from their property line and no longer need a temporary easement. 5 owners seemed to be willing to sign with some additional clarifying language added to the easement document. We are in the process of adding these requests to the exhibits and getting the revised documents back to the property owners. The final property has had a copy of the letter and the easement request both mailed to their address and placed in their screen door. We will continue attempting to reach out to them.

Stout – Met with Kelly Services, who were concerned about the Township restricting egress but were assured this was not so. Waiting to hear back.

Stout – Pulte has contacted about easements – these easements are taking time. This should have all already been done for May 1<sup>st</sup> but note that it is moving along.

#### ***F. Clarkston Road - N. Side Thistle Valley to Pine Tree w/watermain - Katers***

Katers – I have a call and email into Chip Kosloski, MDNR, in regards to the timeline on their approval for the Project Agreement on this first section of Clarkston Road Pathway. The project agreement was submitted to them on May 5, 2016 for their review and approval. We are continuing with design on the water main and the pathway. Due to the length of the review process on the Project Agreement and the additional upcoming review of the construction drawings by MDNR, the bid timeframe for this project will most likely fall in early August. This late of a bid may push some of the construction into spring of 2017, however, we would still be done with the project well within the timeframe allowed for reimbursement on the grant and pricing would be locked into the unit prices submitted in the bids this year.

Taylor – will we bid and start construction this year?

Stout – construction may start this year but will likely finish in the spring.

#### ***G. Clarkston Road – N. Side Polly Ann Trail to Thistle Valley - Katers***

Katers – the second grant application that covers the pathway from Thistle Valley to the Polly Ann Trail is under review by the MDNR as of May 20, 2016. We responded to their request for additional information on May 5, 2016. If the same procedure is followed, we will have a grade on our application by end of July and will be given the opportunity to make clarifications to increase the point value of the application.

Stout – we have one easement left to secure but it will be a tough to do so.

#### ***H. Indianwood Ph III – N. Side Paint Creek to Jackson Oaks – Easement Update***

Katers – No additional work has been completed on the easement acquisition at this time.

#### ***I. Indianwood Ph IV – S. Side Joslyn to Fernhurst – Easement Update***

Katers – Trustee Steele has reached out to the representatives of the IWGCC (Indianwood Country Club) properties requesting a meeting in regards to the easements. We have not been able to set up a meeting time as of yet.

### *J. Joslyn Road Path N of Heights Road*

No additional work has been completed on this repair project at this time.

## 9. Organization Reports

### *A. Planning Commission (OHM)*

Katers – the Menards site plan was presented to the PC at the May 18, 2016 meeting. The site plan includes a sidewalk along the Brown Road frontage. OHM requested in our review letter that it be revised to an 8' pathway. The PC made a motion to approve the site contingent on complying with OHM recommendations.

### *B. Paint Creek / Polly Ann (Steele)*

Polly Ann equestrian event is happening in the fall. Zombie Run to be held in October.

Paint Creek just did Mustard Pull. They'll be doing one more Labor Day walk. Also, they have a new bridge going in.

## 10. Committee Comment

P. Richards – Suggestions on making pathway information easier to access, via the website, for residents. From the landing page people to click the "Parks/Programs" tab, then a "Pathways" tab could be added. This link could provide people with an updated map of the pathway network in the Township (and potentially the surrounding areas) as well as any other relevant "updates" such as construction or events affecting the network. P. Richards was told to put this suggestion into an email and send to Julianne Savard.

Stout – Orion Center repairs are complete. Wildwood amphitheater will be holding lots of events. 2 ball fields will be getting more lighting at Friendship Park to increase the number of teams that can play evening games.

Stout – Pulte is putting in 2 new fields at Jesse Decker Park.

Stout – The Township is taking part in the DTE Infrastructure Program which will be changing out 211 street light bulbs to LEDs. This is a budget neutral undertaking for the Township with a return of 1.2 years.

Stout – Camp Agawam is very busy. The Township has made sure all the wells and infrastructure on the lake are in proper working order. In addition, AJAX came to Camp Agawam and offered to dump and spread millings on the road, at no cost to the Township.

## 11. Adjournment

Motion to adjourn made by Brinkmann and supported by Steele. Motion passed. 7:58pm

**Next Meeting: August 9, 2016 @ 7:00 pm @ Township Offices In the spirit of compliance with the American with Disabilities Act, individuals with a disability should feel free to contact the Township at least seventy-two (72) hours in advance of the meeting if requesting accommodations.**

## Appendix A

### SAFETY PATH FUND STATUS – 06/14/16

#### Revenue vs Expenditures (Preliminary 2016 YTD)

|                                      |    |                     |
|--------------------------------------|----|---------------------|
| Revenue (millage, interest, permits) | \$ | 339,613.95          |
| Host Fee Contribution                |    | <u>1,072,000.00</u> |
| TOTAL                                | \$ | <b>1,411,613.95</b> |

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#### Unrestricted Fund Expenditures:

##### Construction Projects YTD:

|                                 |    |                 |
|---------------------------------|----|-----------------|
| Clarkston PhI Final Design      | \$ | 31,870.00       |
| Clarkston PhIb MDNR Trust Fund  |    | 4,992.50        |
| SRTS School Grant Walking Auds. |    | <u>2,512.50</u> |

|                                   |    |           |
|-----------------------------------|----|-----------|
| Grand Total Construction Projects | \$ | 39,375.00 |
| Safety Path Mowing                |    | 0.00      |
| Administrative Service Charge     |    | 9,068.75  |
| Non-supv Salaries                 |    | 1,522.50  |
| Soc OSec                          |    | 116.47    |
| Tax Tribunal                      |    | 23.46     |
| Dues & Misc.                      |    | 220.00    |
| Grounds Maintenance               |    | (333.48)  |
| Safety Path Repairs               |    | 911.20    |

**Total Unrestricted Fund Expenditures** \$ **50,903.90**

**Remaining Unrestricted Fund Balance** **1,360,710.05**

#### SUMMARY

|   |    |                     |
|---|----|---------------------|
| Prior Unrestricted Funds                  | \$ | 818,807.12          |
| Change in Unrestricted Fund Balance       |    | <b>1,360,710.05</b> |
| Contribution to Restricted Fund/Ordinance |    | <u>(16,980.70)</u>  |
| <b>Current Unrestricted Fund Balance</b>  | \$ | <b>2,162,536.47</b> |
| Prior Restricted Funds                    |    | 131,598.98          |
| Contribution to Restricted Fund/Ordinance |    | <u>16,980.70</u>    |
| <b>Current Restricted Fund Balance</b>    | \$ | <b>148,579.68</b>   |
| <b>Total Safety Path Fund Balance</b>     | \$ | <b>2,311,116.38</b> |

**SAFETY PATH "CHECKBOOK"**  
**(AS OF 06/14/16)**

|  |           |                     |
|--|-----------|---------------------|
| <b>Unrestricted Funds</b>                                  | <b>\$</b> | <b>2,162,536.47</b> |
| Less Unpaid Projects Pending:                              |           |                     |
| Const Srvcs, Insp, Engrg (Clrkstn PhI, II and III) Pending |           | <u>-18,109.79</u>   |
| <b>Unrestricted Funds Available</b>                        | <b>\$</b> | <b>2,044,426.68</b> |

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|                                      |           |                   |
|--------------------------------------|-----------|-------------------|
| <b>Restricted Funds</b>              | <b>\$</b> | <b>148,579.68</b> |
| Less Unpaid 2014 Maintenance Pending |           | <u>0.00</u>       |
| <b>Restricted Funds Available</b>    | <b>\$</b> | <b>148,579.68</b> |