1. **CALL TO ORDER**

START TIME 6:04 pm

DETERMINATION OF QUORUM (minimum 4 members) Members Present: 3

MOTION BY Aaron Whatley (Acting Chairman) SECOND BY Julia Dalrymple

2. **ROLL CALL**

MEMBERS Fisher, Tom Present Berwick, Jay Present
Miller, Jenn Absent Richards, Jerry Absent
Cotter, BC Absent Pike, Elizabeth Absent
Gorman, Kevin Present Dalrymple, Julia (Board Rep) Absent
Steele, Donni (Board Rep) Absent Birney, Brian (Altn. Board Rep) Absent
Landis, Mark (OHM – Twp. Engr.) Present Whatley, Aaron (P&R Director) Present
Patrick Ross Present

NOTE: Full membership for an official meeting according to committee by-laws was not met, the meeting proceeded but without authority to make any decisions or recommendations. The minimum number of non-township employees was not met.

3. **APPROVAL OF PREVIOUS MINUTES** MOTION BY: SECOND BY:

4. **APPROVAL OF MEETING AGENDA** START TIME

MOTION BY SECOND BY

5. **PUBLIC COMMENT ON NON AGENDA ITEMS (3 minute limit per person)**

DISCUSSION: (None)

MOTION BY SECOND BY

6. **New Business**

   a. **Criterium Bike Race:** A quick discussion regrading the race was held. Members present expressed their interest and commitment. Kevin Gorman will reach out to the people who expressed interest and will establish some further communication as it can occur considering the upcoming holiday season.

   b. **Letter of Appreciation:** Tom will create letters of appreciation to Donnie Steele for her efforts in helping the committee now that she will be pursuing new challenges at the State Level.

7. **Pending Business**
a. **Ultimate Soccer Complex**: The original proposal to develop a multi-sports complex on the site of the old Township Offices has been cancelled. The owners of Ultimate Soccer have found a different location in Pontiac to develop a complex.

8. **Directors’ Reports**
   a. A general discussion was made with some of the following topics:
      i. Helmet give away was successful from the Friends of Paint Creek over June 4th.
      ii. November 3rd the opening for bids to League of Cyclists looking for spring projects to fund. See [https://lmb.org/](https://lmb.org/)
      iii. On Behalf of the Board of Parks and Safety Paths, we are grateful that the township Millage passed (with a 61% rate)
      iv. Part of the boardwalk was damaged along Clarkston Road, that this was successfully repaired within 2 weeks of the accident. Two posts needed to be replaced in the ground (the rest of the underlaying structures were ok).
      v. Thanks to some volunteer cyclists, a photoshoot was done at Camp Agawam to help promote the new cycle camping reserved spots. These shots will be used for promotional efforts in the future.
      vi. The township will be Appling for Spark Grants to be used for general creation of projects that benefit the public.
      vii. Part of the grant money may be used to develop lockers for cyclists who might use Camp Agawam’s facilities. The idea would be to provide storage as well as having them be powered that would allow recharging of portable equipment.
      viii. General clean up and examples of safety path work were discussed including the rebuilding of a bridge in the hiking area of Friendship park.
      ix. In addition to these activities, the township will be installing an ice skating rink at the former site of the town hall. This will be set up and surface prepared after Thanksgiving as weather allows.

9. **Organization Reports**
   a. **Wayfinding (Park Directional Signage)** Packets are on their way to committee members before the end of the year. Park Entrances have been contracted for. The Township board has approved the process and the Parks and Paths committee will help put out the rest of the signs.
   b. **Friendship Park MTB Trail**: The newest trail in the township is currently under construction at the time of this writing. It will have 2 loops and will contain items that off-roading cyclists will enjoy including turns with berms, jumps and other features. This is targeted to be completed by the end of the Calendar year.
   c. **Township Updates**: Aaron, has been pleased to announce that the township has achieved over 65% of targeted actions based on the current Parks and Rec Master Plan approved 4 years ago. Some additional activities are still targeted including further development of the Peterson Lodge at Camp Agawam and some updates for the Sharidon Pavilion. In addition, Request for Proposals will be requested this spring to begin another round of data collection to create next cycle for the 5 year planning cycle with hope of starting the process this spring (of 2023). There has been an acknowledgment that the townships demographics are slowly changing to an increasing age group. A vault toilet has been approved and planned for the Poly Anne trail by Rhodes road.
   d. **Other Activities**: As a final note, the Friends of Paint Creek will be having their annual meeting and dinner on December 6th. Anyone interested can contact them. Look for the Township Parks and Recreation winter bulletin for such events as the “Snow Vacation” and “Snow Dash” events in the next couple of months.
10. **Next Steps**: next Meeting will be in January, schedule to be approved. In addition, the annual election of committee officers will take place at that meeting.

11. **Adjournment apx 7:30pm**