

CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
SYNOPSIS, REGULAR MEETING MONDAY, FEBRUARY 6, 2023
ORION TOWNSHIP HALL 2323 JOSLYN ROAD, LAKE ORION, MICHIGAN 48360

Called meeting to order at 7:01 p.m. All members present except Clerk Shults and Trustee Flood, who were absent with notice.

Invocation provided by Pastor Steve Sanders from Lake Orion Baptist Church. All rose for the Pledge of Allegiance.

Citizen of the Month was presented to Jim Weidman, for his dedication and commitment to serving as President of the School Board.

Employee Recognition was awarded to Park Maintenance Worker, Conner Reiter, for completing his Arborist Certification, and Recreation Programmer, Chelsea Petrusha, for securing grant funding for a deck at the Orion Center.

Held Square Lake Ordinance Change Request Public Hearing.

Approved payment of bills in the amount of \$1,021,575.88 and payrolls of \$637,324.52. Total disbursement of funds was \$1,658,900.40 as presented.

Approved Agenda, as presented.

Approved Consent Agenda, as presented.

Approved Minutes – Regular Meeting, January 17, 2023, as presented.

Authorized Fire Department purchase of 20 SCBA air bottles from West Shore Fire, totaling \$25,578.80.

Approved Jonathan Boone’s Peddlers/Solicitors License Application - Edward Jones.

Approved Board Committee Appointments, as presented.

Approved Building Department job descriptions and posting for Deputy Building Official and Inspections Manager, full-time, 40 hours per week.

Approved Parks and Recreation job descriptions and posting of the budgeted Programmer Assistant position, full-time, 40 hours per week, and update job titles for the Seasonal Parks Positions to Trail Ranger and Park Ranger.

Adopted the Employee Handbook, as presented and amended.

Approved the Cell Phone Allowance Policy, as proposed.

Approved the first reading of the amendments to Ordinance No. 76, Alcoholic Beverages Regulation, direct the Township Clerk to publish the Ordinance with state law, and set the second reading of Ordinance amendments for March 6, 2023.

Approved the Gateway Signage project to include the addition of the secondary gateway signs, not to exceed \$268,300.00 and authorize the Township Supervisor and Parks and Recreation Director to execute the same, and the Budget & Procurement Director to make the necessary budget adjustments.

Approved the Employee Wellness Program as presented.

Approved agreement between Yeo & Yeo and the Township, not exceeding \$10,000 for the Water & Sewer Rate Study for 2023-2027 and authorize the Township Supervisor to execute the same.

Approved the purchase of 10 bike racks from Graber Manufacturing, not to exceed \$12,935.00

Authorized the purchase of two GMC 2500 HD trucks with equipment, not to exceed \$81,711.00.

Awarded the 2024-2028 Parks, Recreation, Trails & Open Space Comprehensive Master Plan to Carlisle Wortman Associates, Inc, not to exceed \$76,250.00

Approved the Employee Cross Training policy as proposed and authorized the Township Supervisor to execute the same.

Approved updated wording for Water & Sewer Regulations, Section 5, Item C, effective immediately.

Approved to schedule a joint meeting of the Township Board of Trustees, Planning Commission, Zoning Board of Appeals, Corridor Improvement Authority, and Township consultants and staff for a date and time based on polling results, to be held in the Dragon Community Room at Township Hall.

Approved the Agreement for the Local Fiscal Recovery Fund Distribution between Oakland County and the Charter Township of Orion and authorize the Township Clerk to certify and file the same.

Approved the Revised Resolution in support of RCOC's TEDF Category A grant application for the Brown/Giddings/Silverbell Roads reconstruction/resurfacing project.

Authorized the hiring of Kyle Maliszewski and Ronald Best as full-time firefighters, IAFF union positions, effective February 16, 2023 with full benefits pending background checks, physicals, and drug screenings.

Approved the job description updates and posting of the Water & Sewer Superintendent position, with intent to begin the hiring process in February.

Approved the quote from Pipeline Management Co., Inc. in an amount not to exceed \$34,562.50, plus 10% contingency.

Approved to pass the Resolution Requesting Assistance from MDNR With Regard to Adopting A Special Watercraft Rule on Square Lake, following the public hearing.

Approved the PC-22-39, Hudson Square PUD Concept Plan, located at 3030 S. Lapeer Rd. (Sidewell #09-26-101-021) with plans dated December 14, 2022.

Received and filed Fire and Police Reports, as presented.

Received and filed ADA Compliance Report, as presented.

Received and filed Orion Parks Updates, as presented.

Received and filed Chart of Accounts Update, as presented.

Received and filed Financial Reports, as presented.

Received and filed Treasurer's Reports, as presented.

Meeting adjourned at 8:10 p.m.

Penny S. Shults, Clerk

Publish: 2/15/2023

Chris Barnett, Supervisor