1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on May 1, 2023, at the Orion Township Municipal Complex Board Room, 2323 Joslyn Road, Lake Orion, MI 48360 at 7:00 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Kim Urbanowski, Julia Dalrymple, Matthew Pfeiffer, Mike Flood, and Brian Birney

OTHERS PRESENT:

Gary Scavone  Darce Scavone  Thomas Martelle  Kristen Wirz  David Allingham
Tom Williams  Tiffany Sanders  Jerry DeMott  Gary Rorserts  Dan Dewey
Matt Rama  Noah Stevens  Kathryn Kennedy

2. INVOCATION AND PLEDGE: Invocation by Clerk Penny Shults. All rose for the Pledge of Allegiance.

3. APPROVAL OF BILLS. Moved by Treasurer Urbanowski, seconded by Trustee Flood to authorize payment in the amount of $2,447,738.95 and payrolls in the amount of $1,053,843.62. Total disbursement of funds in the amount of $3,501,582.57 as presented. AYES: Pfeiffer, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults. NAYS: None  MOTION CARRIED

4. PUBLIC COMMENT. Public comment was not heard.

5. APPROVAL OF AGENDA. Clerk Shults revised memo for 6. F. Peddlers/Solicitors Application. Deanna Calloway Human Resource Manager, added the Hiring of Full Time Water & Sewer Field Technician Anthony Vettraino. Treasurer Urbanowski moved  6.O. Lease Agreement-Electric Vehicle Charging Station to Pending 7. D. Supervisor Barnett added a closed session at the end of the meeting to discuss MTT Appeals Update and Marsa Consent Judgement. Also added to Pending 7.E. Moratorium Solicitors 30 day.  Moved by Trustee Flood, seconded by Trustee Birney to approve the agenda as amended. AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults. NAYS: None  MOTION CARRIED

2ND Revision of Agenda, Supervisor Barnett added to Pending 7.F. Hiring Committee: Fire Chief Recruitment.  Moved by Trustee Flood, seconded by Trustee Birney to approve the agenda as amended. MOTION CARRIED

6. CONSENT AGENDA.


C. 2023 Community Service Agreements – Orion Area Youth Assistance & North Oakland Community Coalition. Authorize the Supervisor and Clerk to sign the 2023 Community Service Agreements with Orion Area Youth Assistance and the North Oakland Community Coalition, on behalf of the Township, and authorize the distribution of the funds in the amount of $45,000 ($20,000 for Your Assistance, $25,000 for NOCC), as budgeted and authorize for 2023, as per the agreements, both the NOCC and Youth Assistance will provide Financial information showing how last year’s funds were spent.

D. Schedule Public Hearing – Truth-in-Budgeting. Set the date for the Truth-in-Budgeting Public Hearing on the proposed millage rates to be levied for 2023 (in support of the 2024 budget), for 7:00 p.m. on Monday, May 15, 2023, and direct the Clerk to publish the proper legal notice for same.

E. Quarterly Budget Adjustments. Authorize the Budget & Procurement Director to make the Budget Adjustments as outlined in the memo.

F. Peddlers/Solicitors Application – TruGreen LLC. Approve Mr. Murphy, Ms. Alvarez, Mr. Shoebottom, Mr. Burnett, Mr. Dady, and Ms. Davis’s applications and issue six peddler’s licenses under Ordinance No. 95 with the understanding that all requirements of the ordinance will be complied with and Alejandro Alvarez’s references on page two of her application have been updated to include Maria Alvarez, with the phone number included.

G. Solicitation Request Revised Dates- Seventh-day Adventist Church. Approve the solicitation request from Seventh-day Adventist Church, and because the solicitation is on behalf of a non-profit organization, waive the requirements of Sections 4, 5, 6, and 8 of Ord.95, Peddlers & Solicitors Regulation, with the understanding that the solicitation is only conducted from June 4th – August 10th, 2023, between the hours of 10.00 a.m. and 9:00 p.m.

H. Temporary Sign Permit – Young Life Lake Orion Donut Dash 5k Run. Approve the Temporary Sign Permit request for multiple locations in the community and to grant the request to waive the fee, due to Young Life’s non-profit status.

I. West Nile Virus Prevention Reimbursement Program. Adopt the 2023 West Nile Virus Resolution.

J. 2023 Update to Fire Department Fee Schedule. Approve the proposed 2023 Fee Schedule for Orion Fire Department Services.

K. Correct Zoning Amendment Numbering Duplication. Authorize the Clerk to amend the Ordinance numbering of Previously adopted Zoning Ordinance Amendments 78-292, 78-293, 78-294.

L. Hire Full-Time Specialist – Planning & Zoning – Tiffany Sanders. Hire Tiffany Sanders as full-time, Level 7, Technical Union Position, Specialist – Planning & Zoning, at the starting rate of $25.39 per hour, full-time, 40 hours per week, full benefits, effective May 4, 2023, pending results of Background Check, Physical and Drug Screening.

N. Project: Sanitary Sewer on Baldwin – Millcrest. Approve the quote from Pipeline Management Co., Inc., in the amount not to exceed $43,750.00.

O. Code Enforcer Job Description Update. Approve the updated Job Description for Code Enforcer, Technical Union position.

P. Tuition Reimbursement – T. Carpenter. Authorize Tyler Carpenter to take the Brand Management course and approve reimbursement in an amount not to exceed $2,925.00, contingent upon all requirements as listed in the Tuition Reimbursement Policy.

Q. Hire Full-Time Water & Sewer Field Technician – Anthony Vettraino. Hire Anthony Vettraino as full-time, DPW Union position, Water & Sewer Field Technician, at the starting rate of $24.20 per hour, full-time, 40 hours per week, full benefits, effective May 15, 2023, pending results of Background Check, Physical and Drug Screening.

Moved by Trustee Flood, seconded by Trustee Birney to approve the Consent Agenda as amended. AYES: Flood, Urbanowski, Barnett, Shults, Pfeiffer, Birney, Dalrymple. NAYS: None MOTION CARRIED

7. PENDING

A. Second Reading: PC-2021-90, Ridgewood Final PUD Rezone/Map Amendment and Agreement. Moved by Clerk Shults, seconded by Trustee Pfeiffer to declare the second reading of PC-2021-90, Ridgewood Final PUD Rezone/Map Amendment and Agreement; was held on May 1, 2023, and approve the request to rezone the property from Single Family Residential (R1) to Planned Unit Development (PUD), located at 625 W. Clarkston Rd. (Sidwell #09-15-226-007), the vacant parcel west of 625 W. Clarkston Rd. (Sidwell #09-15-226-006), and the vacant parcel east of 626 W. Clarkston Rd. (Sidwell #09-15-226-008), for plans date stamped received February 22, 2023, for reasons given by the Planning Commission at the March 15, 2023 meeting and the conditions set forth by the Planning Commission on March 15, 2023, including approval of the condominium documents by the consultants and Township attorney. In addition, the Township Supervisor and Township Clerk are authorized to sign the PUD Agreement on behalf of the Township after it is approved by the Township Attorney. AYES: Barnett, Shults, Pfeiffer, Birney, Dalrymple, Flood, Urbanowski. NAYS: None MOTION CARRIED

B. Second Reading: PC-22-29, Baldwin Village Final PUD Rezone/Map Amendment and Agreement. Moved by Clerk Shults, seconded by Trustee Flood to declare the second reading of PC-22-29 Baldwin Village Final PUD Rezone/Map amendment and Agreement, was held on May 1, 2023, and approve the request to rezone the property from Single Family Residential (R1), Suburban Farms (SF) and Brown Road Innovation Zone (BIZ) to Planned Unit Development (PUD), located at 4410 & 4408 S. Baldwin Rd. (parcel 09-32-301-001), an unaddressed parcel 09-32-301-014 located at the NW corner of Morgan and S. Baldwin Roads, an unaddressed parcel 09-32-151-020 located north of 4408 S. Baldwin, and 4292 S. Baldwin
(parcel 09-32-151-021) for plans date stamped received March 6, 2023, for the reasons given by the Planning Commission at the March 15, 2023, meeting and the condition set forth by the Planning Commission on March 15, 2023. In addition, the Township Supervisor and Township Clerk are authorized to sign the PUD Agreement on behalf of the Township after it is approved by the Township Attorney. AYES: Shults, Pfeiffer, Birney, Dalrymple, Flood, Urbanowski, Barnett. NAYS: None MOTION CARRIED

C. Cost Participation Agreement – Tri Party – Waldon Road. Moved by Trustee Flood, seconded by Clerk Shults to authorize the Township Supervisor to execute the Cost Participation Agreement with RCOC for the Orion Township portion of the construction of Waldon Road from Clintonville Road in Independence Township to Baldwin Road in Orion Township, with funds to come from the Tri-Party Program and Safety Path Millage as outlined in this memo and the attached cost participation agreement; and authorize the Budget & Procurement Director to make the necessary 2023 budget adjustment in the amount of $160,106.00 moving funds from the General Fund fund balance to account 101-446-980 - Capital Outlay Roads. AYES: Pfeiffer, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults. NAYS: None MOTION CARRIED

D. Lease Agreement – Electric Vehicle Charging Station. Moved by Clerk Shults to authorize the Township Supervisor to execute the “Charge EV, LLC Charging Station Agreement” with one 19.2-Kilowatt Level 2 charging station to be sponsored at Civic Center Park. MOTION FAILED for lack of support.

E. Moratorium Solicitors 30 days. Moved by Clerk Shults, seconded by Trustee Urbanowski to place a temporary 30-day hold on any existing or future issuance of Peddler & Solicitor Licenses or activity where applicants are requesting to solicit funds from motorists and/or adjacent areas or until the Township decides to enact amendments of Ordinance 95, Peddler and Solicitors Regulation. MOTION CARRIED

F. Hiring Committee: Fire Chief Recruitment. Moved by Supervisor Barnett, seconded by Trustee Flood to appoint Trustee Matt Pfeiffer to the Fire Chief Hiring Committee. AYES: Barnett, Shults, Pfeiffer, Birney, Dalrymple, Flood, Urbanowski. NAYS: None MOTION CARRIED

8. REPORTS

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Flood to receive and file as presented. MOTION CARRIED

B. 1st Quarter Treasurers’ Report. Moved by Treasurer Urbanowski, seconded by Trustee Pfeiffer to receive and file 1st quarter report. MOTION CARRIED

C. Financial Reports – Clerk. Move by Clerk Shults, seconded by Treasurer Urbanowski to receive and file as presented. MOTION CARRIED

9. PUBLIC COMMENT. Public comment was not heard.
10. BOARD MEMBER COMMENTS. Board member comments were heard.

11. CLOSED EXECUTIVE SESSION-Discuss Attorney Opinion. Moved by Clerk Shults, seconded by Trustee Dalrymple to discuss MTT Appeals Update and Marsa Consent Judgement. AYES: Urbanowski, Barnett, Shults, Pfeiffer, Birney, Dalrymple, Flood. NAYS: None
MOTION CARRIED

The Board was in Closed Executive Session from 8:56 p.m. to 9:48 p.m.

11. ADJOURNMENT. Moved by Clerk Shults, seconded by Trustee Flood to adjourn. MOTION CARRIED The meeting was adjourned at 9.48 p.m.

Penny S. Shults, Clerk
Charter Township of Orion

Transcription: Lynnae Smith

Chris Barnett, Supervisor