

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, TUESDAY JANUARY 17, 2023**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Tuesday January 17, 2023, at the Orion Township Municipal Complex Board Room, 2323 Joslyn Road, Lake Orion, MI 48360 at 6:20 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Kim Urbanowski, Brian Birney, Julia Dalrymple, and Mike Flood.

OTHERS PRESENT:

Lil Hutchison Lorrie Stoner Lawrence Sak Joyce Donaldson Matt Pfeiffer

2. HELD CLOSED EXECUTIVE SESSION: To discuss Attorney Opinions on the Trustee appointment. The Board reconvened the meeting at 7:11 p.m.

3. INVOCATION AND PLEDGE. Clerk Shults gave the invocation. All rose for the Pledge of Allegiance.

4. PRESENTATION: A presentation was held by Midwest Strategy Group. Moved by Treasurer Urbanowski, seconded by Trustee Dalrymple to receive and filed the report.
MOTION CARRIED.

5. APPROVAL OF BILLS. Moved by Treasurer Urbanowski, seconded by Clerk Shults to authorize payment of bills in the amount of \$941,097.26 and payrolls of \$474,801.88 for a total disbursement of funds in the amount of \$1,415,899.14 as presented. AYES: Urbanowski, Barnett, Shults, Birney, Dalrymple, Flood. NAY: None MOTION CARRIED

6. PUBLIC COMMENT. Public comment was heard.

7. APPROVAL OF AGENDA. Moved by Trustee Flood, seconded by Treasurer Urbanowski to approve the agenda, as presented. MOTION CARRIED

8. CONSENT AGENDA.

A. Minutes – Regular Meeting – January 2023. Approve as presented.

B. Tuition Reimbursement – T Graves. Authorize Tandem Graves to take the Global Dimensions in Business course and approve reimbursement in the amount not to exceed \$960.00, contingent upon all requirements as listed in the Tuition Reimbursement Policy.

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C. Tuition Reimbursement – C. Thompson. Authorize Charles Thompson to take the listed self-paced Fire Administration courses in 2023 and approve reimbursement in an amount not to exceed \$4,560.00, contingent upon all requirements as listed in the Tuition Reimbursement Policy and terms of the IAFF Local 5342 Collective Bargaining Agreement.

D. Tuition Reimbursement – T. Carpenter. Authorize Tyler Carpenter to take the Business Analytics course and approve reimbursement in an amount not to exceed \$2,872.00, contingent upon all requirements as listed in the Tuition Reimbursement Policy.

E. Code Enforcement: Purchase 2021 Dodge Ram. Approve the purchase of the existing 2021 Dodge Ram, Vin #1C6RRFFG4MN592510, not to exceed \$30,966.68, and authorize the Budget & Procurement Director to make a budget adjustment in the amount of \$23,466.68 with funds coming from the General Fund's Fund Balance.

F. Fire Department: Purchase Pick-up truck. Approve and authorize the Fire Department to purchase on Ford F150 pick-up truck from Gorno Ford, 22025 Allen Road, Woodhaven, Mi 48193 through the MiDEAL State of Michigan Extended Purchasing Program in the amount of \$52,995.00.

G. 2023 Electrical & Plumbing Inspector Contracts. Approve the 2023 Contractual Contract with Wire-Worx, Inc for Electrical Inspection services with an amount not to exceed \$60,000 annually plus \$100 per hour for GM inspections and plan reviews performed. Also, approve the 2023 Contractual Contract with TLK Inspections, Inc. for Plumbing Inspection services with an amount not to exceed \$57,000 annually plus \$100 per hour for GM Inspections and plan reviews performed. The annual total for both contracts is not to exceed \$125,000 total for 2023.

H. Orion Center – Orion Area Chamber of Commerce Rental Agreement. Authorize a rent reduction in the amount of \$4,500.00 annually for the Orion Area Chamber of Commerce, and for the Township Supervisor to execute the amended contract reflection the same.

I. Professional Services Agreement – SAFEbuilt. Approve the Agreement for Professional Services with SAFEbuilt of Michigan, LLC. And authorize the Township Supervisor to execute the same.

J. Approval to Post Specialist – Planning & Zoning Position. Approve the posting of budgeted Specialist – Planning & Zoning position with intent to begin hiring and selection process.

Moved by Trustee Flood, seconded by Trustee Dalrymple to approve the Consent Agenda, as presented. AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults. NAYS: None
MOTION CARRIED

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9. PENDING

Appoint Trustee. Moved by Trustee Flood, seconded by Treasurer Urbanowski to approve the appointment of Matthew Pfeiffer as Township Trustee, for the remainder of the term, expiring November 20, 2024. AYES: Shults, Barnett, Urbanowski, Flood, Dalrymple, Birney. NAYS: None MOTION CARRIED

10. REPORTS

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Dalrymple to receive and file the reports as presented. MOTION CARRIED

B. Financial Reports. Moved by Trustee Flood, seconded by Trustee Dalrymple to receive and file Financial Statements and Manual Journal Entry Reports. MOTION CARRIED

11. PUBLIC COMMENT. Public Comment was heard.

12. BOARD MEMBER COMMENTS. Board member comments were heard. Moved by Clerk Shults, seconded by Trustee Birney to cancel April 17, 2023, Board Meeting. AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults. NAYS: None MOTION CARRIED.

13. ADJOURNMENT. Moved by Trustee Flood, seconded by Trustee Dalrymple to adjourn. AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Birney. NAYS: None MOTION CARRIED. This meeting was adjourned at 7.55 p.m.

Transcription: Lynnae Smith

Penny S. Shults, Clerk
Charter Township of Orion

Chris Barnett, Supervisor