1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on February 21, 2023, at the Orion Township Municipal Complex Board Room, 2323 Joslyn Road, Lake Orion, MI 48360 at 7:00 p.m.

BOARD MEMBERS PRESENT: Kim Urbanowski, Julia Dalrymple, Matthew Pfeiffer, and Penny Shults.

Absent with notice: Chris Barnett, Brian Birney, and Mike Flood.

Appointed Clerk Shults as Chair and Trustee Dalrymple as Clerk for the meeting.

OTHERS PRESENT:

Charles Follis  Charlotte Follis  Dan Dewey  Lee Smith  Sandra Smith  Lynn Gromaski

2. INVOCATION AND PLEDGE: Invocation provided by Char Follis with Kensington Church. All rose for the Pledge of Allegiance.

3. APPROVAL OF BILLS. Moved by Treasurer Urbanowski, seconded by Trustee Dalrymple authorize payment of bills in the amount of $1,160,349.92 and payrolls of $398,053.55 for a total disbursement of funds in the amount of $1,558,403.47 as presented. AYES: Dalrymple, Urbanowski, Shults, Pfeiffer  ABSENT: Barnett, Birney, Flood None  NAYS: None

4. PUBLIC COMMENT. Public comment was not heard.

5. APPROVAL OF AGENDA. Moved by Trustee Dalrymple, seconded by Trustee Pfeiffer to approve the agenda as presented.  MOTION CARRIED.

6. CONSENT AGENDA.

A. Minutes – Public Hearing - February 6, 2023, Square Lake Ordinance Change Request. Approve as presented.


C. Solicitation Request – Knights of Columbus – Annual Tootsie Roll Fundraiser. Receive and file the notice of solicitation from the Knights of Columbus and because the fundraiser is on behalf of the non-profit organization, waive the requirements of Sections 4,5,6, and 8 of Ord. 95, Peddlers and Solicitation Regulation.
D. Peddlers/Solicitors License Application – Power Home Remodeling. Approve Mr. Manning, Mr. Schasser, Mr. Tunkiewicz, Mr. Cooper, Mr. Ketner, Mr. Cawley, Mr. Mills, and Mr. Glover applications and issue eight peddler’s licenses under Ord. 95 with the understanding that all requirements of the ordinance will be complied with.

E. Request for Fireworks Display: Indianwood Golf & Country Club. Approve the request contingent upon the display being conducted in full compliance with the current code for fireworks displays, and that any required social distancing rules are followed.

F. Fire Department: Purchase Breathing Air Compressor Fill Station. Approve and authorize the Fire Department to purchase one Pegasus Air Compressor Fill Station with accessories from R & R Fire Truck Repair, Inc., 751 Doheny Drive, Northville, Mi 48167 in the amount of $72,076.54.

G. Fire Department: Purchase PortaCount Respirator Fit Tester 8048 Kit. Approve and authorize the Fire Department to purchase one PortaCount Respirator Fit Tester 8048 Kit from TCI Incorporated, 500 Cardigan Road, Shoreview, MN 55126 in the amount of $22,540.00.

H. Meter Purchase. Approve the purchase of water meters from Ferguson Waterworks through the Oakland County Bidding process, as outlined in PO 23-0846, in an amount not to exceed $43,745.00.

I. Set Joint Public Hearing – PC-23-04, Orion Ridge Major PUD Amendment. Move to receive and file the Board of Trustees notice regarding the proposed joint public hearing on March 1, 2023, at 7:05 p.m. for PC-23-04, Orion Ridge Major PUD Amendment.

J. NOTA Contract and Resolution with Oakland with Oakland County. Approve the Resolution to approve the Public Transportation Agreement between the Charter Township of Orion - the Charter Township of Oxford - North Oakland Transportation Authority and Oakland County for the term and conditions as set forth therein, and authorize the Township Supervisor, and the Executive Director of the North Oakland Transportation Authority to execute same.

K. Resolution: Corridor Improvement Authority Update. Approve the Resolution Regarding Prior Transfer from the Water and Sewer Fund to Corridor Improvement Fund and Amending Obligation for Repayment Resolution and authorize the Township Clerk to certify and file same.

L. Guideline: Debt Repayment – CIA & Municipal Complex. Authorize the Budget and Procurement Director and Accounting Controller to maintain one year’s worth of Municipal Complex Bond Debt payment in the Municipal Building Debt Fund Balance and to make one additional principal payment annually to the CIA loan dated December 31 using any remaining excess funds from the earmarked revenue sources.

M. Award Mowing Contract. Approve the 2023 Township of Orion Mowing Proposal from Titan Lawn Care, Inc., as presented.
N. **Award Athletic Apparel Contract.** Authorize extending the contract with Tool Sport & Sign for 2023, with the understanding that cost increases are limited to 5% of 2022 pricing.

O. **Orion Events Contract.** Approve the 2023 Orion Events revised contract and authorize the Township Supervisor to execute the same.

P. **Award Friendship Park Maintenance Garage Addition.** Award the contract for the Friendship Park Maintenance Garage Addition to Orchard Construction at a cost not to exceed $130,000.00.

Q. **Orion Center Deck Project Proposal.** Authorize contracting with OHM and Auger Klein Aller inc., to provide professional services for the Orion Center Deck Project, at a cost not to exceed $27,850.00.

R. **Canterbury Village 2023 Assembly Permit.** Approve the Assembly Permit Application for the 2023 events for Canterbury Village located at 2325 Joslyn Rd., as listed within the Large Assembly/Event Permit Application, 23-02, signed January 23, 2023.

S. **Planning Commission & Zoning Board of Appeals 2022 Annual Reports.** Receive and file the Planning Commission and Zoning Board of Appeals 2022 Annual Reports as presented.


U. **Hire Inspections Manager.** Authorize the hiring of Oliver Pomaranski as full-time Inspections Manager effective February 22, 2023, with full benefits and an annual salary of $78,750.00.

V. **Hire Deputy Building Official.** Authorize the hiring of Kirk Larson as full-time Deputy Building Official effective February 22, 2023, with full benefits and an annual salary of $84,000.00

Moved by Trustee Dalrymple, seconded by Treasurer Urbanowski to approve the Consent Agenda as presented.  **AYES:** Urbanowski, Shults, Pfeiffer, Dalrymple.  **ABSENT:** Barnett, Birney, Flood.  **NAYS:** None

7. **PENDING**

   A. **Agreement – Fire Chief Executive Search.** Moved by Clerk Shults, seconded by Treasurer Urbanowski to approve the agreement with GovHR for the recruitment of a Fire Chief, and authorize the Township Supervisor with the Township Attorney to further negotiate the final agreement and cost prior to execution.  **AYES:** Shults, Pfeiffer, Dalrymple, Urbanowski  **ABSENT:** Barnett, Birney, Flood  **NAYS:** None
8. REPORTS

A. Police/Fire Reports. Moved by Clerk Shults, seconded by Treasurer Urbanowski to receive and file as presented. MOTION CARRIED

B. Financial Reports. Moved by Clerk Shults, seconded by Trustee Dalrymple to receive and file as presented. MOTION CARRIED

9. PUBLIC COMMENT. Public comment was not heard.

10. BOARD MEMBER COMMENTS. Board member comments were heard.

11. ADJOURNMENT. Moved by Clerk Shults, seconded by Treasurer Urbanowski to adjourn. MOTION CARRIED The meeting was adjourned at 7:15 p.m.

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Penny S. Shults, Clerk
Charter Township of Orion

Transcription: Lynnae Smith

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Chris Barnett, Supervisor