1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on February 6, 2023, at the Orion Township Municipal Complex Board Room, 2323 Joslyn Road, Lake Orion, MI 48360 at 7:01 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Kim Urbanowski, Brian Birney, Julia Dalrymple, and Matthew Pfeiffer.

Absent with notice: Trustee Flood and Clerk Shults

OTHERS PRESENT:
Lil Hutchison  Lorrie Stoner  Scott Harris  Amy Harris  Nicholas Modock
Rick Buckley  Gary Roberk  Scott Gabriel  Gail Kunz  Kevin Maliszewski
Sharon Maliszewski  Devonie Banks  Kacy Banks  Jameson Banks  Dakota Banks
Chelsie Petrusha  Ron Best  Mike Vines  Kyle Maliszewski  Peggy Osborne
Joyce Donaldson  Aidan DePauw  David DePauw  John Canine  Donni Steele

2. INVOCATION AND PLEDGE: Pastor Steve Sanders from the Lake Orion Baptist Church gave the invocation. All rose for the Pledge of Allegiance.

3. CITIZEN OF THE MONTH: Supervisor Barnett honored Jim Weidman as Citizen of the Month for his dedication and commitment to serving as President of the School Board for twenty-two years.

4. EMPLOYEE RECOGNITION: Was awarded to Park Maintenance Worker, Conner Reiter for completing his Arborist Certification, and Recreation Programmer, Chelsea Petrusha, for securing grant funding for a deck at the Orion Center.

5. PUBLIC HEARING: Square Lake Ordinance Change Request – The Public Hearing was held from 7:11 p.m. to 7:17 p.m. to receive comments from the public on the proposed ordinance change.

6. APPROVAL OF BILLS. Moved by Treasurer Urbanowski, seconded by Trustee Dalrymple to authorize payment of bills in the amount of $1,021,575.88 and payrolls of $637,324.52 for a total disbursement of funds in the amount of $1,658,900.40 as presented. AYES: Urbanowski, Barnett, Pfeiffer, Birney, Dalrymple. ABSENT: Flood and Shults  NAYS: None
MOTION CARRIED

7. PUBLIC COMMENT. Public comment was heard.
8. APPROVAL OF AGENDA. Moved by Treasurer Urbanowski, seconded by Trustee Birney to approve the agenda, as presented. MOTION CARRIED

9. CONSENT AGENDA.


B. Fire Department-Purchase 20 SCBA Air Bottles. Approve and authorize the Fire Department to purchase twenty (20) SCBA air bottles from West Shores Fire, 6620 Lake Michigan Drive, MI 49401 in the amount of $25,578.80.

C. Peddler Request – Edward Jones. Approve Mr. Boone’s application and issue a peddler’s license under Ordinance No. 95.

D. Board Committee Appointments. Approve the appointments as presented.

E. Building Department Job Descriptions and Post for Positions. Approve the Job Descriptions and posting of the budgeted Deputy Building Official and Manager positions with the intent to begin the hiring and selection process in the month of February.

F. Parks & Recreation Job Descriptions. Approve the Job Description and posting of the budgeted Programmer Assistant position with the intent to begin the hiring and selection process in the month of February and approve the updated job titles for the Seasonal Parks Positions to Trail Ranger and Park Ranger.


H. Cell Phone Allowance Policy. Approve the Cell Phone Allowance Policy as proposed and authorize the Township Supervisor to execute the same.

I. First Reading: Ordinance 76 – Liquor License. Approve the first reading of the amendments to Orion Township Ordinance No. 76 ("Alcoholic Beverages Regulation") and direct the Township Clerk to publish said Ordinance in accordance with state law and hereby set the second reading of said Ordinance amendments for March 6, 2023.

J. Gateway Signage Update. Approve the amended gateway/park entry sign project to include the addition of the secondary "mini" gateway signs, for a total project, cost not to exceed $268,300.00 (with an additional 5% contingency) and authorize the Township Supervisor and Parks and Recreation Director to execute the same, and the Budget & Procurement Director to make the necessary budget adjustments.

K. Employee Wellness Program. Approve the Employee Wellness Program as presented.
L. **Contract – Water & Sewer Rate Study.** Approve the agreement between Yeo & Yeo and the Township in an amount not to exceed $10,000 for the purposes of completing a Water & Sewer Rate Study for fiscal years 2023 to 2027 and authorize the Township Supervisor to execute the same.

M. **Purchase bike racks – Safe Routes to School, non-infrastructure.** Authorize the purchase of 10 bike racks from Graber Manufacturing for a cost not to exceed $12,935.00.

N. **Purchase Vehicles – Parks & Recreation.** Authorize the purchase of two new GMC 2500 HD trucks with added equipment from Todd Wenzel Buick-GMC and Chevrolet, at a cost not to exceed $81,711.00.

O. **Award Parks, Recreation, Trails, & Open Space Comprehensive Master Plan.** Award the 2024-2028 Parks, Recreation, Trails, & Open Space Comprehensive Master Plan to Carlisle Wortman Associates, Inc. for a total cost of $76,250.00.

P. **Cross Training Policy.** Approve the Employee Cross Training policy as proposed and authorize the Township Supervisor to execute the same.

Q. **Water & Sewer Regulations Wording Update.** Approve the updated wording for the Water & Sewer Regulations, Section 5, Item C., effective immediately.

R. **Schedule Joint Meeting.** Schedule a joint meeting of the Township Board of Trustees, Planning Commission, Zoning Board of Appeals, Corridor Improvement Authority, and Township consultants and staff for a meeting date and time-based on the poll results, to be held in the Dragon Community Room at Township Hall, and authorize the Clerk to post as an open meeting.

S. **Interlocal Agreement Grant.** Approve the Agreement for Local Fiscal Recovery Fund Distribution Between Oakland County and the Charter Township of Orion and authorize the Township Clerk to certify and file same.

T. **Revised Resolution of Support, RCOC TEDF A Application for Brown/Giddings/Silverbell Roads.** Approve the Revised Resolution in support of RCOC’s TEDF Category A grant application for the Brown/Giddings/Silverbell Roads reconstruction/resurfacing project.

U. **Hire 2 Full-Time Firefighters.** Authorize the hiring of Kyle Maliszewski and Ronald Best as full-time firefighters, IAFF union positions, effective February 16, 2023, with full benefits pending background checks, physicals, and drug screenings.

V. **Water & Sewer Superintendent Job Description Updates and Post for Position.** Approve the Job Description updates and posting of the Water & Sewer Superintendent position with the intent to begin the hiring and selection process in the month of February.
W. Water & Sewer Project: Sanitary Sewer on Waldon Road. Approve the quote from Pipeline Management Co., Inc. in an amount not to exceed $34,562.50 plus a 10% contingency.

Moved by Trustee Dalrymple, seconded by Trustee Pfeiffer to approve the Consent Agenda, as presented. AYES: Pfeiffer, Birney, Dalrymple, Urbanowski, Barnett. ABSENT: Flood and Shults NAYS: None  MOTION CARRIED

10. PENDING

A. Square Lake Ordinance Change Request – Action After Hearing. Moved by Treasurer Urbanowski, seconded by Trustee Birney to approve the resolution with assistance from MDNR with regard to adopting a special watercraft rule pursuant to MCL 324.80110 on Square Lake and authorize the Township Clerk to certify and file the same and to forward the proposed resolution to the Michigan Department of Natural Resources. AYES: Pfeiffer, Birney, Dalrymple, Urbanowski, Barnett. ABSENT: Flood and Shults NAYS: None  MOTION CARRIED

B. PC-22-39, Hudson Square Planned Unit Development (PUD) Concept & Eligibility Plan. Moved by Trustee Dalrymple, seconded by Birney to approve PC-22-39. Hudson Square Planned Unit Development (PUD) Concept Plan, located at 3030 S. Lapeer Rd. (Sidewell #09-26-101-021) for plans date stamped received December 14, 2022, with the conditions and reasons given by the Planning Commission in their motion to recommend conditional approval at their January 18, 2023 meeting. AYES: Birney, Dalrymple, Urbanowski, Barnett, Pfeiffer. ABSENT: Flood and Shults NAYS: None  MOTION CARRIED

11. REPORTS

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Pfeiffer to receive and file the reports as presented with comments. MOTION CARRIED

B. ADA Compliance Report. Moved by Treasurer Urbanowski, seconded by Trustee Dalrymple to receive and file as presented. MOTION CARRIED

C. Orion Parks Updates. Moved by Treasurer Urbanowski, seconded by Trustee Birney to receive and file as presented. MOTION CARRIED

D. Chart of Accounts Update. Moved by Treasurer Urbanowski, seconded by Trustee Birney to receive as file as presented. MOTION CARRIED

E. Financial Reports. Moved by Treasurer Urbanowski, seconded by Trustee Dalrymple to receive and file as presented. MOTION CARRIED
F. Treasurer’s Report. Moved by Treasurer Urbanowski, seconded by Trustee Pfeiffer to receive and file as presented. MOTION CARRIED

12. PUBLIC COMMENT. Public Comment was heard.

13. BOARD MEMBER COMMENTS. Board member comments were heard.

14. ADJOURNMENT. Moved by Treasurer Urbanowski, seconded by Trustee Dalrymple to adjourn. MOTION CARRIED The meeting was adjourned at 8:10 p.m.

______________________________
Penny S. Shults, Clerk
Charter Township of Orion

______________________________
Transcription: Lynnae Smith

______________________________
Chris Barnett, Supervisor