

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, NOVEMBER 21, 2022**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, November 21, 2022, at the Orion Township Municipal Complex Board Room, 2323 Joslyn Road, Lake Orion, MI 48360 at 7:10 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood, Kim Urbanowski

BOARD MEMBERS ABSENT: Penny Shults

OTHERS PRESENT:

Luedtke Family	Matt Pfeiffer	Gary Peters	Joyce Donaldson
Aaron Whatley	Sam Timko	Dan Dewey	Deanna Calloway

2. INVOCATION AND PLEDGE. Treasurer Steele gave the invocation. All rose for the Pledge of Allegiance.

3. CITIZEN OF THE MONTH. Nick Luedtke was honored as November Citizen of the Month for giving his talents to bring awareness and raise funds for the Pine Tree Center.

4. RECOGNITION: Aaron Whatley received recognition for earning his National Parks and Recreation Certified Parks and Recreation Executive.

5. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Trustee Flood to authorize payment of bills in the amount of \$2,708,300.80 and payrolls in the amount of \$494,550.90 for a total disbursement of funds in the amount of \$3,202,851.70 as presented.
AYES: Barnett, Steele, Birney, Dalrymple, Flood, Urbanowski ABSENT: Shults
NAYS: None MOTION CARRIED

6. PUBLIC COMMENT. Public comment was heard.

7. APPROVAL OF AGENDA. Supervisor Barnett added a Closed Session to discuss attorney opinion after Board Comments and moved 9.B. Performance Pay Policy to be considered after the Closed Session. Treasurer Steele added 8.N. Budget Workshop's Power Point Presentation and notes added to the Board of Trustees Minutes.

Moved by Trustee Flood, seconded by Trustee Birney to approve the agenda, as amended.
MOTION CARRIED

8. CONSENT AGENDA.

A. Minutes – Regular Meeting, November 1, 2022. Approve, as presented.

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- B. Parks & Paths Advisory Committee Resignation & Appointment.** Accept the resignation of Jerry Richards with regret and appoint Joanne Purdon to fill the vacancy on the Parks & Paths Advisory Committee for a term expiring 12-31-2023.
- C. Christ the Redeemer Catholic Church – Parish Outreach Project.** Approve the parish outreach project on December 3, 2022.
- D. Completion of Road Improvements with Wixom Anthony, LLC.** Approve the Agreement for Completion of Road Improvements with Wixom Anthony, LLC, and authorize the Township Supervisor to execute same.
- E. Hire Director of Public Services.** Authorize the hiring of William Basigkow as full time Director of Public Services effective November 22, 2022 with full benefits and an annual salary of \$93,000.
- F. Environmental Resources Committee Resignation.** Accept, with regret, the resignation of Harold Flood from the Environmental Resources Committee and direct the Supervisor to send a letter of appreciation; and authorize seeking a replacement by advertising and posting the vacancy.
- G. Award Bids – Professional Consulting Services.** Award the bid for Economic Development Consultant Services to Strategic Communication Solutions; Civil Engineering Consultant Services to OHM Advisors; and General Legal and Prosecution Consultant Services to the Kelly Firm; and authorize the Township Supervisor to execute any necessary agreements with the selected consultants.
- H. Purchase of Sub-Compact Utility Tractor – Facilities Department.** Authorize the purchase of a new John Deere sub-compact utility tractor with heavy-duty rotary broom from Tri-County Equipment, Inc., at a cost not to exceed \$21,493.08.
- I. Purchase of Utility Tractor – Parks & Recreation Department.** Authorize the purchase of a new John Deere compact utility tractor with heavy-duty rotary broom and heavy-duty snowblower from Tri-County Equipment, Inc., cost not to exceed \$45,097.16
- J. Purchase & Installation of Wildwood Accessible Pathway Lighting.** Authorize contracting with Superior Scape for the purchase and installation of lighting along the Wildwood Amphitheater accessible pathway, at a cost not to exceed \$19,980.00.
- K. Fire Department – Request to Purchase Two Powerload Cot Fasteners.** Approve and authorize the fire department to order two (2) Stryker Power-LOAD cot fasteners from

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Stryker Medical, P.O. Box 93308, Chicago, IL 60673. In the amount of \$52,896.72 in 2022 and take delivery of and pay for in 2023.

L. OC Designated Assessor Interlocal Agreement. Approve the updated version of the Designated Assessor Interlocal Agreement with Oakland County and authorize the Township Supervisor to execute the same.

M. IAFF Contract. Receive and file.

N. Budget Workshop's Power Point Presentation and notes added to the Board of Trustees Minutes. Receive and file budget power point presentation and budget notes and add them to the Board of Trustees 11/21/22 Minutes. (*See 24 pages of the complete set of referenced documents and a record of what was discussed from Treasurer Steele, Ashley Coyle, and Dave Goodloe in the November 21, 2022, Board of Trustees Packet)

Moved by Trustee Flood, seconded by Trustee Birney to approve the Consent Agenda, as amended. AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett
ABSENT: Shults NAYS: None MOTION CARRIED

9. PENDING.

A. Transition of Treasurer's Position. Moved by Trustee Birney, seconded by Trustee Dalrymple to appoint a subcommittee, as recommended, to review applications and interview candidates for the Township Treasurer vacancy, to occur on or before December 31, 2022; and to provide a recommendation for the Board's consideration and appointment at the December 5, 2022 regular Board of Trustees meeting.
AYES: Dalrymple, Flood, Urbanowski, Barnett, Steele, Birney ABSENT: Shults
NAYS: None MOTION CARRIED

B. Revised 4029 to Remove Collection of NOTA From Tax Roll. Moved by Treasurer Steele, seconded by Trustee Urbanowski to receive and file Revised Charter Township of Orion 2022 Certified Annual Report of Taxes. AYES: Flood, Urbanowski, Barnett, Steele, Birney, Dalrymple ABSENT: Shults NAYS: None MOTION CARRIED

10. REPORTS.

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Flood, to receive and file the reports, as presented. MOTION CARRIED

B. OCCCC Financial Audit. Moved by Trustee Urbanowski, seconded by Trustee Dalrymple to receive and file the report, as presented. MOTION CARRIED

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C. Financial Reports – Clerk. Moved by Trustee Flood, seconded by Trustee Birney to receive and file reports, as presented. MOTION CARRIED

11. PUBLIC COMMENT. Public Comment was not heard.

12. BOARD MEMBER COMMENTS. Board member comments were heard.

13. Closed Executive Session. Moved by Trustee Flood, seconded by Trustee Birney to go to Closed Executive Session to discuss Attorney Opinion and include Sam Timko and Deanna Calloway. AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett
ABSENT: Shults NAYS: None MOTION CARRIED

The Board was in Closed Executive Session from 8:01 p.m. to 8:40 p.m.

Regular Meeting Reconvened. The regular meeting convened at 8:40 p.m.

14. Performance Pay Policy. Moved by Trustee Birney, seconded by Trustee Flood to approve one time performance payment of \$5,000 to Dave Raftery, based on the extraordinary services performed throughout the construction of the new Township Hall, which required extra hours and effort above and beyond his normal job duties. AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Steele ABSENT: Shults NAYS: None MOTION CARRIED

15. ADJOURNMENT. Moved by Trustee Flood, seconded by Trustee Birney to adjourn. MOTION CARRIED The meeting was adjourned at 8:41 p.m.

Transcription: Penny Shults

Penny S. Shults, Clerk
Charter Township of Orion

Chris Barnett, Supervisor