

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, JUNE 6, 2022**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, June 6, 2022, at the Orion Township Municipal Complex Board Room, 2323 Joslyn Road, Lake Orion, MI 48360.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood, Kim Urbanowski

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Tom Fisher Nathan Crum Gary Roberts Dan Dewey Kyle Hagan

Clerk Shults called meeting to order, Supervisor Barnett arrived at 6:39 p.m.

2. CLOSED EXECUTIVE SESSION – Discuss Attorney Opinion. Moved by Clerk Shults, seconded by Trustee Flood to go to closed executive session to discuss attorney opinion and with Human Resources and Aaron Whatley present for labor negotiations at 6:30 p.m. AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett ABSENT: None NAYS: None MOTION CARRIED

The Board was in closed session from 6:30 p.m. to 7:06 p.m.

Moved by Clerk Shults, seconded by Trustee Flood to reconvene regular meeting. MOTION CARRIED

3. INVOCATION AND PLEDGE. Trustee Flood gave the invocation and lead the Pledge of Allegiance.

4. PUBLIC HEARING – 2022 Truth-in-Budgeting. The Public Hearing was held from 7:10 p.m. to 7:11 p.m. Moved by Clerk Shults, seconded by Trustee Flood to adopt the Resolution establishing proposed 2022 Millage rates for the Charter Township of Orion, as presented. AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney ABSENT: None NAYS: None MOTION CARRIED

5. CITIZEN OF THE MONTH. Supervisor Barnett honored Captain Eric Florence for his fourteen years of distinguished service to the residents of Orion Township.

6. PRESENTATION

- A. Fire Department Promotions
- B. Orion Township Parks and Path Advisory Committee Report
- C. Municipal Complex Recap

7. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Trustee Flood to authorize payment of bills in the amount of \$2,544,887.24 and payrolls in the amount of \$335,950.87 for a total disbursement of funds in the amount of \$2,880,838.11 as presented. AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney ABSENT: None NAYS: None MOTION CARRIED

8. PUBLIC COMMENT. Public comment was not heard.

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9. APPROVAL OF AGENDA. 10.E Set Water and Sewer Rates removed per Jeff Stout. Moved by Trustee Flood, seconded by Trustee Dalrymple to approve the agenda, as amended.

MOTION CARRIED

10. CONSENT AGENDA.

- A. Minutes – Regular Meeting, May 16, 2022.** Approve, as presented.
- B. Minutes – Public Hearing, May 16, 2022.** Golfview Dr. Private Road Maintenance SAD #2 Approve, as presented.
- C. Renewal of Contract for Assessing Services.** Approve the renewal contract with Oakland County Equalization for Assessing Services and authorize the Supervisor and Clerk to sign on behalf of the Township.
- D. Contract – Woodhill Accounting Services.** Approve the Agreement for Accounting and Financial support with WoodHill Group and authorize the Supervisor to execute same.
- E. Set Water and Sewer Rates.** Removed
- F. Request for Fireworks Display – Lake Voorheis.** Approve the request contingent upon the display being conducted in full compliance with the current code for fireworks displays, and that any required social distancing rules are followed.
- G. Request for Fireworks Display – Indianwood Golf & Country Club.** Approve request contingent upon the display being conducted in full compliance with the current code for fireworks displays, and that any required social distancing rules are followed.
- H. Golfview Drive Private Road Maintenance SAD #2 – Schedule Public Hearing on Roll.** Adopt the attached resolution scheduling the Public Hearing for Monday, July 5, 2022, at 7:00 p.m.
- I. BBJ Private Road Maintenance SAD #1 – Schedule Public Hearing on Cost Estimate.** Adopt the attached resolution scheduling the Public Hearing for Monday, July 5, 2022, at 7:00 p.m.
- J. Quarterly Budget Adjustment.** Authorize the Budget and Procurement Director to make the Budget Adjustments as outlined in the Budget Adjustment memo.

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- K. Tri-Party Cost Participation Agreement.** Approved the amended Tri-Party Cost Participation Agreement and authorize the Budget & Procurement Director to make the necessary budget adjustments, including moving tri-party funding to the Municipal Complex Fund in an amount not to exceed \$150,000., and adjust the budget to reflect the remaining municipal complex funds to go towards this project.
- L. Matured, Called and Purchases of Securities & Bonds for Water/Sewer and General Accounts.** Receive and file.
- M. Agreement - Orion.Events.** Approve the Agreement for Services with Special Event Solutions, LLC, and authorize the Township Supervisor to execute same.
- N. Orion Township Public Participation Plan.** Approve the Orion Township Public Participation Plan as presented and authorize the distribution of the plan to Township employees and consultants for use in ensuring proactive public participation in Township decision making process.
- O. Amendments to Parks & Facilities Superintendent and Facilities Supervisor Job Descriptions.** Under each agenda item amending job descriptions, add a corresponding agenda item to consider an adjustment of compensation for each updated job description. Approve the amended Parks and Facilities Superintendent job description, effective upon Board approval. Approve the amended Parks and Facilities Superintendent salary range of \$70,000.00 to \$85,000.00 and approve an annual salary of \$74,000.00 for the current Superintendent, effective upon the first full pay period following Board approval, along with any necessary budget adjustments. Approve the amended Facilities Supervisor job description, effective upon Board approval. Approve the amended Facilities Supervisor salary range of \$55,000.00 to \$70,000.00, effective upon the first full pay period following Board approval.
- P. Accept Retirement, Early Separation Incentive Program.** Accept Kim Boesl's participation in the 2022 Early Separation Incentive Program and authorize the Township Supervisor to Execute the same with a Retirement effective date of October 5, 2022.
- Q. Employee Resignation – Voter Registration Clerk.** Accept the resignation of full time Clerk III – Voter Registration, Margaret Beutler, with an effective date of June 17, 2022.
- R. Resolution – Deficit Elimination Plan.** Approve the Resolution Approving the Bunny Run Lake Special Assessment District Deficit Elimination Plan and authorize the Township Supervisor and Clerk to execute any and all documentation necessary to submit the Deficit Elimination Plan in a timely manner.

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- S. Hire Clerk II – Building Department.** Hire Christy Porter as Full Time, Level 3, Technical Union position at the starting rate of \$16.36 per hour, full time, 40 hours per week, full benefits, effective the week of June 20, 2022, pending results of Background Check, Physical and Drug Screening.
- T. Hire Water & Sewer Field Technician.** Hire Nathan Crum as Full Time, DPW Union position at the starting rate of \$23.05 per hour, full time, 40 hours per week, full benefits, effective the week of June 20, 2022, pending results of Background Check, Physical and Drug Screening.
- U. Application – Peddler/Solicitors License – Ecoshield Pest Solutions.** Approve Joseph Marrocco, Austin Hensley, Joshua Roberts, Dalton Graham, Jason Rider and Jacob Trombley applications and issue five peddler’s licenses under Ord. 95 with the understanding that all requirements of the ordinance will be complied with.
- V. Application - Peddler/Solicitors License – Southwestern Advantage.** Approve Brandon Dickerson’s application and issue a peddler’s license under Ord. 95 with the understanding that all requirements of the ordinance will be complied with.

Moved by Trustee Flood, seconded by Trustee Dalrymple to approve the Consent Agenda, as amended. AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults ABSENT: None NAYS: None MOTION CARRIED

11. PENDING.

- A. Adopt Millage Rates (Action After Hearing).** Moved by Clerk Shults, seconded by Trustee Flood to adopt the Resolution establishing actual 2022 millage rates for the Charter Township of Orion, as presented, and direct the Clerk and Supervisor to sign the 2022 tax rate request and submit to Oakland County.

AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele ABSENT: None
NAYS: None MOTION CARRIED

- B. Application – Operation of Recreational Vehicles on Private Property.** Moved by Clerk Shults, seconded by Trustee Urbanowski to postpone action for the application from The Dragon Foundation, LLC for Operation of Recreation vehicle until additional information is submitted by the applicant. AYES: Flood, Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple ABSENT: None NAYS: None MOTION CARRIED

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C. PC-2021-70, Grandview Lapeer Road Rezoning Request for Extension Beyond 160 Days.

Moved by Clerk Shults, seconded by Trustee Flood to approve the request to extend the previously granted additional 160-day deadline for the applicant to purchase 3120 S. Lapeer Rd. (parcel 09-26-151-019) to October 30, 2022, for the following reason, that this is a reasonable request.

AYES: Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple, Flood ABSENT: None NAYS: None MOTION CARRIED

12. REPORTS.

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Flood, to receive and file the reports, as presented. MOTION CARRIED

13. PUBLIC COMMENT. Public Comment was not heard.

14. BOARD MEMBER COMMENTS. Board member comments were heard.

15. ADJOURNMENT. Moved by Treasurer Steele, seconded by Trustee Urbanowski to adjourn. MOTION CARRIED The meeting was adjourned at 8:35 p.m.

Transcription: M. Beutler

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion