

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, MONDAY, JUNE 20, 2022**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, June 20, 2022, at the Orion Township Municipal Complex Board Room, 2323 Joslyn Road, Lake Orion, MI 48360 at 7:07 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood, Kim Urbanowski

BOARD MEMBERS ABSENT: None

OTHERS PRESENT:

George Hanley	Marilyn Hester	John Pender	Craig Stephen
Fr. Andy Guffey	Sid Pecororo	John Strand	Heather Lawson
Viki Ton	Skip Kohn	Burton Poissant	RJ Bayne
Rose Marie Frazer	Joseph Belanger	Stacey Reeves	Dennis Simms
H. Mac Mahon	Richard Beniot	Jerry Richards	Steve Cyr
Sheri Hart	Janet Spears	Dino Serraiocco	
Dan Dewey	Trudy Zelezic	Thomas Patterson	

2. INVOCATION AND PLEDGE. Fr. Andy Guffey gave the invocation. All rose for the Pledge of Allegiance.

3. PUBLIC HEARING: Held Lake Orion Water Quality Control SAD #2 Cost Estimate Public Hearing.

4. PROCLAMATION: A Proclamation was issued in celebration and honor of the 70th anniversary of St. Mary's in the Hills Episcopal Church.

5. PRESENTATIONS.

A. Fire Engine 3 & Ambulance Alpha 2, the newest apparatus in the Orion Fire Department fleet were on display at Orion Municipal Complex for the Board and public to view.

B. Plante Moran presented the 2021 Audit. Moved by Clerk Shults, seconded by Trustee Flood to accept the 2021 Audit, as presented, and to authorize the filing of the Audit and Management Letter with the local audit division of the Michigan Department of Treasury. **MOTION CARRIED**

C. Midwest Strategy presented an update on current legislative items and priorities for the State.

6. APPROVAL OF BILLS. Moved by Clerk Shults, seconded by Trustee Flood to authorize payment of bills in the amount of \$919,382.03 and payrolls in the amount of \$394,033.34 for a total disbursement of funds in

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the amount of \$1,313,415.37 as presented. AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults ABSENT: None NAYS: None MOTION CARRIED

7. **PUBLIC COMMENT.** Public comment was not heard.

8. **APPROVAL OF AGENDA.** Chris Barnett added Amateur Radio Week Proclamation. Donni Steele moved 9.K. Temporary Hire – Election Training and Preparation and 9.M. Hire – Clerk III – Voter Registration to Pending E and F. then Chris Barnett moved Election Training and Preparation and Hire – Clerk III Voter Registration to 15. A. and B. (after Closed Session).

Moved by Trustee Flood, seconded by Treasurer Steele to approve the agenda as amended.
MOTION CARRIED

9. **CONSENT AGENDA.**

A. **Minutes – Regular Meeting, June 6, 2022.** Approve, as presented.

B. **Minutes – Public Hearing, June 6, 2022, 2022 Truth-in Budgeting.** Approve, as presented.

C. **Set Water and Sewer Rates.** Approve the proposed Water & Sewer Regulations reflecting the 2022-2023 Water and Sewer Rates as presented, with an effective date of July 1, 2022.

D. **Matured, Called and Purchases of Securities & Bonds for Water/Sewer and General Accounts.** Receive and file reports.

E. **Award Bid – Fire Station Alerting System.** Award the bid for Fire Station Alerting System to BRYX, Inc. in an amount not to exceed \$140,325.00 and authorize the Fire Department to execute the same.

F. **Award Bid – Fire Department Fitness Equipment.** Award the bid for Fire Department Fitness Equipment to All Pro Fitness Things in the amount not to exceed \$65,290.57 and authorize the Fire Department to execute the same.

G. **Award Bid – Orion Township Brand Guidelines & Gateway/Wayfinding Design & Implementation Plan.** Award Bid for Orion Township Brand Guidelines & Gateway/Wayfinding Design & Implementation Plan to SignGraphics in an amount not to exceed \$28,500 and authorize the Supervisor's Office and Parks & Recreation department to execute the same.

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- H. Purchase – Fiber Line Connection.** Authorize the purchase of fiber line connections from Comcast Cable Communications in an amount not to exceed \$17,712.97 for the purpose of establishing a fiber connection from Fire Station 3 and the DPW garage to the Orion Township Municipal Complex.
- I. Purchase – Camp Agawam Road Resurfacing.** Authorize contracting with Superior Excavating to complete the Camp Agawam access road resurfacing, at a cost not to exceed \$37,080.00.
- J. Environmental Resources Committee Appointment.** Appoint Linda Crane as an Alternate Member on the Environmental Resources Committee for a term expiring 12-31-2025.
- K. Hire – Two Firefighters/Paramedics.** Promote Alan Adorjan from Paid on Call Firefighter to Full-Time Firefighter/Paramedic effective June 21, 2022, at 6-month rate of \$17.22 per hour, with full benefits. Hire Timothy Brown as Full-Time Firefighter/Paramedic at one-year rate of \$18.08 per hour, pending results of Background Check, Physical and Drug Screening, effective week of July 11, 2022.
- L. Tuition Reimbursement Request – Daniel Burmeister.** Authorize Tuition Reimbursement of Daniel Burmeister for \$3,689.00.
- M. Contract Renewal – Midwest Strategy.** Extend the contract for Government Representation and Consulting Services with Midwest Strategy Group of Michigan for an additional two-years under the existing agreement signed August 21, 2019. The annual retainer will remain at \$36,000, paid monthly with an additional \$250/month expense account to be use as needed.

Moved by Trustee Flood, seconded by Trustee Birney to approve the Consent Agenda, as amended.
AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney ABSENT: None NAYS: None
MOTION CARRIED

10. PENDING.

A. Lake Orion Water Quality Control SAD #2 – Action After Hearing. Moved by Clerk Shults, seconded by Trustee Flood to adopt the resolution authorizing preparation of the Special Assessment Roll as presented. AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney ABSENT: None NAYS: None MOTION CARRIED

B. PPC-2022-22 Township Initiated Text Amendment to Zoning Ordinance #78 Article 19, Industrial Complex (IC) Moved by Clerk Shults, seconded by Trustee Urbanowski to declare that the Orion Township Board of Trustees held and approved the first reading on June 20, 2022, for PPC-2022-22, Text Amendment to Zoning Ordinance #78, Article 19, Industrial Complex (IC), and publish for the second reading and possible approval/adoption on July 5, 2022. AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults ABSENT: None NAYS: Steeles MOTION CARRIED

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C. First Reading – Ordinance 154 Amendments. Moved by Clerk Shults, seconded by Trustee Flood to approve the first reading of the Amendment to Orion Charter Township’s Licensed Marihuana Facilities Ordinance (Ordinance No. 154) and direct the Township Clerk to publish said Ordinance in accordance with state law and hereby set the second reading of said Ordinance Amendment for July 18, 2022.

AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele ABSENT: None NAYS: None
MOTION CARRIED

D. Resolution – Poverty Exemption. Moved by Clerk Shults, seconded by Trustee Urbanowski to approve the Charter Township of Orion Resolution for Poverty Exemptions and authorize the Township Clerk to certify and file same. AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney
ABSENT: None NAYS: None MOTION CARRIED

11. REPORTS.

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Flood, to receive and file the reports, as presented. MOTION CARRIED

B. Income Statements/Clerk. Moved by Trustee Flood, seconded by Trustee Birney, to receive and file the reports, as presented. MOTION CARRIED

12. PUBLIC COMMENT. Public Comment was not heard.

13. BOARD MEMBER COMMENTS. Board member comments were heard.

14. CLOSED EXECUTIVE SESSION – Discuss Attorney Opinion. Moved by Clerk Shults, seconded by Trustee Birney to go to Closed Executive Session to discuss attorney opinion regarding establishing an absentee voter counting board with Oakland County. AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney ABSENT: None NAYS: None MOTION CARRIED

The Board was in Closed Executive Session from 9:01 p.m. to 10:20 p.m.

15.A. Temporary Hire – Election Training and Preparation. Moved by Clerk Shults, seconded by Trustee Dalrymple to approve the hiring of temporary supplemental staff in support of election preparation for the August 2022 Primary Election and November 2022 General Election at a rate not to exceed \$35 per hour and limited to a total of 80 hours unless otherwise agreed and expressly authorized by the Township

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Supervisor with Sam Timko or Julia Dalrymple participating in the training. AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults ABSENT: None NAYS: Steele MOTION CARRIED

B. Hire – Clerk III – Voter Registration. Moved by Clerk Shults, seconded by Trustee Urbanowski, to hire Lynnae Smith as Full Time, Clerk III Voter Registration position at the starting rate of \$17.83 per hour, full time, 40 hours per week, full benefits, effective the week of July 11, 2022, pending results of Background Check, Physical and Drug Screening. AYES: Barnett, Shults, Birney, Dalrymple, Flood, Urbanowski ABSENT: None NAYS: Steele MOTION CARRIED

C. Agreement – Oakland County Election Services. Moved by Clerk Shults, seconded by Trustee Birney to enter an agreement with Oakland County for the purpose of establishing an absentee voter counting board and authorize the Supervisor to execute and Township to record same. AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett ABSENT: None NAYS: None MOTION CARRIED

D. Election Training. Moved by Clerk Shults, seconded by Trustee Birney, to authorize the attorney to draft an election training position and bring back to the Board for review. AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults ABSENT: None NAYS: None MOTION CARRIED

16. ADJOURNMENT. Moved by Supervisor Barnett, seconded by Trustee Birney to adjourn. MOTION CARRIED The meeting was adjourned at 10:26 p.m.

Transcription: P. Shults

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion