

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES
MINUTES, REGULAR MEETING, TUESDAY, SEPTEMBER 7, 2021**

1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Tuesday, September 7, 2021 at Orion Center, 1335 Joslyn Road, Lake Orion, MI 48360.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood (*arrived at 7:00 p.m.*), and Kim Urbanowski

BOARD MEMBERS ABSENT: None

OTHERS PRESENT:

Robert Smith	Meg Beutler	Dan Dewey
David Cipriano	Matt Flynn	Chris King
Misty King	Jason Osterman	Leonard Pickel
Kati DeMattia	Char Follis	Gary Roberts
Loren Yaros	Greg Yatooma	

2. CLOSED EXECUTIVE SESSION: Discuss Attorney Opinion. Move by Clerk Shults, seconded by Trustee Birney to go to closed executive session to discuss attorney opinion.

Reconvened Regular Meeting at 7:00 p.m.

3. INVOCATION AND PLEDGE. Char Follis gave the invocation, followed by the Pledge of Allegiance.

4. CITIZEN OF THE MONTH. Loren Yaros was honored as citizen of the month for his long-time dedication to the Zoning Board of Appeals, and the Board of Review.

5. PRESENTATION. Presentation was given on the master plan update by Giffels Webster.

6. PROCLAMATION. Supervisor Barnett read a proclamation on Patriot Week.

7. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Trustee Flood to authorize payment of bills in the amount of \$2,604,100.61 and payrolls in the amount of \$656,603.47, for a total disbursement of funds in the amount of \$3,260,704.08, as presented. AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett ABSENT: None NAYS: None MOTION CARRIED

8. PUBLIC COMMENT. (3 minutes or less) *Board does not respond during public comment. Public comment was not heard.

9. APPROVAL OF AGENDA. Supervisor Barnett added updated memos for 10.L. Cost Participation Agreement for Scripps Road and 10.M. Gregory Road Pocket Park Easement.

Moved by Trustee Flood, seconded by Trustee Birney to approve the agenda, as amended. MOTION CARRIED

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10. CONSENT AGENDA.

A. Minutes – Regular Meeting, August 16, 2021. Approve, as presented.

B. Resolution – Automatic Bill Payment. Approve the resolution authorizing electronic transactions for making automated bill payments, effective upon the adoption of an internal policy for participation in electronic transactions.

C. Resolutions- Officials Compensation. Approve the proposed progressive pay scales for Township Supervisor, Clerk and Treasurer effective September 9, 2021.

D. ZBA Appointment. Appoint JoAnn Van Tassel as an alternate on the Zoning Board of Appeals Committee for a term expiring 12-31-2023.

E. Hire Clerk III – Voter Registration, Clerk’s Office. Hire Margaret Beutler as Clerk III – Voter Registration, a level 4, technical union position at the starting rate of \$17.48 per hour, full time, 40 hours per week, full benefits, effective September 9, 2021 pending results of background check, physical and drug screening.

F. Hire Clerk II – Building, Building Department. Hire Theresa Heiliger as Clerk II- Building, a level 3, technical union position at the starting rate of \$16.20 per hour, full time, 40 hours per week, full benefits, effective September 13, 2021 pending results of background check, physical and drug screening.

G. Accept Employee Resignation – Fire Department. Accept the resignation of full-time Firefighter, Kyle Jeffery, with regret based on a submitted letter dated August 31, 2021 with an effective date of September 8, 2021.

H. Tuition Reimbursement. Authorize Tandem Graves to take the Acc-201 financial accounting course and approve reimbursement in an amount not to exceed \$960.00, contingent upon all requirements as listed in the Tuition Reimbursement Policy.

I. Purchase Plotter – Building Department. Approve the purchase of an HP DesignJet T2600 large-format, multifunction printer in an amount not to exceed \$12,578.71.

J. HRN Judgement. Approve the Consent Judgement to resolve the litigation commonly known as HRN Corp. v. Charter Township of Orion with any and all minor modifications as recommended by the Township Attorney and approved by the Township Supervisor.

K. Schedule Budget Workshop. Schedule a budget workshop with the Board of Trustees on September 20, 2021 at 5:30 p.m. at the Orion Center (1335 Joslyn Road), and authorize the Clerk to post as an open meeting.

L. Cost Participation Agreement for Scripps Road. Approve cost participation agreement with the Road Commission for Oakland County for the paving of Scripps Road to 45 mph design

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speed level, with RCOC's contribution to the project at \$350,000, and authorize the Township Supervisor to execute the same.

M. Gregory Road Pocket Park Easement. Approve the agreement with MRDJ, LLC to govern the revocation of an easement granted to MRDJ, LLC, and replacement of the easement with an exclusive easement for ingress and egress granted to the Township, with any minor changes recommended by the Township Attorney, and approved by the Township Supervisor, authorize the Township Supervisor to execute same, and authorize the Budget & Procurement Director to make the necessary budget adjustments.

Approve the "Revocation and Replacement of Easement Agreement" to revoke an easement previously granted to MRDJ, LLC and grant a new easement for ingress and egress to the Township to access property commonly known as 4016 S. Baldwin Road, Lake Orion, MI 48359, with any minor changes recommended by the Township Attorney, and approved by the Township Supervisor, and authorize the Township Supervisor to execute same.

N. Indianwood Roundabout. Receive and file.

O. Holland Watermain Extension. Approval to award the contract to HMC, LLC for a price, not to exceed \$429,706.99 and authorize the Budget & Procurement Director to do a budget adjustment in the Disaster Contingency Fund for \$319,206.99 with funds to come from ARPA.

P. Special Event Permit – Canterbury Village Haunted House. Approve an assembly application for a haunted house at Canterbury Village on October 1-3, 7-10, 13-17, 21-24, 28-31, 2021.

Q. Assembly Application – Canterbury Village Art, Cider, and Donut Festival. Approve the assembly application for Canterbury Village art, cider and donut festival, September 11-12, 2021 with the exclusion of Monster Trucks.

R. Assembly Application – Canterbury Village Dino Stroll. Approve the assembly application for Canterbury Village Dino Stroll, September 16-19, 2021.

Moved by Trustee Flood, seconded by Trustee Birney to approve the Consent Agenda, as amended. AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney
ABSENT: None NAYS: None MOTION CARRIED

11. PENDING BUSINESS.

A. First Reading – Ord. 154 Amendment. Moved by Clerk Shults, seconded by Trustee Birney to approve the first reading of the amendment to Orion Charter Township's Licensed Marijuana Facilities Ordinance (Ordinance No. 154) and direct the Township Clerk to publish said Ordinance in accordance with State law and hereby set the second reading of said Ordinance amendment for October 4, 2021.

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AYES: Barnett, Shults, Steele, Birney, Dalrymple, Flood, Urbanowski ABSENT: None
NAYS: None MOTION CARRIED

B. Second Reading – PC-2021-55 Lava Mountain Location Rezone. Moved by Clerk Shults, seconded by Trustee Birney to declare that the Orion Township Board of Trustees held and approved the second reading on September 7, 2021, for PC-2021-55, Lava Mountain Location Rezone, requesting to rezone 1472, 1480, and 1488 S. Lapeer Rd. (parcel 09-14-100-074) from Restricted Business (RB) to General Business (GB), for the reasons given in the recommendation of approval by the Planning Commission on July 21, 2021.

AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett ABSENT: None
NAYS: None MOTION CARRIED

12. REPORTS.

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Trustee Flood, to receive and file the reports, as presented. MOTION CARRIED

B. Building Department Reports. Moved by Trustee Flood, seconded by Trustee Birney, to receive and file the building department reports, as presented. MOTION CARRIED

C. Municipal Complex, August 2021 Executive Report. Moved by Treasurer Steele, seconded by Trustee Birney, to receive and file the municipal complex, August 2021 executive report, as presented. MOTION CARRIED

D. Fire Department FEMA AFG Grant. Moved by Trustee Birney, seconded by Trustee Flood, to receive and file the Fire Department FEMA AFG Grant report, as presented.
MOTION CARRIED

13. PUBLIC COMMENT. Public Comment was heard.

14. BOARD MEMBER COMMENTS. Board member comments were heard.

15. ADJOURNMENT. Moved by Treasurer Steele, seconded by Clerk Shults to adjourn.
MOTION CARRIED The meeting was adjourned at 8:27 p.m.

Transcription: J. London

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion

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