

**CHARTER TOWNSHIP OF ORION BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING, MONDAY, NOVEMBER 1, 2021**

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**1. CALL TO ORDER.** The Charter Township of Orion Board of Trustees held a regular meeting on Monday, November 1, 2021 at Orion Center, 1335 Joslyn Road, Lake Orion, MI 48360.

**BOARD MEMBERS PRESENT:** Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood and Kim Urbanowski

**BOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:**

Dan Dewey                      Kati DeMattia  
Lil Hutchison                Gary Roberts

**2. INVOCATION AND PLEDGE.** Clerk Penny Shults gave the invocation, followed by the Pledge of Allegiance.

**3. APPROVAL OF BILLS.** Moved by Treasurer Steele, seconded by Clerk Penny Shults to authorize payment of bills in the amount of \$2,215,370.51 and payrolls in the amount of \$326,867.19, for a total disbursement of funds in the amount of \$2,542,237.70, as presented. AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults ABSENT: None NAYS: None MOTION CARRIED

**4. PUBLIC COMMENT.** (3 minutes or less) \*Board does not respond during public comment. Public comment was not heard.

**5. APPROVAL OF AGENDA.**

Budget & Procurement Director added an amended memo for 6.C. Budget Adjustments. Moved by Trustee Flood, seconded by Trustee Birney to approve the agenda, as amended. MOTION CARRIED

**6. CONSENT AGENDA.**

**A. Minutes – Regular Meeting, October 18, 2021.** Approve, as presented.

**B. Accept Employee Resignation.** Accept the resignation of Building Inspector, Timothy London, with regret based on submitted letter dated October 19, 2021 with an effective date of October 29, 2021.

**C. Budget Adjustments.** Direct the Accounting Controller or Budget & Procurement Director to make the Budget Adjustments based on the overbudget funds and accounts listed.

**D. 3<sup>rd</sup> Quarter Treasurer Report.** Receive and File.

**E. Miles for Meaghan – 7 Mile Run.** Board action would be to approve Miles for Meaghan on December 4, 2021 at 10:00am., subject to compliance with all Township requirements.

**F. Award Bid – Fire Department Turnout Gear.** Award Firefighter turn out gear bid to Apollo Fire Equipment located at 12584 Lakeshore Drive Romeo, MI 48065.

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**G. Tuition Reimbursement Request.** Authorize Tandem Graves to take the Acc-202 Managerial Accounting course and approve reimbursement in an amount not to exceed \$960.00, contingent upon all requirements as listed in the Tuition Reimbursement Policy.

Moved by Trustee Flood, seconded by Trustee Birney to approve the Consent Agenda, as presented.  
AYES: Flood, Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple ABSENT: None  
NAYS: None MOTION CARRIED

**7. PENDING BUSINESS.**

**A. First Reading – PC-2021-73, Township Initiated Text Amendment to Zoning Ordinance #78, Industrial Park (IP), Article 18, Section 18.01 – Land Uses.** Moved by Clerk Shults, seconded by Trustee Urbanowski to declare that the Orion Township Board of Trustees held and approved the first reading on November 1, 2021, for PC-2021-73, Text Amendment to Zoning Ordinance #78, Article 18, Section 18.01, and to direct the Clerk to publish for the second reading and possible approval/adoption on December 6, 2021. AYES: Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple, Flood  
ABSENT: None NAYS: None MOTION CARRIED

**8. REPORTS.**

**A. Police/Fire Reports.** Moved by Trustee Birney, seconded by Trustee Flood, to receive and file the reports, as presented. MOTION CARRIED

**B. CN in Your Community 2021 Report.** Moved by Trustee Flood, seconded by Trustee Birney to receive and file the CN in Your Community 2021 report, as presented. MOTION CARRIED

**C. Municipal Complex, October 2021 Executive Report.** Moved by Trustee Birney, seconded by Trustee Dalrymple to receive and file the October 2021 Municipal Complex Executive report, as presented. MOTION CARRIED

**9. PUBLIC COMMENT.** Public Comment was not heard.

**10. BOARD MEMBER COMMENTS.** Board member comments were heard.

**11. ADJOURNMENT.** Moved by Treasurer Steele, seconded by Trustee Dalrymple to adjourn.  
MOTION CARRIED The meeting was adjourned at 7:27 p.m.

Transcription: M. Beutler

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Penny S. Shults, Clerk

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Chris Barnett, Supervisor  
Charter Township of Orion

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