1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, December 20, 2021 at Orion Township Municipal Complex Board Room, 2323 Joslyn Road, Lake Orion, MI 48360.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood and Kim Urbanowski

BOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Scott Taylor    Jen Taylor    Evie Taylor    Dan Dewey    Allison Seff

2. CLOSED EXECUTIVE SESSION – Discuss Attorney Opinion. Moved by Clerk Shults, seconded by Trustee Birney to go to closed executive session to discuss attorney opinion at 6:01 p.m.
AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett   ABSENT: None
NAYS: None   MOTION CARRIED

The board was in closed session from 6:01 p.m. to 7:07 p.m.

Moved by Clerk Shults, seconded by Trustee Flood to reconvene regular meeting.
MOTION CARRIED

3. INVOCATION AND PLEDGE. Clerk Penny Shults gave the invocation, followed by the Pledge of Allegiance.

4. PUBLIC HEARINGS
   A. REMOVED – General Motors LLC, IFT Tax Abatement – hearing cancelled by request of the applicant.
   B. 2022 Budget – The Public Hearing was held from 7:09 p.m. to 7:10 p.m. Clerk Shults read the memo. No public comment was received.

5. CITIZEN OF THE MONTH
   A. Sick Pizza Company – the Sick Pizza Company donated pizza and raised $102,000 for those affected by the tragedy in Oxford.
   B. Midwest Strategy Group– Presentation – Dave Hodgkins & Mike Campagnoni

6. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Trustee Flood to authorize payment of bills in the amount of $1,200,793.22 and payrolls in the amount of $257,196.26 for a total disbursement of funds in the amount of $1,457,989.48 as presented. AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett   ABSENT: None   NAYS: None   MOTION CARRIED

7. PUBLIC COMMENT. Public comment was not heard.

9. CONSENT AGENDA.

A. Minutes – Regular Meeting, December 6, 2021. Receive and file, as presented.

B. Oakland County Sheriff Office Law Enforcement Services Agreement. Approve the 2022-2024 Law Enforcement Services Agreement with the Oakland County Sheriff’s Office and authorize the Township Supervisor and Clerk to sign the agreement on behalf of the Township.

C. Job Description Updates. Approve updates to the salary job descriptions effective January 1, 2022.

D. 2022 Non-Union Salary Rates. Adopt the resolutions and approve the 2022 non-union pay rates, as approved.

E. Resolution – Ordinance 41, Schedule of Fees & Escrow Charges. Adopt, by resolution, Ord. 41, schedule of fees and escrow charges, effective January 1, 2022, as presented.


G. Committee Appointments. Approve the appointments as presented.

H. Appoint Deputy Supervisor, and Treasurer. Appoint Samantha Timko as Deputy Supervisor, effective January 1, 2022, with an annual salary of $3,535.

I. OCCCC 2022 Proposed Budget and 2020 Financial Audit. Adopt the Township’s portion of the Joint Resolution of the Village Council of the Village of Lake Orion and the Board of Trustees of the Charter Township of Orion, as presented and direct the Clerk to forward a certified copy to the Village of Lake Orion and the OCCCC.

J. 2022 Trade Contracts – Building Department. Approve the proposed trade inspector compensation and authorize the Township Supervisor to sign the 2022 trade contracts.

K. Temporary Construction and Grading Easement Agreement. Approve the resolution authorizing the Township Supervisor, Township Clerk, and Director of Budget and Procurement, in consultation with the Township Attorney and Auditors, to take any and all necessary steps to resolve the General Fund liability owed to the Water and Sewer Fund in the amount of two hundred sixty-four thousand nine hundred eighty-six dollars and ninety-six cents ($264,986.96) and to accomplish same in the 2021 fiscal year.
L. **Teamsters 214 LOA – Accounting Controller.** Approve the signing and execution of the Teamsters 214 Letter of Agreement regarding Accounting Controller, set to expire upon ratification of a successor CBA.

M. **ADDED – One-Time Employee COVID Stipend.** Authorize the one-time pre-tax stipend of $1000 to hourly and non-director employees (full-time, part-time, and paid-on-call), for a total amount of $99,360, to come from the accrued payouts budget in the General Fund, Water and Sewer Fund, and Building Fund, and ARPA as presented.

Moved by Trustee Flood, seconded by Trustee Birney to approve the Consent Agenda, as amended. 
AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney  
ABSENT:  None  
NAYS: None  
MOTION CARRIED

10. **PENDING.**

A. **Yearend Budget Adjustments.** Moved by Clerk Shults, seconded by Treasurer Steele to direct the Accounting Controller or Budget & Procurement Director to make the Budget Adjustments based on the overbudget funds and accounts listed.  
AYES: Barnett, Shults, Steele, Birney, Dalrymple, Flood, Urbanowski  
ABSENT: None  
NAYS: None  
MOTION CARRIED

B. **General Fund Liability Payoff.** Moved by Clerk Shults, seconded Trustee Flood to approve the Resolution authorizing the Township Supervisor, Township Clerk, and Director of Budget & Procurement, in consultation with the Township Attorneys and Auditors, to take any and all necessary steps to resolve the General Fund liability owed to the Water and Sewer Fund in the amount of two hundred sixty-four thousand nine hundred eighty-six dollars and ninety-six cents ($264,986.96) and to accomplish same in the 2021 fiscal year.  
AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett  
ABSENT: None  
NAYS: None  
MOTION CARRIED

C. **REMOVED – General Motors LLC, IFT Tax Abatement - Action After Hearing.** No action taken.  
Removed by Supervisor Barnett.

D. **Adopt 2022 Budget -Action After Hearing.** Moved by Clerk Shults, seconded by Trustee Flood to approve the Resolution of the Charter Township of Orion adopting of the budget and setting millage levy, a resolution to establish and define the adoption of budgets. Levy millage, and make appropriations for fiscal year 2022, thereby adopting the 2022 budgets, as presented.  
AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele  
ABSENT: None  
NAYS: None  
MOTION CARRIED

E. **Second Reading – PC-2021-73, Township Initiated Text Amendment to Zoning Ordinance #78, Industrial Park (IP), Article18, Section18.01 – Land Uses.** Moved by Clerk Shults, seconded by Trustee Urbanowski to declare that the second reading of PC-2021-73, Text Amendment to Zoning Ordinance #78, Article 18, Section 18.01, to have been held on December 20, 2021 and to approve/adopt.  
AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney  
ABSENT: None  
NAYS: None  
MOTION CARRIED
F. **Resolution – Opioid Settlement.** Moved by Clerk Shults, seconded by Treasurer Steele to approve the resolution to participate in the Opioid Settlement that will allow the Charter Township of Orion to register as a settlement participant and authorize the Township Clerk to certify and file the same. AYES: Flood, Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple ABSENT: None NAYS: None MOTION CARRIED

G. **ADDED – Release of PACE Assessment – Powers Distributing (P&M Leasing).** Moved by Clerk Shults, seconded by Trustee Flood to approve the Discharge of Special Assessment Agreements for parcel numbers #0-09-27-301-052 and #0-09-27-301-055 located in Orion Township on the basis that P&M Leasing has remitted payment for its assessment in full and authorize the Supervisor to execute same. AYES: Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple, Flood ABSENT: None NAYS: None MOTION CARRIED

11. REPORTS.

A. **Police/Fire Reports.** Moved by Trustee Birney, seconded by Trustee Flood, to receive and file the reports, as presented. MOTION CARRIED

B. **Municipal Complex, November 2021 Executive Report.** Moved by Trustee Flood, seconded by Treasurer Steele to receive and file the November 2021 Municipal Complex Executive Report, as presented. MOTION CARRIED

12. **PUBLIC COMMENT.** Public Comment was not heard.

13. **BOARD MEMBER COMMENTS.** Board member comments were heard.

14. **ADJOURNMENT.** Moved by Trustee Flood, seconded by Trustee Birney to adjourn. MOTION CARRIED The meeting was adjourned at 8:29 p.m.

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Penny S. Shults, Clerk

Transcription: M. Beutler

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Chris Barnett, Supervisor
Charter Township of Orion