1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, June 21, 2021 at Orion Center, 1335 Joslyn Road, Lake Orion, MI 48360. Supervisor Barnett called the meeting to order at 6:08 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood and Kim Urbanowski

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Gary Roberts, Tyler Carpenter, Kati DeMattia, Patrick Ross, Jeff Stout, Sam Timko, Deanna Calloway, Jim Stevens, Ashely Coyle, Ali Hijazi, Beth Bailey

2. BOARD WORKSHOP 6:00 P.M. - Job Study Update and Personnel Planning.
The Board was provided an update of the Job Study and Personnel Planning.

3. INVOCATION AND PLEDGE. Clerk Shults gave the invocation, followed by the Pledge of Allegiance.

4. AUDIT PRESENTATION - Plante Moran. Ali Hijazi and Beth Bailey from Plante Moran provided a presentation regarding the 2020 audit financial statements.
Moved by Clerk Shults, seconded by Trustee Flood to receive and file the 2020 Audit, as presented. MOTION CARRIED

5. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Clerk Shults to authorize payment of bills in the amount of $1,891,981.03 and payrolls in the amount of $249,602.00, for a total disbursement of funds in the amount of $2,141,583.03, as presented.
AYES: Flood, Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple  ABSENT: None  NAYS: None  MOTION CARRIED

6. PUBLIC COMMENT. (3 minutes or less) *Board does not respond during public comment. Public comment was not heard.

Moved by Trustee Flood, seconded by Trustee Urbanowski to approve the agenda, as amended. MOTION CARRIED

8. CONSENT AGENDA.

A. Minutes - Public Hearing, Bunny Run Lake Water Quality Control SAD #2, June 07, 2021. Approve, as presented.
B. Minutes - Regular Meeting, June 07, 2021. Approve, as presented.

C. Woodhill Group Service Agreement. Approve the service agreement between Woodhill Group and the Township and direct the Accounting Controller/Budget & Procurement director to make the appropriate budget adjustment of $25,000 with funds coming from the General Fund’s Fund Balance.

D. Bunny Run Lake Water Quality Control SAD #2 – Schedule Public Hearing on Proposed Roll. Adopt the resolution scheduling the public hearing on the Bunny Run Lake Water Quality Control SAD #2 proposed roll for Monday, July 19, 2021 at 7:00 p.m.


F. Principles of Governance – MTA. Adopt the MTA Principles of Governance, and to have each Board member sign.

G. Set 2021 Water and Sewer Rates. Authorize and accept the updated monthly increase of Water and Sewer rates of two percent. The updated water rate will be 3.61 per unit, and update sewer rate will be $31.92 per month. The Commercial sewer rates will be $2.99 per REU.

H. Heights Road Sanitary Lid Replacement. Approve to provide shared cost funding for the sanitary lid replacements as part of the Heights Road Repaving Project with a cost not to exceed $120,000 with funds to come from Water & Sewer’s Fund Balance and authorize the Accounting Controller/Budget Director to make the necessary budget adjustments.

I. Indianwood/Baldwin Roundabout. Approve the contract with Landtek/Superiorscape for the proposed redesign of the Indianwood/Baldwin roundabout for a price not to exceed $110,935 by appropriating funds from General Fund’s Fund Balance and direct the Accounting Controller/Budget Director to make the appropriate budget adjustment.

J. Amended Lease Agreement Between Oakland County and Charter Township of Orion. Approve the second amendment to the Lease Agreement between Oakland County and Orion Township and authorize the Township Supervisor to execute same.

K. Baldwin/Gregory Easement Acquisition. Approve offering the value of improvements in an amount not to exceed $26,593.00 to Town Auto Wash, in exchange for their vacating the easement across public property to Gregory Road with funds from general fund.

L. Parks & Facilities Superintendent Job Description. Approve the modifications to Parks Superintendent job description and updated title of Parks and Facilities Superintendent effective July 1, 2021.

M. Facilities Supervisor Job Description. Approve the full time Facilities Supervisor job description effective June 22, 2021 and approve posting of position.

N. Hire Parks Programmer. Hire Tyler Carpenter as Programmer – Parks and Recreation, a Level 6, Technical Union position at the starting rate of $20.79 per hour, full time, 40 hours per week, full benefits,
effective July 1, 2021 pending results of Background Check, Physical and Drug Screening.

**O. Hire Parks & Facilities Superintendent.** Hire Patrick Ross as Parks and Facilities Superintendent – Parks and Recreation, a salary position at the annual rate of $64,770 per year, full time, full benefits, effective July 1, 2021.

**P. Resolutions - PA-381 Brownfield - Parcel O-09-14-226-008.** Approve the Resolution to establish the understanding that the Oakland County Brownfield Redevelopment Authority will have jurisdiction for Orion Township Redevelopment project at 1025 Lapeer Road and the Resolution for the development of a Brownfield Plan, subject to OCBRA approval processes for the Orion Township Redevelopment project at 1025 Lapeer Road.

**Q. Resolutions- Orion.Events.** Approve the Resolution in support of Friends of Camp Agawam’s application for a special liquor license and authorize the Supervisor to execute same and approve the resolution to waive the noise ordinance requirements for Wildwood Amphitheater until 11 p.m. on July 1 through July 4, 2021.

**R. Updated Organizational Chart.** This item was removed.

**S. Police Equipment – Speed Cart.** Authorize the purchase of the Traffic Logix Speed cart in an amount not to exceed $13,855.

Moved by Trustee Birney, seconded by Trustee Flood to approve the Consent Agenda, as amended.
AYES: Shults, Steele, Birney, Dalrymple, Urbanowski, Flood, Barnett  
ABSENT: None  
NAYS: None  
MOTION CARRIED

**9. PENDING BUSINESS.**

**A. Request for Temporary Street Closure - Kirksway Court.**
Moved by Clerk Shults, seconded by Trustee Flood to recuse Treasurer Steele from voting on the request as she is the applicant.  
MOTION CARRIED  
OBSTAIN: Steele

Moved by Clerk Shults, seconded by Trustee Flood to adopt the resolution allowing the temporary closure of Kirksway Court from 1:00 p.m. to 10:00 p.m. on July 10, 2021, subject to compliance with all Township requirements, and direct the Clerk to forward a copy of the resolution to the Road Commission.
AYES: Birney, Dalrymple, Urbanowski, Flood, Barnett, Shults  
ABSENT: None  
NAYS: None  
OBSTAIN: Steele  
MOTION CARRIED

**B. Second Reading - Moratorium on Ordinance 99.** Moved by Clerk Shults, seconded by Treasurer Steele to adopt the second reading of the amendment to Ordinance 99, Earth Balancing and Excavation, and direct the Clerk to publish.
AYES: Dalrymple, Urbanowski, Flood, Barnett, Shults, Steele, Birney  
ABSENT: None  
NAYS: None  
MOTION CARRIED

**C. Schedule Joint Meeting.** Moved by Clerk Shults, seconded by Trustee Flood to schedule a join Township Board of Trustees, Planning Commission, Zoning Board of Appeals, Corridor Improvement Authority, and Township consultants meeting on Thursday, July 29, 2021 from 12:00 p.m. to 2:00 p.m. at the Orion Center, 1335 Joslyn Road and authorize the Clerk to post the meeting.  
MOTION CARRIED
D. Grand Square Development. Moved by Clerk Shults, seconded by Trustee Urbanowski to approve a Development Agreement, which includes the appropriate financial guarantees and escrows for the construction of one or two restaurants as approved in the Grand Square Development site plan, and authorize the Township Supervisor to execute the development agreement as prepared by the Township Attorney and approved by the Township Administration and Consultants.
AYES: Shults, Steele, Birney, Dalrymple, Urbanowski, Flood, Barnett
ABSENT: None
NAYS: None
MOTION CARRIED

10. REPORTS.

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Clerk Shults, to receive and file the reports, as presented. MOTION CARRIED

11. PUBLIC COMMENT. Public Comment was heard.

12. BOARD MEMBER COMMENTS. Board member comments were heard.

13. ADJOURNMENT. Moved by Clerk Shults, seconded by Trustee Birney to adjourn. MOTION CARRIED The meeting was adjourned at 8:38 p.m.

Transcription: Penny Shults

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion