1. CALL TO ORDER. The Charter Township of Orion Board of Trustees held a regular meeting on Monday, January 4, 2021 via video conference only. Supervisor Barnett called the meeting to order at 7:03 p.m.

BOARD MEMBERS PRESENT: Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood, Kim Urbanowski

BOARD MEMBERS ABSENT: None

OTHERS PRESENT:
Pastor Rochelle        Sam Ashley        Tammy Girling        Jeff Stout        James Stevens
Denise Burns        Gary Roberts        Aaron Whatley        Dan Kelly

2. VIRTUAL MEETING INSTRUCTIONS.

3. INVOCATION AND PLEDGE. Pastor Rochelle Beckemeyer from Echo Christian Church gave the Invocation, followed by the Pledge of Allegiance.

4. APPROVAL OF BILLS. Moved by Treasurer Steele, seconded by Clerk Shults to authorize payment of bills in the amount of $1,724,642.17 and payrolls in the amount of $293,687.12, for a total disbursement of funds in the amount of $2,018,329.29, as presented.
AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults    ABSENT: None
NAYS: None    MOTION CARRIED

5. PUBLIC COMMENT. (3 minutes or less) *Board does not respond during public comment. Public comment was not heard.

6. APPROVAL OF AGENDA. Supervisor Barnett added 8.C. Budget Adjustment – COVID.

Moved by Clerk Shults, seconded by Trustee Birney to approve the Agenda, as amended.
MOTION CARRIED

7. CONSENT AGENDA


C. 2021 Property Guidelines. Amend the property guidelines and use the 2020 HUD Extremely Low-Income Guidelines and use the updated application as presented for 2021.

D. Resolution – Orion 2021 Poverty Exemption. Approve the resolution adopting a policy relative to the Review and Granting of Poverty Exemptions by the Charter Township of Orion Board of Review.
E. **OCCC 2021 Proposed Budget.** Adopt the Township’s portion of the Joint Resolution of the Village Council of the Village of Lake Orion and the Board of Trustees of the Charter Township of Orion, as presented, and direct the Clerk to forward a certified copy to the Village of Lake Orion and the OCCC.

F. **Separation of Employment Policy.** Approve the Termination of Employment Policy effective January 4, 2021.

G. **Authorize Vehicle Purchases – Parks & Recreation.** Authorize the purchase (with trade in) of two new GMC 2500 HD trucks for the Parks and Recreation Department, at a total net cost not to exceed $69,849.00, as budgeted.

H. **Board Appointment – Environmental Resource Committee.** No action was taken.

   Moved by Treasurer Steele, seconded by Trustee Birney to approve the Consent Agenda, as presented.  
   **AYES:** Flood, Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple  
   **ABSENT:** None  
   **NAYS:** None  
   **MOTION CARRIED**

8. **PENDING BUSINESS**

A. **First Reading – PC-2020-38 Edgar Development Rezone Request.** Moved by Clerk Shults, seconded by Trustee Urbanowski to declare that the Orion Township Board of Trustees held and approved the first reading on January 4, 2021, for PC-2020-38, Edgar Development Rezone Request, requesting to rezone a portion of 09-26-451-005 (approximately 4.21 acres), located on the northern portion of 3805 S. Lapeer Rd. from Restricted Business (RB) to General Business (GB) and direct the Clerk to advertise for second reading and possible approval on February 1, 2021.

   **AYES:** Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple, Flood  
   **ABSENT:** None  
   **NAYS:** None  
   **MOTION CARRIED**

B. **Purchase of Property – Orion Veterans’ Memorial.** Moved by Clerk Shults, seconded by Trustee Flood to direct the Accounting Controller to make the necessary budget adjustments and allocate $295,000 from the General Fund’s Fund balance to the General Capital Improvement Fund. Repayment terms from the Orion Veterans Memorial will be determined at a later date and offer to purchase 508 S. Broadway for the purchase price of $317,500. The Orion Veterans Memorial would contribute $25,000 with the request that the Township pay the remaining $295,000 and the difference plus transfer tax, title, tax prorations, rent prorations approximated depending on closing costs and date.

   **MOTION AMENDED**

   Moved by Clerk Shults, seconded by Trustee Flood to direct the Accounting Controller to make the necessary budget adjustments and allocate $295,000 from the General Fund’s Fund balance to the General Capital Improvement Fund. Repayment terms will be determined at a later date and offer to purchase 508 S. Broadway for the purchase price of $317,500. The Orion Veterans Memorial would contribute $25,000 with the request that the Township loan the remaining $295,000 and the difference plus transfer tax, title, tax prorations, rent prorations approximated depending on closing costs and date.
AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett   ABSENT: None  
NAYS: None  MOTION CARRIED

C. Budget Adjustment – COVID. Moved by Clerk Shults, seconded by Trustee Birney to move $25,000 from the General Fund’s Fund Balance into the 258 Disaster Contingency Fund. If reimbursed by grants/additional revenue streams, all funds will be allocated back to the General Fund’s Fund Balance. The full account number is 258-426-740.005 in the amount of $25,000 and direct the Accounting Controller to make the necessary budget adjustment.

AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults   ABSENT: None  
NAYS: None  MOTION CARRIED

9. REPORTS

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Treasurer Steele to receive and file the Police and Fire Reports.
MOTION CARRIED

B. November Municipal Complex Report. Moved by Trustee Flood, seconded by Treasurer Steele to receive and file the November Municipal Complex Executive Report, as presented.
MOTION CARRIED

C. December Municipal Complex Report. Moved by Treasurer Steele, seconded by Trustee Birney to receive and file the December Municipal Complex Executive Report, as presented.

10. PUBLIC COMMENT. Public Comment was not heard.

11. BOARD MEMBER COMMENTS. Board member comments were heard.

12. ADJOURNMENT. Moved by Treasurer Steele, seconded by Trustee Birney to adjourn.
MOTION CARRIED  The meeting was adjourned at 8:02 p.m.

Penny S. Shults, Clerk

Chris Barnett, Supervisor
Charter Township of Orion

Transcription: Melissa Bardecki