1. **CALL TO ORDER.** The Charter Township of Orion Board of Trustees held a Public Hearing Meeting on Monday, December 21, 2020 via video conference only. Supervisor Barnett called the meeting to order at 7:00 p.m.

**BOARD MEMBERS PRESENT:** Chris Barnett, Penny Shults, Donni Steele, Brian Birney, Julia Dalrymple, Mike Flood, Kim Urbanowski

**BOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:**
- Dakota Westmoreland
- Chief Rob Duke
- Eric Florence
- Kelly Ondersma
- Gary Roberts
- Jason Tackaberry
- Ashely Coyle
- Dan Toth
- John Pender
- Kyle Cameron
- Aaron Watley
- Jeff Stout
- Eric Schwalabe
- Daniel Burmesiter
- Kyle Jeffery
- William Anderson
- Jim Stevens
- Joe Skore
- Tammy Girling
- Dave Goodloe

2. **VIRTUAL MEETING INSTRUCTIONS.**

3. **INVOCATION AND PLEDGE.** Clerk Shults gave the Invocation, followed by the Pledge of Allegiance.

4. **RECOGNITION – VFW Firefighter of the Year.** Derek Welch is recognized for his bravery and being a mentor to fellow and newer firefighters, as well as participating in volunteer and community charitable events.

5. **CITIZEN OF THE MONTH.** Trustee Julia Dalrymple is recognized for her hard work and dedication in partnering with Forgotten Harvest and leading volunteers for 40 weeks to provide food to residents.

6. **RECOGNITION – President of Oakland County Building Officials Association.** Dave Goodloe is elected as President of the Oakland County Building Officials Association, chosen among and by his peers to be President of the Association for the next year.

7. **RECOGNITION – Orion Township Firefighters Good Fellows.** Group of Orion Firefighters who give their own time and serve the community, and have been doing so for 56 years. This year they are serving 13 families, which includes 35 kids, by spending a portion of their Christmas Eve day delivering gifts collected through fundraising and the residents in the community.

8. **APPROVAL OF BILLS.** Moved by Treasurer Steele, seconded by Trustee Flood to authorize payment of bills in the amount of $837,315.76 and payrolls in the amount of $236,335.46, for a total disbursement of funds in the amount of $1,073,651.22, as presented. AYES: Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple, Flood  ABSENT: None NAYS: None  MOTION CARRIED
9. PUBLIC HEARING – 2021 BUDGET. Provide the public another opportunity to provide comment on the 2021 Budgets prior to their adoption.

10. PUBLIC COMMENT (3 minutes or less) *Board does not respond during public comment. Public comment was not heard.


Moved by Trustee Flood, seconded by Treasurer Steele to approve the agenda, as amended. MOTION CARRIED

12. CONSENT AGENDA.

A. Minutes - Regular Meeting, December 07, 2020. Approve, as presented.

B. 2021 Non-Union Salary Rates. Adopt the resolutions and approve the 2021 non-union pay rates, as presented.

C. Clinton River Watershed Council Membership. Authorize the 2021 membership in the Clinton River Watershed Council and the payment of $3,000.00 in annual dues.

D. Revised Fee Schedule – Building Department. Approve the building, electrical, mechanical and plumbing permit fee schedule changes as presented.

E. Revised Fee Schedule – Parks & Recreation. Revise Parks & Recreation rental fees, as presented.

F. Municipal Complex Furniture Order. Approve the proposal for municipal complex furniture and authorize the payment of the $381,600.00 deposit.

G. Camp Agawam Tree Survey. Authorize the contracting with OHM, Township Engineers for the Camp Agawam Forest Canopy Assessment, at a total cost not to exceed $12,500.00, with the understanding that $10,000.00 from the 2020 budget, and any remaining costs paid in 2021.

H. Award Bid for Structural Firefighting Protective Clothing – Fire Department. Approve and authorize the Fire Department to purchase 10 sets of structural firefighting protective clothing in the amount of $2,601 per set of turnout gear, total amount of purchase $26,010.00 and award bid to 5 Alarm Fire & Safety Equipment, 350 Austin Circle, Delafield, WI 53018.

I. Temporary Sign Fee Waiver Request – St. Joseph’s Catholic Church. Reduce the annual sign permit fee for St. Joseph’s Catholic Church to $25.00.
J. Peddler/Solicitor License Application – Advocate Construction. Approve Mr. Foster’s application and issue a peddler’s license under Ordinance 95.

K. Open Meeting Act Remote Meetings Procedure. Approve the Resolution to Adopt Remote Meeting Procedures as required by the Open Meetings Act and authorize the Township Clerk to certify and file same.

L. Request for Bids – Purchase Ambulance and Fire Engine. Approve and authorize the Supervisor, Budget and Procurement Director, and Fire Chief to solicit proposals for the purchase of one ambulance and one fire engine using the cooperative bid process and bring back to the Board for consideration.

Moved by Clerk Shults, seconded by Trustee Birney to approve the Consent Agenda, as amended.
AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele
ABSENT: None
NAYS: None
MOTION CARRIED

13. PENDING BUSINESS

A. Adopt 2021 Budget. Moved by Treasurer Steele, seconded by Trustee Birney to adopt the Resolution of the Charter Township of Orion Adopting of Budget and Setting Millage Levy, a resolution to establish and define the adoption of budgets, levy millage, and make appropriations for Fiscal Year 2021, thereby adopting the 2021 Budgets as presented.
AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney
ABSENT: None
NAYS: None
MOTION CARRIED

B. Hire Firefighters/Paramedics and EMS Coordinator. Moved by Trustee Flood, seconded by Trustee Birney to authorize the hiring of Kyle Cameron to fill the approved position of Emergency Medical Service (EMS) Coordinator in the 2021 Budget effective January 4, 2021.
AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski
ABSENT: None
NAYS: None
MOTION CARRIED

Moved by Trustee Birney, seconded by Trustee Urbanowski to authorize the hiring of seven (7) firefighters – Daniel Burmeister, Kyle Jeffery, Mitchel Morawski, Kelly Ondersma, Eric Schwalbe, Jason Tackaberry, and Dakota Westmoreland – to fill the approved positions in the 2021 budget effective January 4, 2021 pending results of Physical, Background Check and Drug Screening.
AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett
ABSENT: None
NAYS: None
MOTION CARRIED

C. First Reading – PC 2019-48 Cottages at Gregory Meadows PUD. Moved by Clerk Shults, seconded by Trustee Urbanowski. The Charter Township of Orion Board of Trustees having reviewed the application, the Township consultant reviews and having taken into consideration all of the following eligibility criteria:
1. Recognizable Benefit
2. Density Impact
3. Township Master Plan
4. Economic Impact
5. Guaranteed Open Space
6. Unified Control

Move to declare the first reading of PC-2019-48, Cottages at Gregory Meadows Final PUD Rezone/Map Amendment and Agreement, was held on December 21, 2020 and approve the request to rezone the property from Suburban Farms (SF) to Planned Unit Development (PUD), located at 3537 and 3595 Gregory Rd. (Sidwell ID #09-31-200-006 and 09-31-200-008) for plans date stamped received November 6, 2020, and direct the Clerk to publish for second reading and possible approval/adoption on January 19, 2021 for the reasons given by the Planning Commission at the December 2, 2020 meeting and the conditions set forth by the Planning Commission on December 2, 2020.

AYES: Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults
ABSENT: None
NAYS: None
MOTION CARRIED

D. First Reading – Combining Safety Path Regulation Ordinance (Ord. 97) and Parks and Recreation Ordinance (Ord. 132). Moved by Clerk Shults, seconded by Trustee Steele to approve the first reading of the Amendment to Orion Charter Township’s Safety Path Regulation Ordinance (Ordinance No. 97) and direct the Clerk to publish said Ordinance in accordance with the state and hereby set the second reading of said Ordinance Amendment for January 19, 2021.

AYES: Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele, Birney
ABSENT: None
NAYS: None
MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Flood to approve the first reading of the Amendment to Orion Charter Township’s Parks and Recreation Ordinance (Ordinance No. 132) and direct the Township Clerk to publish said Ordinance in accordance with State Law and hereby set the second reading of said Ordinance Amendment for January 19, 2021.

AYES: Flood, Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple
ABSENT: None
NAYS: None
MOTION CARRIED

Moved by Clerk Shults, seconded by Trustee Flood to approve the Resolution to consolidate the Safety Path Advisory Committee and the Parks and Recreation Advisory Committee and authorize the Township Clerk to certify and file the same.

AYES: Urbanowski, Barnett, Shults, Steele, Birney, Dalrymple, Flood
ABSENT: None
NAYS: None
MOTION CARRIED

E. Budget Adjustment. Moved by Clerk Shults, seconded by Trustee Birney to direct the Accounting Controller to make the necessary Budget Adjustments as described in the memo.

AYES: Barnett, Shults, Steele, Birney, Dalrymple, Flood, Urbanowski
ABSENT: None
NAYS: None
MOTION CARRIED
F. Oakland County COVID-19 Grant Program. Moved by Clerk Shults, seconded by Trustee Flood to authorize and have the Supervisor submit a Rapid Response Grant Application for Phase I of the Oakland County CVT (City, Village, Township) Grant Program to support restaurants, bars and cafes during COVID.
AYES: Shults, Steele, Birney, Dalrymple, Flood, Urbanowski, Barnett    ABSENT: None
NAYS: None    MOTION CARRIED

G. Appointments to Boards, Commissions and Committees. Moved by Clerk Shults, seconded by Trustee Birney to recuse Trustee Flood due to a family connection.
AYES: Steele, Birney, Dalrymple, Urbanowski, Barnett, Shults    ABSENT: None
NAYS: None    MOTION CARRIED

Moved by Treasurer Steele, seconded by Trustee Birney to approve the appointments as presented.
AYES: Birney, Dalrymple, Urbanowski, Barnett, Shults, Steele    ABSENT: None
NAYS: None    RECUSED: Flood    MOTION CARRIED

14. REPORTS

A. Police/Fire Reports. Moved by Trustee Birney, seconded by Clerk Shults to receive and file the Police and Fire Reports.
MOTION CARRIED

MOTION CARRIED

15. PUBLIC COMMENT. Public Comment was not heard.

16. BOARD MEMBER COMMENTS. Board member comments were heard.

17. CLOSED EXECUTIVE SESSION: 10:03 P.M. Moved by Clerk Shults, seconded by Steele to go into closed executive session to discuss pending litigation and purchase of property.
AYES: Birney, Dalrymple, Flood, Urbanowski, Barnett, Shults, Steele    ABSENT: None
NAYS: None    MOTION CARRIED

The Board was in temporary recess from 10:03 p.m. – 10:23 p.m. for the Closed Executive Session.

The regular Board of Trustees meeting reconvened at 10:23 p.m.
18. ADJOURNMENT. Moved by Trustee Flood, seconded by Supervisor Barnett to adjourn. MOTION CARRIED The meeting was adjourned at 10:23 p.m.

____________________________________
Penny S. Shults, Clerk

____________________________________
Chris Barnett, Supervisor
Charter Township of Orion

Transcription: M. Bardecki