

1 **RECORD OF THE PROCEEDINGS**

2 **OKANOGAN COUNTY**

3 **SEPTEMBER 6, 2022**

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9 **9:00 AM Review Meeting Minutes August 29 & 30, 2022**  
10 **9:15 AM Public Comment Period**  
11 **9:30 AM Discussion- 2022 NCW Career Expo - Heidi Ott & Kristi O'Neill**  
12 **10:00 AM Discussion/Approval-Lazy Lightning Long Plat 2022-1-Planning Pete Palmer**  
13 **11:00 AM Update- Public Works- Josh Thomson**  
14 **1:30 PM Commissioners to set Wednesday's Agenda**  
15 **2:00 PM Update- Human Resources/ Risk Management - Shelley Keitzman**  
16 **3:00 PM Update- Update-Tonasket Forest Ranger District -District Ranger Matt Marsh**  
17 **4:00 PM Approve Commissioners Proceedings- August 29 & 30, 2022**  
18 **To Follow Approve Consent Agenda**

19  
20 The Okanogan County Board of Commissioners met for a Public Hearing at 123 5<sup>th</sup> Avenue North,  
21 Okanogan, Washington on September 6, 2022 with Chairman, Commissioner Andy Hover; Vice-  
22 Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the  
23 Board, Laleña Johns, present.

24 AV Capture and Zoom provided audio and video accessibility for public interaction.

25 The 2023 preliminary budgets were prepared by the county auditor and submitted to the county  
26 commissioners on this day.

27  
28  
29 **Review Meeting Minutes August 29 & 30, 2022**

30 Commissioner Hover proposed moving the approval of the consent agenda to 1:35 p.m. today.

31  
32 **Motion Executive Session RCW 42.30.110 (1)(f)**

33 Commissioner DeTro moved to go into executive session at 9:00 a.m. until 9:15 a.m. to receive  
34 and evaluate a complaint received regarding a public employee. Motion was seconded, all were  
35 in favor, motion carried.

36  
37 **Public Comment Period**

38 Ruth Hall explained there were lots of ads in the Wenatchee World regarding County fairs but she  
39 found nothing about the Okanogan County Fair. Commissioner Hover thought there were but he  
40 wasn't sure which paper. Commissioner Branch didn't know if the Wenatchee World still published  
41 a weekend edition with the Omak Chronicle.

42  
43 Commissioner Hover stated he attended the Fair Advisory Committee meeting. There are a few  
44 items left to prepare for this year's fair. Commissioner Hover explained a water situation with the  
45 domestic well at the fairgrounds.

46  
47 Commissioners discussed process and use of county infrastructure funds for projects. The county  
48 previously split the .09 funds 40/40/20 between Cities, County, and Economic Alliance.  
49 Commissioners discussed RCW 82.14.370.

52 **Motion Closed Session Union Negotiations RCW 42.30.140 (4)(a)**

53 Commissioner Branch moved to go into closed session at 9:45 a.m. until 9:55 a.m. inviting Shelley  
54 Keitzman to address Union Negotiations regarding the Public Works Contract. Motion was  
55 seconded, all were in favor, motion carried.

56  
57 Commissioners extended closed session until 10:00 a.m. Commissioners exited executive  
58 session at 9:59 a.m.

59  
60 **Discussion- 2022 NCW Career Expo - Heidi Ott & Kristi O'Neill**

61 CANCELLED

62  
63 **Discussion/Approval-Lazy Lightning Long Plat 2022-1-Planning Pete Palmer**

64 Director Pete Palmer explained the Lazy Lightning Long Plat 2022-1 which was an application to  
65 subdivide property into six lots to be served by a Group B system. (attached) The conditions of  
66 approval were discussed. A public Hearing was held by the Hearing Examiner July 14, 2022.  
67 Condition number 13 requires the applicant to demonstrate legal adequate water. The scope of  
68 the project is larger than the scope the well can serve and so a water right permit is required from  
69 Ecology. Director Palmer explained SEPA was performed on the property.

70  
71 Director Palmer explained rural 1 area designations might need to be reviewed and upped from  
72 one acre to two acre lots to allow space for alternative water and septic systems.

73  
74 Commissioner Hover asked that Director Palmer prepare a worksheet comparing the two lot sizes  
75 with pros and con benefits. He would like to start addressing the lot sizes.

76  
77 **Motion Lazy Lightning Long Plat 2022-1**

78 Commissioner Branch reiterated the BOCC's decision is contingent upon the water right being  
79 obtained by the applicant as outlined by the Hearing Examiner. Commissioners would like to  
80 review the information provided by staff before considering a decision later this afternoon.

81  
82 Commissioners provided some clarification to the Clerk of the Board on what back up  
83 documentation they would like submitted by Economic Alliance for contracted ARPA funds.  
84 Commissioners do not want to "pre-pay" anything and would like to see corresponding invoices  
85 and payroll timesheets for the funds requested for reimbursement. The Clerk will relay to EA.

86  
87 Commissioners discussed Infrastructure funds and the RFP process for funding projects with the  
88 funds including county projects. Commissioner Branch said he doesn't really think the split is  
89 necessary and all projects go to EA for prioritization with 20% being available for bonding.  
90 Commissioner Hover said take 80% of the funds, provide a process that is a ranking process, and  
91 as cities get together decide where to dump the money either in one project or several.

92  
93 **Motion Auctioneer Services Agreement-Fair**

94 Commissioner Branch moved to authorize the chairman to move forward with preparing the  
95 auctioneer contract for fair livestock auctioneer services and authorized the chairman to sign.  
96 Motion was seconded, all were in favor, motion carried.

97  
98 **Update- Public Works- Josh Thomson**

99 Engineer Thomson provided his agenda and discussed the items listed there. Commissioner  
100 Hover asked Engineer Thomson to arrange to assist with the ecology blocks at fairgrounds.

101

102

103 *Solid Waste – fair booth*  
104 Setting up the booth at the fair as usual.

105  
106 *Maintenance and road conditions*  
107 Engineer Thomson explained standard maintenance being done on county roads and that  
108 bridge deck cleaning will be scheduled soon. Commissioner Hover discussed potential work  
109 on a forest service road but wants to meet with the forest ranger Chris Furr to discuss.

110  
111 *Equipment prices, used equipment*  
112 Engineer Thomson stated costs for next year’s equipment purchases are going up.  
113 Commissioners do not wish to hold off on the equipment purchases. Parts are also hard to  
114 find if we hold off breakdown parts orders may be delayed and become an issue.

115  
116 *Planning, Rec Trails, OCOG Support position*  
117 Engineer Thomson said he will write something up this afternoon for the OCOG meeting  
118 agenda. Commissioner Hover explained how important the position will be for managing  
119 Paths and Trails in his district. Commissioner Branch said the position could address issues  
120 at the trailhead in Oroville to help clear up easements and access.

121  
122 *Cameron Lake Rd project*  
123 Engineer Thomson will follow up with BIA and maybe go a different route.

124  
125 The Clerk of the Board presented a resolution regarding Secure Rural Schools. Commissioners  
126 discussed the percentage amount to allocate towards Title II and Title III.

127  
128 **Motion Resolution 124-2022 Title II & Title III Allocation of Secure Rural Schools Funds**  
129 Commissioner Branch moved to approve resolution 124-2022 an election to receive the Secure  
130 Rural Schools funds and allocate a portion thereof to Title II (8%) and Title III (7%) as required.  
131 Motion was seconded, all were in favor, motion carried.

132  
133 Commissioner Hover noted he met with Deputy Treasurer Pam Johnson about the county’s bond  
134 paperwork, benchmarks, and rebates. Everything is good, and an internal memo will be created  
135 for the file.

136  
137 Commissioners reviewed a resolution that would adopt a revised fairgrounds fee schedule without  
138 the Fair rent noted. The Fair fund 112 has been paying rent to current expense for use of the  
139 fairgrounds. Commissioners discussed whether the fair has to pay rent even though it is a county  
140 event and funds paid go towards the upkeep Commissioner Branch thought it created efficiency  
141 but now things are different.

142  
143 **Commissioners to set Wednesday’s Agenda**  
144 Commissioners discussed not holding a meeting on Wednesday.

145  
146 **Motion Approve Lazy Lightning Long Plat 2022-1**  
147 Planning Director Palmer  
148  
149 Commissioner Branch moved to approve the Lazy Lightning LP 2022-1 subject to the attached  
150 staff report including findings of fact, conclusions of law and conditions of approval. Motion was  
151 seconded, all were in favor, motion carried.

152

153 **Approve Commissioners Proceedings- August 29 & 30, 2022**  
154 Commissioner Branch moved to approve the commissioners' proceedings of August 29 and  
155 August 30, 2022. Motion was seconded, all were in favor, motion carried.

156  
157 **Approve Consent Agenda**

158 Commissioner DeTro moved to approve the consent agenda items 1-2. Motion died at the vote.

159 **4. Resolution 123-2022 Budget amendment within the current expense elections**  
160 **budget \$18,000**

161 **2. ~~Economic Alliance Technical Assistance Voucher \$13,333.33~~**  
162

163 Commissioner Branch moved to approve consent agenda item #1 excluding item #2 until the  
164 county receives proper back up documentation from Economic Alliance. Motion was seconded,  
165 all were in favor, motion carried.

166  
167 **Update- Human Resources/ Risk Management - Shelley Keitzman**

168 Ms. Keitzman provided her staff report. She explained a 10.88% increase in the premiums for  
169 county employees. It was \$797 and will now be \$883.

170  
171 Civil Service process changes will do away with oral boards which will help provide a quicker  
172 process in filling positions. All 13 Communication positions are filled.

173  
174 Ms. Keitzman will be attending a Labor law training in Seattle on October 7 and the Risk Pool  
175 Conference at the end of October.

176  
177 **Motion Fair Agreements**

178 Commissioner Branch moved to approve and authorize the chairman to sign two Fair service  
179 contracts between Okanogan County and the following: The Leslie's #41.2022; Casey Martin  
180 #2.2022. Motion was seconded, all were in favor, motion carried. Commissioner Hover stated  
181 the board approved a Leslie Contract last week for purse money which is now void. The  
182 agreement was revised for a total of \$2,500, today's contract replaces the one signed last week.  
183 A partial payment of \$2000 has already been made and another payment needed for the  
184 remaining \$500.

185  
186 **Motion Fair Vendor Booth Agreements**

187 Commissioner Branch moved to approve the following list of fair vendor contracts:

188 Okanogan County Cattlewomen

189 Okanogan Catering dba Country Buns

190 Eastlake Produce & Catering

191 The Great Cleaning Adventure

192 Grandma Yummies

193 La Nortenita

194 Omak Volunteer Fire Department

195 Riley's Treat Trike

196 Grandma's Indian Tacos

197 Cascade Mechanical

198 Community Action Council

199 Color Street

200 WSDOT

201 Economic Alliance

202 Okanogan County Farm Bureau

203 Committee to Re-Elect Tony Hawley  
204 Joseph Enzensperger for PUD  
205 Lay Z Designs  
206 LulaRoe by Jamie  
207 Back Country Horsemen  
208 Okanogan Long Term Recovery Group  
209 Okanogan County Child Development Association  
210 Okanogan County Democrats  
211 Okanogan County Solid Waste  
212 Omak Performing Arts Center  
213 Okanogan PUD  
214 Pape Machinery  
215 Rotary  
216 Okanogan Co Republican Party  
217 Cutter Rains LLC  
218 The Support Center  
219 Okanogan County Shrine Club  
220 Smoke Jumper Museum  
221 Sparky's Coffeehouse  
222 Stand Ready Training & Friends of the Range  
223 Story Barn  
224 Sweet Lemon  
225 Tonasket Interiors  
226 Valley Christian Fellowship  
227 Motion was seconded, Commissioner Branch abstained, motion carried.  
228  
229 Commissioners discussed review of conflict of interest statutes.

230

231 **Motion – Separate Fair Contracts Voucher Approval - Commissioners**

232 Commissioner Branch moved to approve the Fair contract vouchers in the amount of \$6,092.00  
233 contingent on the receipt of final submittals by the vendor Dino Vinci. Vouchers certified and  
234 audited by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement  
235 claims certified as required by RCW 42.24.090 have been recorded on a list, and made available  
236 to the Board. As of this date, the Board did vote, by unanimous vote, to approve the Fair vouchers  
237 in the amount of \$6,092.00. Warrant numbers as cited on the attached blanket voucher list. Motion  
238 seconded and carried.

239

240 **Motion – Fair Voucher Approval - Commissioners**

241 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those  
242 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a  
243 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to  
244 approve the regular Fair vouchers in the amount of \$134,632.85. Warrant numbers as cited on the  
245 attached blanket voucher list. Motion seconded and carried.

246

247 **Motion - Voucher Approval - Commissioners**

248 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those  
249 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a  
250 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to  
251 approve the regular vouchers in the amount of \$922,116.99 and Payroll vouchers in the amount  
252 of \$1,133,860.70. Warrant numbers as cited on the attached blanket voucher list. Motion seconded  
253 and carried.

254 **Motion Public Health Voucher**  
255 Commissioner moved to approve the Public Health Vouchers including regular vouchers in the  
256 amount of \$44,837.29 and payroll vouchers in the amount of \$52,328.47. Warrant numbers as  
257 cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

258  
259 Commissioner Hover stated not all Fair Food Vendor contracts have been signed.  
260

261 **Motion Fair Contracts**

262 Commissioner Branch moved to approve and authorize the chairman to sign any late fair contracts.  
263 Commissioner Hover said he will sign them and provide a copy for the BOCC record. Motion was  
264 seconded, all were in favor, motion carried.

265  
266 Commissioner Hover explained why the county eliminated the fair rental fee from the fairgrounds  
267 fee schedule. He also noted that Life Line will be on standby at the fair for \$1,000. He said Ms.  
268 Peasley was going to draw up a contract for them to do that and Chairman Hover will need to be  
269 authorized to sign. Commissioners discussed use of the Pari Mutual funds and horse racing purse  
270 money.

271  
272 **Motion Standby Services-Life Line**

273 Commissioner Branch moved to approve and authorize the chairman to sign the contract between  
274 the county and Life Line for fair EMT ambulance standby services not to exceed \$2,000. Motion  
275 was seconded, all were in favor, motion carried.

276  
277 **Motion Resolution 115-2022 Fairgrounds Fee Schedule**

278 Commissioner Branch moved to approve resolution 115-2022 adopting a revised Fairgrounds Fee  
279 Schedule. Motion was seconded, all were in favor, motion carried.

280  
281 **Update- Update-Tonasket Forest Ranger District -District Ranger Matt Marsh**  
282 CANCELLED DUE TO A FIRE

283  
284 The board adjourned at 3:00 p.m.

285  
286