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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

SEPTEMBER 4, 2018

8:30 AM	Executive Session RCW 42.30.110
9:00 AM	Commissioner' Staff Meeting
10:00 AM	Update – Human Resources / Risk Management – Tanya Craig and/or Debi Hilts
11:00 AM	Update – Public Works – Josh Thomson & Ben Rough
1:30 PM	Citizen Comment Period
2:00 PM	Discussion – Sales Tax Fund 160 – Dennis Rabidou
2:30 PM	Approve Consent Agenda

The Okanogan County Board of Commissioner' met for its regular session on September 4, 2018, with Chairman Commissioner Jim DeTro, Vice-Chairman Commissioner Chris Branch, Commissioner Andy Hover and Laleña Johns, Clerk of the Board, present.

George Thornton member of the public taking hand written notes.

Executive Session RCW 42.30.110

Commissioner' Staff Meeting

Stella Columbia, Joe Poulin and Perry Huston were present.

Ms. Columbia asked when the county began advertising the RV camp ground at the fairgrounds. The Clerk of the Board believed it wasn't advertised until Maurice Goodall took over the grounds. Ms. Columbia stated there was a Show Works hiccup that will create challenges, but Eric Fritts believes it can be handled. The board discussed the Thursday school fair day and how the school chaperone tickets would be handled. Students get in free that day as part of their school field trip. Ms. Columbia noted that the Yaksic cleaning company will have a four wheeler they will use for contracted bathroom cleaning work. Ms. Columbia stated she does not yet have time to complete the LTAC applications for fairgrounds capital improvements and marketing and promotion applications for 2019 funding. She said she would try and complete by the end of the day and submit. Commissioner' DeTro and Hover commended her about how things are being handled at the fairgrounds. They have received no complaints and that means staff must be doing a good job.

Mr. Poulin updated the board on maintenance of the county complex. He noted one of the two compressors to be replaced on the fairgrounds Annex cannot be replaced. One will be replaced and the other to be replaced at another time.

Director Huston followed up on the Similkameen trail issue apparently Jerri Timm is sliding into that spot and she asked that it be pushed off until the beginning of the year. Jurisdiction determination may still be needed. Director Huston will follow up on that.

49 Director Huston gave his staff report where he discussed the latest environmental
50 reviews he has performed for the various code updates his is charged with including
51 water code.

52
53 Director Huston stated an application for 68 acre pit was received. He requested
54 additional info from the applicant on the site scope. Another comment period will
55 happen on the project.

56
57 Commissioner Branch brought up an issue that he was recently made aware of in his
58 district noting a recent newspaper article that also addressed the issue. Coulee Dam is
59 moving forward with the construction of a new wastewater treatment facility. Elmer
60 City's wastewater utilizes the Coulee Dam wastewater for its treatment via a lift station
61 that is apparently located within county right of way. Apparently, there is concern that
62 the lift station will not function properly due to the change in location of the Coulee Dam
63 facility. He asked Public Works staff to research the location and franchise history
64 finding that there are some franchised utility pipes in the County ROW but a franchise
65 for the lift station does not appear to exist. Commissioner Branch was concerned
66 regarding county liability and suggesting the County reach out to Elmer City on the
67 matter. If funding were an issue we may be of some help in finding a funding source.
68 He understood that Coulee Dam had proposed to include the lift station in their
69 financing strategy but could not come to an agreement with Elmer City. Director Huston
70 will make contacts for further information.

71
72 **Update–Human Resources/Risk Management–Tanya Craig and/or Debi Hilts**

73
74 Ms. Craig explained she will review the building inspection contracts that she received
75 from Pateros, Riverside, and Brewster. Ms. Craig stated one item was previously
76 discussed by the board with Mr. Gecas, was not included in the contracts. It doesn't
77 address the motor vehicle insurance requirement as the county does not provide vehicle
78 insurance. She can call the city to have them strike out that language in keeping with
79 the property damage policy. She cannot sign the contract with that language included.
80 Either make the change now or amend it later.

81
82 The City of Brewster would like to come to the table to discuss the cities Criminal
83 Justice Billings. The meeting will be set up so Police Chief Carriker and Commissioner
84 Branch can discuss the ideas. Other city administrators may also be interested in
85 discussing the cost sharing.

86
87 Ms. Craig reported that some more Jail bunk beds were ordered to address some safety
88 issues in the jail. Five bunks are going in A-Tank and five are going in B-Tank, but
89 maintenance has not had time to assemble and install them yet. Commissioner Branch
90 stated that recently he met with staff at the jail and discussed challenges in separation
91 of inmates and recognized the need for space. He reported that this contact was to
92 prepare for a meeting he later attended the North Central Community Partnership for
93 Transition Solutions.

94

95 Ms. Craig explained there were pamphlets at Lost Lake from the Audubon society, she
96 thought the commissioner' would find them interesting.

97
98 Ms. Craig asked if the board expected her to sit at the fair and help Eric Fritts count
99 checks and other things over the weekend. Commissioner Hover asked her to create a
100 list of tasks she is involved with. She said she could do that.

101
102 The county organizational charts were discussed. She asked what the board would like
103 to do with those. Commissioner Branch replied he would like further discussion about
104 the organizational charts and what individual actually do in various positions. Ms. Craig
105 also thought a discussion about the county's marijuana policy should occur to discuss
106 whether it should be strengthened. Yakama County looks at it in terms of federal
107 funding and how their policy would affect their ability to apply for federal funding.

108
109 **Motion Closed Session RCW 42.30.140 (4)(b)**

110 Commissioner Hover moved to go into Closed Session at 10:45 a.m. for 10 minutes to
111 discuss with Tanya Craig Union negotiations which may include contract negotiations,
112 grievance meetings, or strategies the governing body may take during the course of
113 negotiations or proceedings. Motion was seconded, all were in favor, motion carried.

114
115 Closed session ended at 10:55 a.m. no decisions were made.

116
117 **Motion Executive Session RCW 42.10.130 (1)(b)**

118 Commissioner Hover moved to go into executive session at 11:05 for 10 minutes
119 inviting Josh Thomson and Ben Rough to discuss the minimum price at which real
120 estate will be offered for sale or lease when the public knowledge would cause a
121 likelihood of increased price. Motion was seconded, all were in favor, motion carried.

122
123 Executive session ended at 11:15 a.m. no decisions were made.

124
125 **Update – Public Works – Josh Thomson & Ben Rough**

126
127 Ben Rough provided his agenda and discussed the items listed there.

128
129 *Open Positions*

130 Part time finance tech position was discussed. The union contract says the county will
131 pay for medical insurance to all union employees so the cost of the .5 FTE would be
132 very high with take home pay being around \$500. If bumped up to .75 the cost would be
133 reduce.

134
135 Mr. Rough discussed the rest of the current open positions within Public Works.

136
137 *Apple Maggot Status*

138 The meeting last week was productive and gave the chance for everyone to get on the
139 same page. There were some things left without answers. A lengthy discussion
140 happened about what constitutes home grown fruit and what will be accepted or not.

141 Waste Wise will need to modify their routes for these types of food waste. It is a real
142 burden to implement the rules Department. or Ag. Definitive timeline and order will be
143 needed with a one month implementation schedule. Mid October is when it is expected
144 to be signed. Hauling the waste out of the county may be the most affordable disposal
145 option.

146
147 Commissioner Hover asked if we looked into a digester for disposal. He explained how
148 it is used.

149
150 *SWMP Process Update*
151 Mr. Rough discussed the comment period and what will follow prior to commissioner”
152 adoption of it if comments are received.

153
154 Adding to the previous discussion, Commissioner Branch encouraged solid waste to
155 look into the digester or similar options.

156
157 *Landfill Leachate Pond Update*
158 There are three leachate ponds with one completely empty and another one that is
159 almost empty. The third pond is really shallow and evaporation is happening quickly.
160 The first time the liner has actually been cleaned.

161
162 Engineer Thomson provided his agenda and discussed the items listed there.

163
164 Engineer Thomson is addressing the burned area road issues in District #2.
165 Commissioner Hover stated many of those roads are forest service roads. He isn't sure
166 if an agreement with Forest Service is needed for those affected areas where the
167 county road and forest service roads are going to be an issue.

168
169 Engineer Thomson stated an agreement was being worked on but FS ran out of money
170 and stopped contract negotiations. Commissioner Hover replied he would have a
171 conversation with Forest Service.

172
173 *Buffalo Lake*
174 Buffalo Lake may be about a month out.

175
176 *Peter Dan*
177 Still working with traffic control with about a 15 minute delay scheduled.

178
179 *Hwy 7 Tonasket Bridge S*
180 Paving repair tomorrow where irrigation line came through. They will wait till irrigation is
181 turned off before completing.

182
183 Guardrail project schedule was discussed.

184
185 Commissioner Branch reported that he would not ~~did not~~ return after lunch due to
186 attending a meeting with the PUD on the Enloe Dam project to inquire regarding the

187 schedule for the project, and the financial impacts to the ratepayers including Okanogan
188 County.

189

190 **Citizen Comment Period**

191 George Zittel asked about the marijuana operations code draft and whether it had been
192 adopted. Commissioner DeTro stated it was remanded back to Planning Commission to
193 address the concerns the board learned about during the public hearing. Mr. Zittel
194 asked if a buffer was being concerned, the board said yes. Is it more than 25 feet?
195 Commissioner Hover asked what the interpretation of a buffer was. Mr. Zittel stated it
196 had to do with odor either it is grown in doors with little or no odor but when grown
197 outdoors there should be a buffer or a distance between residential properties. Place
198 the operations in agricultural areas away from residents. A 25 foot buffer is not enough
199 and hopes the commissioner' will address this concern. Commissioner DeTro stated the
200 advisory committee is only to advise, the commissioner' are not required to adopt the
201 committee's recommendation. The advisory committee was told their decisions would
202 be considered. The majority of the people want to see some kind of buffer of some kind.
203 What matters most is how it can be here and work in harmony as much as possible.

204

205 Commissioner' discussed how to establish a buffer for the various areas with different
206 zoning .

207

208 Maurice Goodall informed the commissioner' about an emergency exercise the
209 commissioner' will be notified of. It is only partial engagement with the other agencies,
210 but he is going along with it as there are earthquake predictions and he wants to
211 practice.

212

213 **Discussion – Sales Tax Fund 160 – Dennis Rabidou**

214 Sabrena Smith

215

216 Mr. Rabidou thanked the commissioner' for their time. He wanted to clarify on the
217 process for use of the Sales Tax fund 160.

218

219 He is getting quotes for a project and needs to know how the funds can be utilize. Was
220 it budgeted for this year? There are projects for detention center when the sewer leaked
221 in and ruined the carpet. There are other projects that need to be addressed such as
222 the outdoor stairs. Commissioner Hover explained what the budget was based on and
223 he wants to be sure he can pay back current expense and next year have the full
224 amount to use with 50% perhaps being budgeted for the stairs and other projects. This
225 year sales tax is uncertain and he hasn't seen the amount coming in or going out.
226 \$118,000 over the last two months, Ms. Smith stated. She has paid back \$50,000 so far
227 for the vehicle. Commissioner Hover explained Jail medical expenses were budgeted
228 for. Mr. Rabidou said he is just here to receive direction for processing bills he has.

229

230 Joe Poulin was contacted via telephone conference to discuss Juvenile Detention quote
231 for carpet. Commissioner' directed him to proceed with getting the carpet fixed. Mr.
232 Poulin wasn't sure how that was to be approached. The project is a maintenance project

233 and would be handled like other projects. Mr. Poulin will need from Mr. Rabidou the
234 budgetary maintenance portion for projects so he knows from the beginning what the
235 department is planning to do. Mr. Rabidou asked the board to discuss the work to be
236 done with Mr. Poulin.

237
238 Discussed was how to bill fund 160 for current expense maintenance costs of the
239 Juvenile Detention and Jail. Commissioner Hover stated he only budgeted for Jail
240 medical costs not for Jail maintenance costs.

241
242 **Approve Consent Agenda**
243 Commissioner Hover moved to approve the consent agenda items excluding item #1,
244 Motion was seconded, all were in favor, motion carried.

- 245
246 ~~1. Commissioner' Proceedings Aug 27 & 28, 2018~~
247 2. Special Occasion Liquor License #353657–Revised Date–Oct 6 Tonasket Comancheros Rodeo Grounds
248 – Montanye
249 3. Contract – 2018 County Fair – Parking Attendants – Oroville High School - \$2,500
250 4. Contract – 2018 County Fair – Beef Judge – Clint Sexson - \$960
251 5. Final Prospectuses –Old 97 R3 Loomis-Oroville Rd Project & Salmon Cr Drainage Project-PW

252
253 **Motion - Voucher Approval - Commissioner'**
254 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080
255 and those expense reimbursement claims certified as required by RCW 42.24.090 have
256 been recorded on a list, and made available to the Board. As of this date, the Board did
257 vote, by unanimous vote of those present, to approve the regular vouchers in the amount
258 of \$430,588.55 and Payroll vouchers in the amount of \$1,062,610.59. Warrant numbers
259 as cited on the attached blanket voucher list. Motion seconded and carried.

260
261 **Motion Public Health Voucher**
262 Commissioner moved to approve the Public Health Vouchers in the amount of
263 \$47,015.10. Warrant numbers as cited on the attached blanket voucher list. Motion was
264 seconded, all were in favor, motion carried.

265
266 **Motion 2018 Fair Vouchers Approval**
267 Commissioner Hover moved to approve the vouchers and those expense
268 reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
269 list, and made available to the Board. As of this date, the Board did vote, by unanimous
270 vote, to approve the County Fair warrants in the amount of \$58,700. Motion was
271 seconded, all were in favor, motion carried.

272
273 **Motion 2018 Fair Vouchers Approval**
274 Commissioner Hover moved to approve the 2018 Fair contract with Herriman for porta
275 potties and hand washing stations in the amount of \$2,000 and authorized the
276 Chairman to sign. Motion was seconded, all were in favor, motion carried.

277
278
279

280 **Motion 2018 Fair Vouchers Approval**

281 Commissioner Hover moved to approve the 2018 Fair contract with Carol Sivak for
282 Horse Racing purse money in the amount of \$10,000 and authorized the Chairman to
283 sign. Motion was seconded, all were in favor, motion carried.

284

285 **Motion 2018 Fair Vouchers Approval**

286 Commissioner Hover moved to approve the 2018 Fair contract with Howell Stage and
287 Studio Productions in the amount of \$1,800 and authorized the Chairman to sign.
288 Motion was seconded, all were in favor, motion carried.

289

290 **Motion 2018 Fair Vouchers Approval**

291 Commissioner Hover moved to approve the 2018 Fair contract with Amanda Yaksic for
292 providing cleaning services for fairgrounds bathrooms in the amount of \$3,000 and
293 authorized the Chairman to sign. Motion was seconded, all were in favor, motion
294 carried.

295

296 **Motion 2019 Fair Warrants**

297 Commissioner Hover moved to approve the vouchers and those expense
298 reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
299 list, and made available to the Board. As of this date, the Board did vote, by unanimous
300 vote, to approve the County Fair warrants in the amount of \$4112.03. Motion was
301 seconded, all were in favor, motion carried.

302

303 The Clerk of the Board discussed correspondence received from Okanogan County
304 Transportation & Nutrition requesting letters of support for grant applications to
305 WSDAOT for funding July 2019 through June 2023. The three letters of support would
306 be for: Demand Response door to door service, Commuter Routes, and Fleet
307 Replacement. Commissioner DeTro did not wish to support the grant applications at
308 this time because he feels the transportation tax that was voted on should actually be
309 used to help provide funding for these services, since OCTN was providing the
310 transportation service before the 4/10th of 1% sales tax was voted in.

311

312 The board adjourned at 5:00 p.m.

313