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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

SEPTEMBER 27, 2022

8:15 AM Update Superior Court – Judge Chris Culp, Admin. Dennis Rabidou

9:00 AM Review Meeting Minutes September 19 & 20, 2022

9:15 AM Public Comment Period

9:30 AM Discussion – County Campus WIFI Access Points – Shelley Keitzman, Karen Beatty

10:00 AM Receive & Review Title III Proposals - CMRS

10:30 AM Discussion Pre-Design Report Coroner/Equipment Shed – Mike Worden

11:00 AM Update Public Works

1:30 PM Commissioners to set Wednesday’s Agenda

1:35 PM Approve Commissioner Proceedings September 19 & 20, 2022

1:40 PM Approve Consent Agenda

The Okanogan County Board of Commissioners met in regular session at 123 5th Avenue North, Okanogan, Washington on September 27, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the Board, Laleña Johns, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Update Superior Court – Judge Chris Culp, Admin. Dennis Rabidou

This meeting was cancelled.

Motion Executive Session

Commissioner Branch moved to go into executive session at 8:47 until 9:02 inviting Esther Milner, Civil Deputy, and Shelley Keitzman, HR Direct to discuss legal matters to which the county may or may become a part. Motion was seconded, all were in favor, motion carried.

Executive session was extended at 9:02 a.m. until 9:12 a.m.

Review Meeting Minutes September 19 & 20, 2022

Commissioners reviewed their meeting minutes offering some minor changes.

Public Comment Period

Ruth Hall, member of the public, stated it was a nice day.

Discussion – County Campus WIFI Access Points – Shelley Keitzman, Karen Beatty

Ms. Beatty explained a concern about the county’s wireless speeds across the campus. She found we are on the lowest speed plan with NCI Data. NCI Data provided her some plan options for higher speeds. Commissioner Hover would like to go up to the highest option possible. The network wireless will need new access points and so the plan will be to combine both guest and network access. Cost for the 18 upgrades is \$31,217 plus tax and includes a three-year maintenance contract, or \$26,987 for 18 upgrades and includes only one-year maintenance. Ms. Beatty will email the commissioners once the quote is in hand to identify where the cost will be paid from.

52
53 Ms. Beatty explained the outdated UPS units have replacement costs at \$5,000 each. These are
54 very outdated and upgrades are not cost effective. A whole new set up quote was received and
55 costs for two new ones is \$45,000. The new batteries we bought are not compatible with the new
56 units. Should she move forward and purchase these or wait? The new units would allow the county
57 to keep up with upgrades and in the long run would be more cost effective.

58
59 Ms. Beatty discussed another quote for the needed switches. She asked if she could pay the
60 invoice before all the parts arrive. The Auditor told her it would be up to the commissioners if they
61 approve paying the invoice up front out of this year's budget. Commissioners did not have a
62 problem with the arrangement but wondered if their approval could be relayed in the meeting
63 minutes or whether a resolution or a letter would be more appropriate.

64
65 **Receive & Review Title III Proposals - CMRS**
66 Two proposals were received in response to the county's published notice, one was from
67 Okanogan County Conservation District for \$93,992.67 and one was from Okanogan County
68 Search & Rescue for \$20,000.

69
70 Commissioners 45-day comment period, on the initiation to obligate funding for county projects,
71 starts today and ends November 15, 2022. The proposals will be posted on the county website for
72 the public to comment on.

73
74 **Discussion Pre-Design Report Coroner/Equipment Shed – Mike Worden**
75 Mr. Worden stated the Pre-Design report for the Coroner/Equipment shed was received from
76 Architect Beaman to commissioners. He asked if the board was ready for him to proceed with
77 discussion of the proposal with the tribe. Commissioner Hover discussed the county's plan for its
78 recent bond fund and what projects are included. Public Works shops, Justice Building, and
79 Coroner/Equipment shed.

80
81 Mr. Worden explained a commercial building that is 14,000 sq. ft. requires a fire suppression
82 system. Equipment storage and office space is needed by ?? and rent charged could help with
83 added costs.

84
85 Commissioners discussed preparation and combination of the three buildings in one proposal
86 might generate a better price. Coordinate bid process with Engineer Thomson. Commissioner
87 Hover stated the board would like to identify costs for the four buildings then decide. See if there
88 are variances for the building setbacks. A cultural survey takes effect during application process
89 with the city. The site has been in operation for a long time so he would be surprised if the property
90 then fell under new cultural requirements, said Mr. Worden.

91
92 Commissioner Hover stated he would work on the update of the Capital Improvement Plan and
93 what would need to be added or taken out.

94
95 Commissioner Hover is working on a draft letter to agencies the county may provide ARPA funds
96 to letting them know the process.

97
98 **Update Public Works-Engineer Josh Thomson**
99 Engineer Thomson provided his Public Works update and discussed the items listed there.

100
101

102 *Landfill update* -Kent Kovalenko explained Solid Waste will be completely staffed. Met with
103 Ecology on the plans and we hope to get that back soon. Will need both Public Health okay
104 as well as Ecology's.

105
106 *HB1799 update* Mr. Kovalenko explained with the new law every county must have a
107 procurement ordinance. He is circling back to those involved to make sure he knows how it
108 all works out and what a procurement ordinance would look like. He read from a draft he had.
109 The rule was created to address the composting companies along the I-5 corridor.
110 Commissioner Hover explained how cost prohibitive the rule is. Mr. Kovalenko explained that
111 entities bringing in compost would have to buy some back.

112
113 Mr. Kovalenko explained some had to shut down because they couldn't get enough woody
114 product even though the state was burning it instead of paying to have it hauled for
115 composting. Commissioner Hover mentioned the bio char proposal and how the woody debris
116 could be used for that as well. He doesn't like creating an ordinance that we don't plan on
117 following. Commissioner Branch would like to voice his opinion about the requirements. Mr.
118 Kovalenko agreed to send Commissioner Branch the information.

119
120 *USDA inspection for apple maggots in Twisp*
121 Annual inspection is set for tomorrow.

122
123 *Maintenance and road conditions*
124 Engineer Thomson stated everything is pretty standard.

125
126 *Mazama intersection, pedestrian improvements, funding*
127 Commissioners are alright with the county being mentioned as the project sponsor in case
128 there is funding. This project entity is applying to be ranked/prioritized by Infrastructure
129 Committee through the Economic Alliance. Commissioners discussed the funds generated
130 and what they would like to do with it and what the funding limits and requirements might be.

131
132 *Tawiks-Foster Bridge – foundation repair*
133 Commissioner Hover stated LTAC met on Friday for applicant presentation and he explained
134 to them funds previously allocated to the Tawiks Foster Bridge and additional funding needed
135 for the repairs. Foundation is exposed and something does need to be done. Yakama Nation
136 will provide us the rock size for the repair. Permitting will take the longest with July as
137 expected timeline for this.

138
139 LTAC funding invoice will come from Josh Thomson not Methow Trails so the process is
140 efficient.

141
142 *Salmon Creek Rd drainage project – begin next week, road closure Oct 8-14*
143 Contractor was on site starting yesterday. Road closure will happen.

144
145 *Cameron Lake Rd project*
146 BIA recommended 20-50 year right of way, not permanent and it was thought that would be
147 their recommendation to the county. Negotiations with the land owner will pursue. The county
148 hopes this can be worked out since everyone benefits. Commissioner Branch asked if they
149 are discouraging additional development by allowing only a temporary right of way.

150

151 *2023 equipment purchases*
152 Engineer Thomson read from a list of equipment purchases for 2023 because we still need a
153 chip box. Public Works is looking at one in the \$400,000 range, but the loader would have to
154 be taken off the list.

155
156 **Consent Agenda**

157 Engineer Thomson asked if the board had questions regarding items listed on the consent agenda.

158

159 Commissioners discussed Commissioner Hover attending the Fair Convention.

160

161 Commissioners recessed at 12:01 p.m. for the lunch hour.

162

163 **Commissioners to set Wednesday's Agenda**

164 No meeting is necessary.

165

166 **Approve Commissioner Proceedings September 19 & 20, 2022**

167 Commissioner Branch moved to approve commissioners' proceedings of September 19 & 20,
168 2022 as corrected. Motion was seconded, all were in favor, motion carried.

169

170 **Approve Consent Agenda**

171 Commissioner DeTro moved to approve the consent agenda items 1-4. Motion was seconded, all
172 were in favor, motion carried.

173 1. Contract – Bridgeport Transfer Station Valley Gutter – Rudnick & Sons, LLC

174 2. Agreement – Testing Materials – Salmon Creek Drainage

175 3. Cattleguard Franchise Renewals: WDFW CGF#N-152B; WDFW CGF#N-152A;

176 WDFW CGF#5-95; USFS CGF#02-12

177 4. Resolution 133-2022 – Surplus Utility Poles

178

179 **Motion - Voucher Approval - Commissioners**

180 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
181 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
182 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
183 approve the regular vouchers in the amount of \$563,928.14 and Payroll vouchers in the amount
184 of \$512,243.90. Warrant numbers as cited on the attached blanket voucher list. Motion seconded
185 and carried.

186

187 **Motion Public Health Voucher**

188 Commissioner DeTro moved to approve the Public Health Vouchers including regular vouchers in
189 the amount of \$13,485.25. Warrant numbers as cited on the attached blanket voucher list. Motion
190 was seconded, all were in favor, motion carried.

191

192 **Motion Resolution 134-2022 Fairgrounds Rental Fee**

193 Commissioner Branch moved to approve resolution 134-2022 doing away with the annual Fair
194 rental fee. Motion was seconded, all were in favor, motion carried.

195

196 **Motion Corrected A19 CDBG Public Grant**

197 Commissioner Branch moved to approve the corrected CDBG PS CV-1 request #20 as
198 presented. Motion was seconded, all were in favor, motion carried.

199

200

201

202 **Motion EA-A19 Voucher 1-2022 ARPA Funds**
203 Commissioner Branch moved to approve and authorize the chairman to sign the ARPA funds A19
204 voucher request of Economic Alliance. Motion was seconded, all were in favor, motion carried.
205
206 Commissioner DeTro & Commissioner Branch asked if Commissioner Hover could attend the Fair
207 Convention October 20-22. He said he would.
208
209
210 The board adjourned at
211
212