

1 **RECORD OF THE PROCEEDINGS**

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3 **OKANOGAN COUNTY**

4
5 **SEPTEMBER 26, 2022**

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9 **9:00 AM Review Commissioners Agenda and Consent Agenda**
10 **9:15 AM Public Comment Period**
11 **9:30 AM Commissioners Staff Meeting**
12 **10:00 AM Briefing Among Commissioners – Discuss Weekly Meetings & Schedule**
13 **10:30 AM Update – Veterans Relief Board – Thomas Even**
14 **11:00 AM Discussion/Process Code Publishing Recodification Details - CMRS**

15
16 The Okanogan County Board of Commissioners met in regular session at 123 5th Avenue North,
17 Okanogan, Washington on September 26, 2022 with; Chairman, Commissioner Andy Hover, Vice-
18 Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Deputy Clerk of
19 the Board, Crystal Hawley, present.

20
21 AV Capture and Zoom provided audio and video accessibility for public interaction.

22
23 The pledge of allegiance was recited.

24
25 Chairman, Commissioner Andy Hover, left at 9:05 a.m. to attend union negotiations.

26
27 **Review Commissioners Agenda and Consent Agenda**

28 The commissioners reviewed their agenda and consent agenda.

29
30 **Public Comment Period**

31 Members from the public, Katie Haven, Barbara Schneider, and Isabelle Spohn were present.

32
33 Isabelle Spohn, expressed that the commissioners removed a large amount of population around the
34 Carlton area and still requiring the same number of individuals to represent a smaller area. She feels
35 that the commissioners need to reconsider how many individuals needs to volunteer for the Advisory
36 Committee for the Methow Valley Sub Areas B and C. Lastly, there was a public notice that was a
37 campground in Twisp, but it is actually outside Twisp. Ms. Spohn thinks the county needs to re-
38 advertised to make it clearer.

39
40 **Commissioners Staff Meeting**

41 Planning Director, Pete Palmer, Emergency Management, Maurice Goodall, Maintenance Manager,
42 Joe Poulin, Fairgrounds Manager, Naomie Peasley were present for staff.

43
44 Emergency Management

45 Emergency Manager, Maurice Goodall, provided his department update to the commissioners.

46 He explained that DNR is holding off another week to lift the firepit band, because there isn't enough
47 moister in the air.

48 There was one illegal burn over the weekend up around Mount Hall area. It was on private property,
49 protected by DNR land.

50 Moose Lodge in Eastside Omak burnt down over the weekend, the cause of the fire is unknown.

51
52 USDA advised Mr. Goodall to hold off on ALERT FM System. There will be a FEMA funding grant
53 available in the spring.

54 ALERT FM is an aggregator of State and Local emergency information with multiple contact paths for
55 mass notification. Emergency information is delivered via the data subcarrier of existing FM radio
56 stations, SMS (text) and email, Apple iOS and Google Android smartphone applications, Twitter, and
57 Facebook.

58
59 This personal alert and messaging system allow emergency management officials to create and send
60 alerts to recipients such as first responders, school officials, businesses, and citizens based on
61 geographic or organizational groupings. Such alerts and messages might include National Weather
62 Service (“NWS”) weather warnings, evacuation instructions, homeland security notices, Amber Alerts,
63 or school closings.

64
65 The commissioners and Mr. Goodall discussed the pros and cons of having a Fire Marshall.

66
67 Planning Department

68 Planning Director, Pete Palmer, provided her department update to the commissioners.

69
70 Okanogan County Zoning Code Review and Update Professional Services Agreement that was
71 amended and revised was presented to the commissioners. Oneza & Associates have expertise in
72 code review and technical writing to perform a review of the county zoning ordinance and draft
73 necessary revisions to the zoning ordinance that are developed in a manner consistent with the
74 requirements of a county partially planning under the Growth Management Act, RCW 36.70 Planning
75 Enabling Act, Water Resource Inventory Area 49 Watershed Plan, WAC 173.548 Water Resources
76 Program in the Methow River Basin, WRIA 48 and the newly adopted Okanogan County
77 Comprehensive Plan.

78
79 **Motion- Contract between Okanogan County and Oneza & Associates**
80 Commissioner DeTro moved to approve the Contract between Okanogan County and Oneza &
81 Associates in the amount not to exceed \$70,000. Motion was seconded. All were in favor. Motion
82 carried.

83
84 Ms. Palmer explained Barnholt Loop agenda and meeting details were mailed out. This meeting, folks
85 will be able to discuss allowable uses in the designation, talk about code update, what you can and
86 cannot do, and hold elections.

87
88 Ms. Palmer was concerned; since the agenda and meeting details came out, she has received calls
89 of people concerned of reforming a Barnholt Loop Advisory Committee.

90
91 Health Department provided the Planning Department for onsite analysis and 15 applications were
92 submitted.

93
94 Maintenance Department
95 Divco is currently replacing the HVACS on the Public Works Building. Mr. Poulin provided a proposal
96 from Divco. Divco proposed to also change out the electric furnace replacement in the amount of
97 \$9243.00 plus tax. Commissioner Branch asked if the furnace worked properly and whether it needed
98 to be replaced this year. He asked Mr. Poulin if it could be budgeted for next year. It was agreed it
99 should go into next budget.

100
101 Wiring in the courthouse is being completed.

102
103 Fairgrounds
104 Fairgrounds Manager, Naomie Peasley, will be changing the damage deposit to \$500. There have
105 been many damages that exceeds the current deposit amount of \$250. The Commissioners would like
106 the damage fee to be added to the fair fee schedule.

107
108 **Motion**
109 Commissioner DeTro moved to change the Fair Convention Attendees discussion to tomorrow at 1:30
110 p.m. to accommodate Commissioner Hover who was in union negotiations. Motion was seconded. All
111 were in favor. Motion carried.

112
113 **Briefing Among Commissioners – Discuss Weekly Meetings & Schedule**
114 The commissioners briefed among themselves.

115
116 **Update – Veterans Relief Board – Thomas Even**
117 Katrina Cates, Jennifer Short, Thomas Even, Jim Check, were present

118
119 Thomas Even explained that he has been working with Committee Action with getting backpacks full
120 of supplies for the veterans. This outreach program has helped many vets. There have been many
121 calls about reimbursement to veterans exposed to burn pits. Mr. Even been to several job fairs to help
122 with researches for the veterans.

123
124 Veteran’s Services Manager, Katrina Cates, explained that Committee Action helps veterans with
125 short term services, while building a relationship with the veterans to help them feel safe.
126 Supportive Services for Veteran Families prevents homelessness by helping qualifying Veterans and
127 their families gain access to the resources they need in order to successfully transition to or maintain
128 permanent housing. Through the SSVF program, Okanogan County Community Action Case
129 Managers provide guidance and coordination to Veterans and their families, helping them make
130 informed decisions, understand their options and gain access to VA benefits. In addition, Okanogan
131 County Community Action connect Veterans and families with other community resources including:

- 132
133 •Housing counseling services
134 •Health care services
135 •Personal financial planning services
136 •Transportation services
137 •Employment services
138 •Income support services
139 •Legal services
140 •Child care
141 •Daily living services

142
143 Temporary financial assistance payments may also be available to help with expenses such as rent,
144 utility fees, security deposits, moving costs, transportation and child care.

145 Ms. Cates expressed that it’s been challenging to help some veterans, because of lack of resources
146 and housing. Committee Action has been meeting monthly to continue to brainstorm and connect with
147 as many resources as possible to help the veterans in our community.

148
149 Legal services for our veterans in our community is a major need.

150
151 **Discussion/Process Code Publishing Recodification Details - CMRS**
152 Joni Erickson, Esther Milner, Commissioner Hover joined this meeting

153
154 Code Publishing was asked to relay what we can expect or have questions about their legal review
155 and recodification of county rules.

156 Commissioner Branch stated one area in the code that need changes is the health board and its actual
157 legal status in terms of its rules separate from the county itself.

158 Legal review to the county identified areas to clear up and possibly pass new ordinances.
159 Recodification process includes Code publishing will point out areas they see for rearrangement or
160 combined code. Council approval for provisions that need to be repealed.

161
162 The legal review includes a lot of information. Commissioner Branch wondered where it would take
163 us. Novelty items (nuclear free zone) may need the board to discuss to decide if revision is necessary.

164
165 Recodification and organization will be needed and as new codes are passed will be updated as usual.
166 Repealed codes will be take out for the recodification process.

167
168 Commissioner Branch said there are a few counties that adopted code by ordinances and some by
169 resolutions. Joni replied use of resolutions versus ordinances for adoption of county code. Resolution
170 36-2018 added the master program. Discussed using ordinances as regulations and resolutions as
171 policy and adopting such policy in the code about which document is used for what.

172
173 Code updates can be processed as the rules are adopted by the county.

174
175 Commissioners discussed the listed legal review items that require update. There are changes that
176 require adoption of new ordinance. Esther is going through and updating the public records code, and
177 indemnification to repeal old one and put new into place. There are some sections that could be
178 repealed quickly as needed.

179
180 Review Legal Review for items that can be updated quickly then work on items that take longer. This
181 is October 3 at 1:30 p.m. in order to categorize prioritize which areas we can do now and which will
182 take longer to update/repeal. What things can be rearranged and make better sense.

183
184 **Motion Executive Session RCW 42.30.110 (1)(i)**

185 Commissioner Branch moved to go into executive session at 11:46 a.m. until 12:00 inviting Chief Civil
186 Deputy Esther Milner and HR Director Shelley Keitzman to discuss legal matters to which the county
187 may be or become a party. Motion was seconded, all were in favor motion carried.

188
189 The board adjourned at 12:00 p.m.

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