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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

OCTOBER 3, 2023

9:00 AM Executive Session RCW 42.30.110(1)(i) Agency Litigation-Deputy Prosecutor Esther Milner, Risk Manager Shelley Keitzman

9:15 AM Public Comment Period

To Follow Review Meeting Minutes September 25th, September 26th 2023

9:30 AM Discussion-Finance Round Table-Cari Hall, Pam Johnson, Lisa Schreckengost, Becky Abrahamson

10:30 AM Update-Communications/Dispatch-Mike Worden

11:00 AM Update-Public Works-Engineer Josh Thomson

1:30 PM Commissioner to set Wednesdays Agenda if needed

2:00 PM Update-Human Resources/Risk Management-Shelley Keitzman

2:30 PM Approve Commissioners Proceedings September 25th, September 26th 2023

2:40 PM Approve Consent Agenda

The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue North, Okanogan, Washington on October 3, 2023 with Chairman, Commissioner Chris Branch; Member Commissioner Jon Neal; and the Clerk of the Board, Laleña Johns, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Vice-Chairman, Commissioner Andy Hover was absent today for personal reasons.

Executive Session RCW 42.30.110(1)(i) Agency Litigation-Deputy Prosecutor Esther Milner, Risk Manager Shelley Keitzman

Commissioner Neal moved to go into executive session at 9:01 a.m. until 9:16 a.m. inviting Esther Milner and Shelley Keitzman to discuss agency litigation and potential litigation under RCW 42.30.110(1)(i). Motion was seconded, all were in favor, motion carried.

Commissioners exited executive session at 9:16 a.m. no decisions were made.

Public Comment Period

Ruth Hall via zoom had no public comment.

Commissioners decided to move this afternoon's agenda items up to the morning hours since Finance Round Table, Public Works update and Communications updates were cancelled.

Commissioners discussed county business. The US Forest Service asked to meet with one commissioner, Emergency Management, and Fire Chiefs to receive feedback on the Central Washington Initiative 10-year strategy for completing wildfire risk reduction projects across the Forest, and 2) share the most effective ways to engage in Forest Service projects.

Commissioners discussed the letter of intent to Infrastructure Committee for prioritization and possible funding of Okanogan County's application for Infrastructure prioritization and funding for Rodeo Trail Road to an All-Weather Condition.

54 **Motion Letter of Intent to Economic Alliance Infrastructure Committee Prioritization and Funding**
55 Commissioner Neal moved to approve the letter of intent submittal to Infrastructure Committee
56 regarding Okanogan County's application for Infrastructure prioritization and funding for Rodeo Trail
57 Road to an All Weather Condition. Motion was seconded, all were in favor, motion carried.

58
59 **Update-Human Resources/Risk Management-Shelley Keitzman**
60 Ms. Keitzman stated the Fairgrounds Manager position applications are due this Friday, she has four
61 applications and would like to schedule time for interviews. This will be with the Board on Wednesday,
62 October 11.

63
64 Ms. Keitzman is working with the insurance reps for the damages to the Fairgrounds pick up truck.
65 The truck will be towed to Spokane for the inspections. Does the county wish to retain the truck? It
66 depends on the buy back amount. The estimate was over \$12,000 for repairs to the rear-end since it
67 was hit from behind.

68
69 Ms. Keitzman is tentatively trying to take some time off the end of next week.

70
71 **Review Meeting Minutes September 25th, September 26th 2023**
72 Commissioners reviewed their meeting minutes and made some corrections.

73
74 **Approve Commissioners Proceedings September 25th, September 26th 2023**
75 Commissioner Neal moved to approve the September 25 and September 26, 2023 meeting minutes
76 with corrections. Motion was seconded, all were in favor, motion carried.

77
78 **CANCELLED Discussion-Finance Round Table-Cari Hall, Pam Johnson, Lisa Schreckengost,**
79 **Becky Abrahamson**

80
81 **CANCELLED Update-Communications/Dispatch-Mike Worden**

82
83 **CANCELLED Update-Public Works-Engineer Josh Thomson**

84
85 **Commissioner to set Wednesdays Agenda if needed**
86 Commissioners decided that Wednesday, October 11 would be set for Fairgrounds Manager
87 interviews.

88
89 Commissioners discussed the items listed on the consent agenda and clarified the public works
90 items with Public Works staff before considering them.

91
92 **Approve Consent Agenda**
93 Commissioner Neal moved to approve the consent agenda items 1-8, as presented. Motion was
94 seconded, all were in favor, motion carried.

- 95 **1. 2023 Fire Guardrail Repair Project-Public Works-Frank Gurney, INC**
96 **2. Interlocal Agreement-Solid Waste Transfer Station-Okanogan & Douglas County**
97 **3. Purchase Request-Motor Grader \$432,377.03 PW Fund ER&R-NC Machinery, Wenatchee WA**
98 **4. Public Assistance Reimbursement-Cold Springs/Pearl Hill Fire 09/2020-Emergency Management**
99 **5. CRP No. 9480 Old 97 to Plata-Chesaw Drainage Survey Services-Erlandsen & Associates Inc.**
100 **6. CRP No. 9155-21 Old 97 Plata to Ophir Survey Services-Erlandsen & Associates Inc.**
101 **7. Resolution 132-2023 Reclassify Administrative Secretary-Commissioners Office**
102 **8. Resolution 133-2023 Creating Deputy Clerk of the Board II-Commissioners Office**

103
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105
106 **Motion - Voucher Approval - Commissioners**

107 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
108 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
109 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
110 approve the regular vouchers in the amount of \$122,919.09 and Payroll vouchers in the amount
111 of \$1,258,850.42. Warrant numbers as cited on the attached blanket voucher list. Motion seconded
112 and carried.

113
114 Commissioners will need to figure out where the costs for Water Banking invoices will be paid
115 that are generated by the Okanogan Conservation District. The Clerk of the Board stated a budget
116 supplemental may be needed. She pointed out that the Planning Department has been involved
117 with water issues and water planning so far.

118
119 Commissioners discussed the Tribe releasing Buffalo from the Kalispell Tribe onto the Colville
120 Confederated Tribes reservation between Keller and Buffalo Lake. The thought was that the
121 animals are considered wild animals just like elk and deer. Commissioner Branch will discuss with
122 Planning Director Palmer as the county line is near Buffalo Lake.

123
124 The board adjourned at 11:36 a.m.