

1 **RECORD OF THE PROCEEDINGS**

2
3 **OKANOGAN COUNTY**

4
5 **OCTOBER 3, 2022**

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8	9:00 AM	Review Commissioners Agenda and Consent Agenda
9	9:05 AM	Briefing Among Commissioners – Discuss Weekly Meetings & Schedule
10	9:15 AM	Public Comment Period
11	9:30 AM	Commissioners Staff Meeting
12	10:30 AM	Discussion-OCCAC ARPA Request – Rena Shawver, Jessica Blake
13	11:00 AM	Discussion-County ARPA Administration Delegation – CMRS Branch
14	1:30 PM	Discussion-Code Publishing Legal Review – Esther Milner, Commissioners
15	2:30 PM	Executive Session RCW 42.30.110(1)(i)
16	3:00 PM	Discussion-Fee Waiver FFA Event & Loss Statement – Naomie Peasley

17
18 The Okanogan County Board of Commissioners met for a Public Meeting at 123 5th
19 Avenue North, Okanogan, Washington on October 3, 2022 with Chairman, Commissioner
20 Andy Hover; Member, Commissioner Jim DeTro; and the Deputy Clerk of the Board,
21 Crystal Hawley, present.

22
23 AV Capture and Zoom provided audio and video accessibility for public interaction.

24
25 The pledge of allegiance was recited.

26
27 **Review Commissioners Agenda and Consent Agenda**

28 Commissioners reviewed their agenda and consent agenda.

29
30 **Briefing Among Commissioners – Discuss Weekly Meetings & Schedule**

31 Commissioners briefed among themselves

32
33 **Public Comment Period**

34 No public comment.

35
36 **Discussion- PILT Payments**

37 Commissioner DeTro explained that The Department of the Interior announced more than 1,900
38 state and local governments around the country will receive a total of \$549.4 million in Payments
39 in Lieu of Taxes (PILT) funding for 2022. Because local governments cannot tax federal lands,
40 annual PILT payments help to defray the costs associated with maintaining important community
41 services.

42
43 Okanogan County qualifies for PILT (Payments in Lieu of Taxes) money. PILT payments are
44 designed to compensate counties for the loss of local property taxes– which cannot be levied on
45 state-owned lands – on parcels purchased by WDFW to protect critical habitat for fish and wildlife
46 and for outdoor recreation. The money will go directly into current expense and the county can
47 use it on whatever the need is.

48
49 **Commissioners Staff Meeting**

50 Emergency Management, Maurice Goodall, Fairgrounds Manager, Naomie Peasley were present
51 for staff.

52
53 Emergency Management
54 Emergency Manager, Maurice Goodall, provided his department update to the commissioners.
55

56 Mr. Goodall explained that he provided a resolution for the commissioners to consider for
57 authorizing the Okanogan County Emergency Management Director, upon recommendation from
58 the Fire Advisory Committee, to implement or remove a Burn Ban.

59
60 County Commissioners feel there is a need to provide uniform Burn Ban restrictions with DNR, to
61 minimize confusion throughout the County; and the Board of County Commissioners typically only
62 meet on Mondays and Tuesdays.

63
64 Mr. Goodall explained the Forest Service just started doing some prescribed burns throughout
65 the County.

66
67 Emergency Management received a few calls for illegal burns, but other than that, things have
68 been slow for Mr. Goodall's department.

69
70 Fairgrounds
71 Fairgrounds Manager, Naomie Peasley provided her departments update to the county
72 commissioners.

73
74 The fairgrounds toilets are having backup issues, which has been an issue for a long time. There
75 is not enough water pressure to be able to add commercial toilets to fix the problem.

76
77 Ms. Peasley explained the grease trap hadn't been serviced in years, so today it will be is getting
78 a full service and cleaned out.

79
80 Ms. Peasley provided a graph that shows fair attendance from 2012 to 2022. In 2012, there were
81 17,370 that attended the county fair and has decreased over the years. In 2022 there were only
82 8,971 that attended the fair.

83
84 Okanogan Valley Boots and Saddle Club will be writing a letter to the county commissioners.
85 Doug Ralston has been in contact with Ms. Peasley about the plans for building Horse Barns on
86 the north end of the fairgrounds. He agreed with the plans presented and confirmed to her that
87 the Okanogan Valley Boots and Saddle Club has set aside \$30,000 to go towards the cost of
88 the building.

89 The commissioners and Ms. Peasley discussed the quotes for race horse barns.

90
91 **Motion- Okanogan County Fee Reduction/Waiver Request**
92 Commissioner DeTro moved to approve and have the chairman to sign the fee reduction or waiver
93 in compliance with state law regarding gifting of public monies, and in accordance with the Board
94 of County Commissioners resolution permitting fee waivers as stated on the Okanogan County
95 Fairgrounds Fee schedule. Motion was seconded. All were in favor. Motion carried.

96
97
98 **Discussion-OCCAC ARPA Request – Rena Shawver, Jessica Blake**
99 Ms. Shawver requested the idea of using ARPA funds, instead of CDBG grant money for the
100 cooler/freezer unit purchase. They are also in need of a large generator, for when the electricity

101 goes out. As well as, lab tops computers and wages. OCCAC would use CDBG-CV grant funds
102 to purchase emergency food and nutrition distribution system.

103
104 OCCAC is the distribution center for emergency food coming into the county. There is a long
105 history of responding to crisis from fire to flood and now food shortages. During COVID they tested
106 beyond their capacity and needed to get assistance from the National Guard in distributing just
107 under three million pounds of food. Since the National Guard left, they have had challenges
108 recruiting volunteers to help with the heavy lifting. Their request would provide a measure of
109 security that all parts of the county will be served equitably and reliably

110
111 **Motion- OCCAC ARPA Request**
112 Commissioner moved to approve the OCCAC to spend up to \$250,000 of ARPA funds for any
113 purchase of freezer/cooler, lab top, salaries, etc. that is within the contract scope of work. Motion
114 was seconded. All were in favor. Motion was carried.

115
116 **Discussion-County ARPA Administration Delegation – Commissioner Branch**
117 Commissioners discussed the ARPA administration delegation.

118
119 **Discussion-Code Publishing Legal Review – Esther Milner, Commissioners**
120 Commissioners and Esther Milner discussed the General Provisions. Commissioners would like
121 to change a few definitions,
122 In the county code, “Board” means the board of county commissioners of Okanogan County,
123 Washington. “All its members” or “all commissioners” means the total number of commissioners
124 provided by the general laws of the state of Washington. Commissioners would like to possibly
125 change the word, “Board” to OCBC.

126
127 Adding RCW 36.13.050 The County census authorized classification base on census the board
128 of county commissioners shall determine the population of the county based upon such special
129 county census. Based upon such census, it shall enter an order declaring and fixing the population
130 of the county in accordance with such determination, and from and after the entry of the order the
131 county shall be considered and classified for all purposes according to the population thus
132 determined.

133
134 RCW 3.66.010
135 Powers of district court.
136 The justices of the peace elected in accordance with chapters 3.30 through 3.74 RCW are
137 authorized to hold court as judges of the district court for the trial of all actions enumerated in
138 chapters 3.30 through 3.74 RCW or assigned to the district court by law; to hear, try, and
139 determine the same according to the law, and for that purpose where no special provision is
140 otherwise made by law, such court shall be vested with all the necessary powers which are
141 possessed by courts of record in this state; and all laws of a general nature shall apply to such
142 district court as far as the same may be applicable and not inconsistent with the provisions of
143 chapters 3.30 through 3.74 RCW.

144 Ms. Milner suggested removing Chapter 1.24 PRISONERS and add prisoners to Chapter 1.40
145 CUSTODIAL CARE STANDARDS.
146 Allowing the Custodial Care be apart of the Sheriff’s Office.

147
148 County Code 1.36.10 Declared the county shall be and is declared a nuclear free zone. It is
149 declared to be contrary to the policy of Okanogan County for nuclear weapons, nuclear power
150 plants or nuclear waste repositories to be positioned, tested or located within its boundaries. (Res.
151 9-88, 1988) This resolution was adopted, because the vote of the people.

152
153 1.28.010 Designated.
154 Any person violating any of the provisions or failing to comply with any of the mandatory
155 requirements of the ordinances of the county is guilty of a misdemeanor. Except in cases where
156 a different punishment is prescribed by any ordinance of the county, any person convicted of a
157 misdemeanor under the ordinances of the county shall be punished by a fine of not more than
158 \$250.00, or by imprisonment not to exceed 90 days, or by both such fine and imprisonment. (Ord.
159 76-1 § 1, 1976). Changing to civil infractions

160
161

162 **Motion-**

163 Commissioners reviewed the style sheet noting they would like to see county officials
164 capitalized as well as departments I.T. County Commissioners, Assessor Department,
165 etc.

166

167 **Executive Session RCW 42.30.110(1)(i)**

168 Commissioner Branch moved to go into executive session under RCW 42.30.110(1)(i) to
169 discuss with legal counsel representing the agency matters relating to agency
170 enforcement actions, or to discuss with legal counsel representing the agency litigation
171 or potential litigation to which the agency, the governing body, or a member acting in an
172 official capacity is, or is likely to become, a party, when public knowledge regarding the
173 discussion is likely to result in an adverse legal or financial consequence to the agency.
174 Motion was seconded. All were in favor. Motion carried.

175

176 **ARPA FUNDS MANAGEMENT DISCUSSION – MOSS ADAMS**

177

178 Halie Garcia, Moss Adams, explained how she can help the County with ARPA Funds
179 from start to finish and making sure the county is complying.

180

181 Range would cost between 1% to 2% for county to have Ms. Garcia develop policy and
182 other documents for the ARPA.

183

184 Funding requirements do not dictate the procurement process. Documentation of due
185 diligence for fair complete price is needed. Commissioners reviewed their purchasing
186 policy for Personal Services. Ms. Halie Garcia suggested review of another county's
187 process for procurement.

188

189 Commissioner Hover said he thought Moss Adams could help Okanogan County with its
190 ARPA funds administration. Commissioner Branch asked Ms. Garcia for the document
191 RFP packet to get this started.

192

193 A signed proposed statement of work allows Ms. Garcia to continue putting things
194 together. Commissioner Hover thought the presentation went well.

195

196 Commissioners discussed a draft letter that would notify some agencies with projects
197 listed on the 2022 Infrastructure prioritization list of the amount of county ARPA funds

198 awarded. Commissioners discussed the funding process. Resolution, letter of intent,
199 contract.

200

201

202 **Motion CDBG PS CV2 Amendment C**

203 Commissioner DeTro moved to approve the CDBG PS CV2 Amendment C moving
204 budget from Subsistence to Food categories and authorized the chairman to sign. Motion
205 was seconded, all were in favor, motion carried.

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