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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

OCTOBER 18, 2022

8 **9:00 AM** Review Meeting Minutes October 10 & 11, 2022
9 **9:15 AM** Public Comment Period
10 **9:30 AM** Update – Human Resources/Risk Management – Shelley Keitzman
11 **10:00 AM** Finance Committee Meeting – Treasurer Leah McCormack
12 **11:00 AM** Public Hearing Utility Franchise – Granite Construction – JoAnn Stansbury
13 **To Follow** Update – Public Works- Engineer Thomson
14 **1:30 PM** Commissioners to set Wednesday’s Agenda
15 **1:35 PM** Update – Building – Dan Higbee
16 **2:00 PM** Update Noxious Weed – Larry Hudson
17 **2:30 PM** Discussion/Update Okanogan County Voluntary Stewardship Program – Planning
18 **3:30 PM** State Exit Conference – County 2021 State Audit
19 **4:00 PM** Discussion – Lake Management District – Planning
20 **5:00 PM** Approve Commissioner Proceedings October 10 & 11, 2022
21 **5:05 PM** Approve Consent Agenda

23 The Okanogan County Board of Commissioners met for a Public Meeting at 123th Avenue North,
24 Okanogan, Washington on October 18, 2002 with Chairman, Commissioner Andy Hover; Vice-
25 Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the
26 Board, Laleña Johns, present.

27
28 AV Capture and Zoom provided audio and video accessibility for public interaction.

29
30 **Review Meeting Minutes October 10 & 11, 2022**

31 Commissioners reviewed their meeting minutes and offered some minor changes.

32
33 **Public Comment Period**

34 Member of the public Ruth Hall had no comment other than to ask why Commissioner Branch
35 was absence.

36
37 **Update – Human Resources/Risk Management – Shelley Keitzman**

38 Ms. Keitzman updated the board on recent training she attended regarding union process and
39 other employee issues.

40
41 Ms. Keitzman contacted Dennis Carlton about our Delta Dental insurance increases. As soon as
42 premium increase info is in hand she will circle back around.

43
44 Teamsters Trust and other rates were discussed with some increases. The LEOFF rates are
45 going to be published this afternoon.

46
47 PEBB increased County medical insurance by \$85 which is above the cap for Non-Bargaining.

48
49 Risk Pool Conference is next week.

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Cancelled Finance Committee Meeting – Treasurer Leah McCormack

The Clerk of the Board inquired about the boards pending decision on the race horse barns quotes that were presented to the board by Ms. Peasley back in September. The Board requested and received a letter from the Boots & Saddle Club regarding a \$30,000 donation towards the cost of the building. (attached) The Board already has a letter in the file regarding the Lumbering Employees and BERG Trust funds stating those committees were in favor.

Approve Commissioner Proceedings October 10 & 11, 2022

Commissioner DeTro moved to hold the meeting minutes over until the next meeting. Motion was seconded, all were in favor, motion carried.

Approve Consent Agenda

Commissioner DeTro moved to approve the consent agenda items 1-17 excluding items #12 and #17. Motion was seconded, all were in favor, motion carried.

1. Request #1 for Reimbursement – DAHP – Pioneer Waterproofing Company, Inc.
2. Contract – Lobbying Services - Potts & Associates and Okanogan County
3. Approve – 2023 Funding Allocations - LTAC
4. Amendment #1 – 20 Year Master Plan – Beaman Architecture
5. Amendment #2 – Public Works Shops – Beaman Architecture
6. Amendment #3 – SC Feasibility Study – Beaman Architecture
7. Purchase Award - (2) Tandem Axle Dump Trucks – Mobile Fleet Service - PW
8. Purchase Award - Excavator – NC Machinery - PW
9. Purchase Award - Motor Grader – NC Machinery - PW
10. Interlocal Agreement – Continued Operational Agreement 2023 – Narcotics Task Force
11. Interlocal Agreement – NCW Special Response Team – City of Omak
- ~~12. Interlocal Agreement – Emergency Services – Region 7~~
13. Agreement – Clerk’s Domestic Violence Fees - The Support Center & Okanogan County
14. Acknowledgements – Fairgrounds Facility Use Agreements – as Listed
15. Resolution 146-2022 - Fairgrounds Facility Rental Contract
16. Resolution 147-2022 - Fairgrounds Table and Chair Rental Contract
- ~~17. Resolution 148-2022 – Revised Fairgrounds Fee Schedule~~

Motion Interlocal Agreement Amendment Emergency Management Region 7

Commissioner DeTro moved to approve the amended Region 7 Emergency Management Council Interlocal Agreement, originally signed May 17, 2022 which corrects typos, page numbers and adds clarification to the mutual aid sections. Motion was seconded, all were in favor, motion carried.

Motion Resolution 148-2022 Revised Fairgrounds Fee Schedule

Commissioner DeTro moved to approve resolution 148-2022 a revised fairgrounds fee schedule. Motion was seconded, all were in favor, motion carried.

Motion - Voucher Approval - Commissioners

Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve the regular vouchers in the amount of \$152,548.11 and Payroll vouchers in the amount of \$1,009,275.28. Warrant numbers as cited on the attached blanket voucher list. Motion seconded and carried.

105 **Motion Public Health Voucher**

106 Commissioner DeTro moved to approve the Public Health Vouchers including regular vouchers
107 in the amount of \$2,164.74. Warrant numbers as cited on the attached blanket voucher list. Motion
108 was seconded, all were in favor, motion carried.

109

110 **Public Hearing Utility Franchise – Granite Construction – JoAnn Stansbury**

111 Commissioner Hover opened up the public hearing to staff. Ms. Stansbury provided her staff
112 report. (attached) Engineer Thomson reported that he had nothing to add.

113

114 Commissioner Hover closed staff and opened up to the public. Ms. Hall had no comment.
115 Commissioner Hover closed to the public and opened up to the board.

116

117 **Motion Resolution 144-2022 Franchise Agreement Granite Construction**

118 Commissioner DeTro moved to approve resolution 144-2022 a franchise agreement 04-22
119 between Okanogan County and Granite Construction regarding waterline utility in the county road
120 right of way.

121

122 **Update – Public Works- Engineer Thomson**

123 Engineer Thomson provided his agenda and discussed the items listed there.

124

125 *Maintenance and road conditions*-Rainy and colder conditions are expected by the end
126 of the week.

127

128 *Oroville shop roof project*-Finished yesterday.

129

130 *Salmon Creek Rd drainage project*- An issue happened with the project and will pre-cast
131 the part and that will be ready next week. He is trying to see about opening up a single
132 lane. Addition issues and timelines were discussed.

133

134 If finished when supposed to we would have been on tract to pave, but curing issues may
135 require paving in spring. There are liquidated damages and those were asked to be
136 waived by the company, but it would not be appropriate.

137

138 *Conconully USACE project* The bridge inspections will take place for all four Conconully
139 bridges.

140

141 *Equipment purchases* Engineer Thomson said next week he will request authorization to
142 purchase one roll off truck and one water truck. Some equipment purchase authorizations
143 were signed this week.

144

145 *2023 Annual Construction Plan – see draft* Engineer Thomson read through the projects
146 listed in the plan. (attached) The plan will need to be adopted before the road budget is
147 adopted. However, the plan will be updated prior to reflect changes discussed.

148

149 Commissioners recessed until 1:30 p.m.

150

151 **Commissioners to set Wednesday's Agenda**

152 No meetings.

153

154 Commissioner Hover said he was at the fairgrounds at noon and it was found the fairgrounds
155 sewer is plugged up. It will need to be snaked out.

156

157 **Update – Building – Dan Higbee**

158 Building Official Dan Higbee provided the building department report showing trends through out
159 the county. The earlier reports were off a little bit.

160

161 Building permits are posted on a monthly basis along with the report. There is a way to post
162 weekly but it is time consuming, said Building Official Higbee. He doesn't know when the new
163 software is to become live because that would provide a portal where the information can be
164 accessed by the public. He will look into posting weekly until the software is live.

165

166 The big increase in building permits was due to working with Cannabis growers to become
167 compliant, said Mr. Higbee.

168

169 The department has been really busy and could slow down a little. North County has been busier
170 than ever with 8-10 inspections compared to 5-6 in previous years. Revenue and cost recovery
171 data was reviewed and discussed.

172

173 He didn't think he would spend as much on the repairs and maintenance on his vehicles, but not
174 even close to hitting the bottom line.

175

176 Retirements are expected next, September. A trainee should be budgeted for the whole year for
177 hiring in the spring. Cas just came on and he can be bumped up at the appropriate time. Randy's
178 position wasn't filled.

179

180 Commissioner DeTro thanked Mr. Higbee for the report as it is put together so well. The
181 department tries to help people not hinder them.

182

183 **Update Noxious Weed – Larry Hudson**

184 Noxious Weed Manager Larry Hudson asked if there were concerns with the Thurlough property.
185 Commissioner Hover asked what it would cost to take the lien off the property. Mr. Hudson
186 explained in 2019 a \$2,036 lien with 12% interest was placed on the property and now the bill is
187 \$3335.87. The Noxious board is willing to work with the Thurlough's to reduce the cost if they are
188 willing to work with him. He explained what that meant. What he would like is a civilized
189 conversation to come up with a plan to control the Scotch Thistle, but they do need to
190 acknowledge it does need to get done. Commissioner Hover suggested he and Larry meet with
191 the Thurlough's to discuss access and locations of the weed.

192

193 Commissioner DeTro stated he felt other agencies should also contribute to the cost to treat along
194 the road where the vehicles come through, but the Thurlough limited when that could happen.

195

196 Company's contacted won't aerial spray less than 10,000 acres, and Mr. Hudson has looked into
197 it as there was interest to bring that program back.

198

199 The fall recertification class is set for December 8 at the Omak Theatre.

200

201 Lake Osoyoos Management District is a lot more promising. Experimental work in BC was
202 discussed. Canada will decide to approve the chemical up there, but we are in a sit and wait mode
203 right now to be able to treat the north section. Things are moving forward. His plan for next year

204 is to treat the buffer area, eat up the entire budget. The whole lake was treated except for the
205 buffer area.

206
207 A lot of grant work and contract work went smooth. There was an issue with an applicator, but he
208 is working with the tribe on payment of the remaining invoices which will resolve the situation.

209
210 Mr. Hudson stated the Noxious Weed assessment was increased in 2016, but he feels an
211 increase in 2023 is necessary. The Noxious Weed board will likely make that recommendation.

212
213 Area 2 position in the Omak/Okanogan Area is open. Own property in the area, involved in
214 agriculture production, agency person WDFW would be ideal. Submit a letter of interest, collect
215 signatures from 10 registered voters recommending appointment.

216
217 Mr. Hudson anticipates how the Noxious Weed office operates due to reduced spray applicators
218 in the area. Priority weeds will still get controlled. Commissioner Hover asked how applicators are
219 chosen. All have to be on small works roster, carry appropriate insurance, and then the work is
220 divvied out accordingly. A more formalized process will be used next year. A more comprehensive
221 contract will be created as well. Make it as fair as possible in the selection process.

222
223 Mr. Hudson explained some planned town hall meetings to understand how the community feels
224 about the weed program and process.

225
226 **Motion Lake Management District Voucher Authorization**
227 Commissioner DeTro moved to adjourn as the BOCC and reconvene as the Lake Management
228 District. Motion was seconded, all were in favor, motion carried.

229
230 Commissioner DeTro moved to approve the voucher certification in the amount of \$17,142.11 for
231 Noxious Weed invoice 220927A for treatment of the Lake Management District. Motion was
232 seconded all were in favor, motion carried

233
234 Commissioner DeTro moved to adjourn as the Lake Management District and reconvene as the
235 BOCC Motion was seconded, all were in favor, motion carried.

236
237 **Discussion/Update Okanogan County Voluntary Stewardship Program – Planning**

238 Craig Nelson, Justin Stanley

239
240 Mr. Nelson explained his involvement in the county's Voluntary Stewardship Program.

241
242 There is a need to appoint members to the board.

243
244 Mr. Stanley explained farmers and ranchers were not being regulated but the program
245 demonstrates why they should not be regulated. Reached our goals and benchmarks so far and
246 will continue. Four of the nine positions are vacant and five appointments have expired. These
247 members are ready to move on. He is here to try and solicit for memberships. The meetings are
248 on a quarterly basis. Commissioner Hover asked for a summary of what the purpose of the group
249 is, criteria for serving and the county can advertise. Farm Bureau, cattlemen, horticulture folks,
250 and in general the public. Mr. Nelson stated those groups had representation previously as well
251 as at large representing each of the commissioners' districts. When appointing the members can
252 the appointment be staggered and for a minimum of four years.

253
254

255 **State Exit Conference – County 2021 State Audit**
256 State Auditor’s Office Jake Santistevan and Cinthya Medina, Treasurer McCormack, Deputy
257 Treasurer Pam Johnson, Auditor Cari Hall and Lisa Schreckengost

258
259 State Audit for fiscal year 2021 was discussed and relayed. (attached) Ms. Medina went over the
260 results of the audit. The two areas audited identified no deficiencies and had no noncompliance.

261
262 The accountability audit is performed every two years is next year. Commissioner Hover said that
263 saves us over \$50,000 in audit costs. Commissioner DeTro recognized the Auditor and Treasurer
264 for their work, and this is the first year he didn’t reprimand for the costs. Jake Santistevan said
265 remote auditing has reduced the audit costs and saved the county money.

266
267 State Auditor Pat McCarthy and Deputy State Auditor Keri Rooney will be traveling to Okanogan
268 County next week to recognize the county’s Auditor Cari Hall, Lisa Schreckengost, Treasure Leah
269 McCormack and Deputy Treasurer Pam Johnson. They will present the State Auditor's
270 Stewardship Award letter to recognize a local government’s commitment to making government
271 work better. Only 4-5 award letters have been awarded by the State Auditor’s office in the last 20
272 years.

273
274 The county will invite the press to the presentation Monday, October 25.

275
276 **CANCELLED Discussion – Lake Management District – Planning**

277
278 The board adjourned at 2:05 p.m.

279