

1 RECORD OF THE PROCEEDINGS

2  
3 OKANOGAN COUNTY

4  
5 OCTOBER 12, 2021

6  
7

---

8 **9:00 AM** Commissioners' Staff Meeting  
9 **10:30 AM** ~~CANCELLED Update County Auditor-Cari Hall~~  
10 **11:00 AM** Update Public Works- Engineer- Josh Thomson  
11 **1:30 PM** Board of Health-1234 S. 2<sup>nd</sup> Ave, Okanogan [Okanogan County, WA](#)  
12 **3:30 PM** Public Hearing-Budget Supplemental Appropriation-ARPA Fund 170 \$2,000,000  
13 **3:35 PM** Public Hearing Budget Supplemental Appropriation-Sheriff \$2,900  
14 **3:40 PM** Approve Commissioner Proceedings  
15 **3:50 PM** Approve Consent Agenda

16

---

17 The Okanogan County Board of Commissioners met in Regular session at 123 5<sup>th</sup> Avenue North, Okanogan,  
18 Washington on October 12, 2021, with Chairman, Commissioner Chris Branch; Member, Commissioner Jim  
19 DeTro and the Clerk of the Board, Laleña Johns, present.

20

21 AV Capture provided audio and video of the meetings held today, while ZOOM provided best  
22 audio accessibility and public interaction.

23

24 Vice-Chairman, Commissioner Andy Hover was absent this morning.

25

26 **Commissioners' Staff Meeting**

27 Planning Director Pete Palmer

28

29 Ms. Palmer updated the board on staffing and the preparation of prospective candidates to get them on  
30 board for training purposes. Commissioner Branch suggested an internship which Ms. Palmer is thinking  
31 about. Right on schedule with Comp Plan, and the draft is becoming a real good draft.

32

33 Joe Poulin provided his update on courthouse complex maintenance. The courthouse exterior assessment  
34 is being performed on the building by Pioneer Waterproofing. Courthouse parking lot is being assessed by  
35 PUD for installation of LED safety lights.

36

37 Public Works HVAC replacement solicitation received one quote from DIVCO last week. These need to be  
38 ordered. Still waiting for the Admin building systems. Commissioner Branch wanted to discuss further this  
39 afternoon as a full board.

40

41 Commissioner Branch invited Joe Poulin to tour the Forest Service building the county is purchasing for  
42 Superior Court and wants to ensure Maintenance has a go to key. He will notify Dennis Rabidou. Mr. Poulin  
43 would also like Tim Meadows present for the walk through.

44  
45  
46

47 **CANCELLED Update County Auditor-Cari Hall**

48

49 **Update Public Works- Engineer- Josh Thomson**

50 Engineer Thomson provided his agenda and discussed the items listed there.

51

52 Maintenance & Road Conditions

53

54 *Loup Loup Creek Guard*

55

56 *Balky Hill Rd Irrigation Ditch Bridge Removal*

57 The removal of the bridge went well, the road will be reprofiled this week.

58

59 *Bridge Inspections*

60 Engineer is beginning to do the bridge inspections. Another bridge on the other side of Balky Hill will need  
61 to be addressed soon. We have several built like this one and cracks are starting to become visible.

62

63 Complaints about the lack of maintenance on Omak Mt. Road which is a primitive road were discussed.  
64 Engineer Thomson stated the road has already received three gradings this year. There is some light  
65 washboard on about half the road and appears to be in pretty good condition considering how dry it was.  
66 Commissioner Branch thought it would be good to travel the road. He sees what is being requested by the  
67 complainant.

68

69 Engineer Thomson will be absent next week due to attending to county business out of town. The Public  
70 Works update was cancelled for October 19.

71

72 Engineer Thomson stated his recommendation to award one of the two pickup trucks this week via consent  
73 agenda and the other one later in order to recompile for the diesel version to bring back a recommendation  
74 for approval later. Still haven't received the two trucks ordered last November, everything is delayed.

75

76 The board adjourned until 3:00 p.m.

77

78 **Board of Health-1234 S. 2<sup>nd</sup> Ave, Okanogan [Okanogan County, WA](#)**

79 Commissioners attended the public health meeting and returned at 3:00 p.m.

80

81 **Public Hearing-Budget Supplemental Appropriation-ARPA Fund 170 \$2,000,000**

82 The Clerk of the Board continued the hearings to 4:00 p.m. to allow time for the commissioners to return  
83 from Board of Health.

84

85 Commissioner Branch opened up the hearing asking for staff report on the requested action.

86 The Clerk of the Board stated this hearing will provide an expenditure budget within the ARPA fund 170.

87

88 Commissioner Branch asked for public comment, no one wished to provide comment. Commissioner Branch  
89 closed the hearing for comment and opened up to commissioners' discussion.

90 **Motion Resolution 128-2021 Budget Supplemental ARPA Fund 170**

91 Commissioner Hover moved to approve Resolution 128-2021 Budget Supplemental Infrastructure Fund 170  
92 in the amount of \$2,000,000. Commissioner Hover suggested reasons for using ARPA funds for this project  
93 be summarized as part of the record. Commissioner Branch suggested a statement on the rational would  
94 be good.

95 Motion was seconded, all were in favor, motion carried.

96

97 **Public Hearing Budget Supplemental Appropriation-Sheriff \$2,900**

98 The Clerk of the Board continued the hearings to 4:05 p.m. to allow time for the commissioners to return  
99 from Board of Health.

100

101 Commissioner Branch opened up the hearing asking for staff report on the requested action.

102 The undersheriff Culp commented the office received funds for denied fire arms transactions and will  
103 reinvest those funds in the detectives office and the records division that processes the transactions in the  
104 first place and will upgrade the equipment used. This provides the budget for these improvements within  
105 Current Expense Sheriff budget.

106

107 Commissioner Branch asked for public comment, no one wished to provide comment. Commissioner Branch  
108 closed the hearing for comment and opened up to commissioners' discussion.

109

110 **Motion Resolution 129-2021 Budget Supplemental Appropriation**

111 Commissioner Hover moved to approve resolution 129-2021 a budget supplemental appropriation in the  
112 amount of \$2,900. Motion was seconded, all were in favor, motion carried.

113

114 **Motion**

115 Commissioner Hover moved to approve the lighting improvement for the courthouse north parking lot to  
116 install safety lighting and neighbors to acknowledge the county's provision of the lights. Motion was  
117 seconded all were in favor, motion carried.

118

119 Commissioners discussed the HVAC replacement quote received from DIVCO for Public Works building.  
120 He noted that most likely this would be paid from 2022 budget but Capital improvements budget does have  
121 sufficient revenue

122

123 **Motion Public Works HVAC System DIVCO Quote**

124 Commissioner Hover moved to authorize maintenance to go with the DIVCO quote of \$114,749. plus tax for  
125 the Public works HVAC replacements. Motion was seconded, all were in favor, motion carried.

126

127 Dennis Rabidou was invited to discuss a budget supplemental and budget amendment request because  
128 Commissioner Hover had some questions about why the need wasn't discussed previously. Mr. Rabidou  
129 said it was just noticed this week that the budget was going to be short for the court commission line.  
130 Commissioner Hover asked if there were public health related expenses that can be reimbursed with ARPA  
131 funds. AOC is not paying the last rental amount and Mr. Rabidou said those costs qualify for ARPA funds  
132 due to being COVID related.

133 Commissioner Hover moved to approve resolution 132-2021 a budget amendment within current expense  
134 superior court budget in the amount of \$77,200 and replace funds with ARPA funds depending on the  
135 category. Mr. Rabidou will provide. Motion was seconded, all were in favor, motion carried.

136

137 **Approve Commissioner Proceedings**

138 Commissioner Hover moved to approve October 4 and October 5, 2021 meeting minutes stating the  
139 September 27 and September 28, 2021 will need additional time to review. Motion was seconded, all were  
140 in favor motion carried.

141

142 **Approve Consent Agenda**

143 Commissioner Hover moved to approve the consent agenda items 1-14 as presented. Motion was seconded  
144 all were in favor, motion carried.

- 145 1. Bid Award-PW Pick-up Truck (1) 1-Ton Super Cab-Jess Auto Sales
- 146 2. Interagency Agreement-Reimbursements-Blake Decision-Administrative Office of the Courts
- 147 3. Contract-2021 Wildfire Guardrail Repair Project-Frank Gurney, Inc.
- 148 4. Solid Waste Purchase Authorization-Roll Off Bins (3)-Enterprise Sales, Inc. of Ontario, OR.
- 149 5. Agreement-Loomis Fire District #10 Feasibility Study-Cortner Architectural Company
- 150 6. Re-appointment Letter- FAC-Brock Hires
- 151 7. Re-appointment Letter- FAC-Mike Egerton
- 152 8. Interlocal Agreement-Shared 911 Equipment and Services- Skamania County and Skagit 911
- 153 9. Agreement- Data Sharing Water Conservancy Board-SAO
- 154 10. Agreement-JIS Link-Rachelle Lawson, PLLC
- 155 11. Acknowledgement-Facility Use Agreement 2021: Okanogan Athletic Boost Club-8/20-8/22; FAC-9/4-  
156 9/12;  
157 OCCDA-8/15-8/17; Aritzandi Martinez-8/6-8/8; Melissa Thomason-8/6-8/8; Chelan Fruit Co.-8/5; Anna  
158 Talavera 9/18
- 159 12. Special Occasion Liquor License- Methow Arts/Winthrop Barn 11/20-Amanda Mott
- 160 13. Resolution 125-2021 Cancellation of Outstanding Treasurer Warrants
- 161 14. Resolution 130-2021 Allowing Administrative Leave-Auditor's Office

162

163 **Motion - Voucher Approval - Commissioners**

164 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those expense  
165 reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list, and made  
166 available to the Board. As of this date, the Board did vote, by unanimous vote, to approve the regular  
167 vouchers in the amount of \$921,346.43. Warrant numbers as cited on the attached blanket voucher list.  
168 Motion seconded and carried.

169

170 **Motion Public Health Voucher**

171 Commissioner Hover moved to approve the Public Health Vouchers including regular vouchers in the  
172 amount of \$33,681.58. Warrant numbers as cited on the attached blanket voucher list. Motion was  
173 seconded, all were in favor, motion carried.

174

175 **Motion Methow Valley EMS District**

176 Commissioner Hover moved to adjourn as the BOCC and reconvene as the Methow Valley EMS District.  
177 Motion was seconded all were in favor, motion carried.

178

179 Commissioner DeTro moved to approve the Voucher certification and authorize the Methow Valley EMS  
180 District vouchers to be paid in the amount of \$58,867.75. Motion was seconded, all were in favor, motion  
181 carried.

182

183 **Motion Tonasket EMS District**

184 Commissioner Hover moved to adjourn as the Methow EMS District and reconvene as the Tonasket EMS  
185 District. Motion was seconded all were in favor, motion carried.

186

187 Commissioner Hover moved to approve the Voucher certification and authorize the Tonasket EMS District  
188 vouchers to be paid in the amount of \$16,200 to Life Line for July Services. Motion was seconded, all were  
189 in favor, motion carried.

190

191 **Motion Oroville Rural EMS District**

192 Commissioner Hover moved to adjourn as the Tonasket EMS District and reconvene as the Oroville Rural  
193 EMS District. Motion was seconded all were in favor, motion carried.

194

195 Commissioner Hover moved to approve the Voucher certification and authorize the Oroville Rural EMS  
196 District vouchers to be paid in the amount of \$9,680. Motion was seconded, all were in favor, motion carried.

197

198 Commissioner Hover moved to adjourn as the Oroville Rural EMS District and Reconvene as the BOCC.  
199 Motion was seconded all were in favor, motion carried.

200

201 **Motion CDBG Public Services Grant Request #9 No 20-6221C-119**

202 Commissioner moved to approve and authorize the chairman to sign the CDBG Public Services grant  
203 request #9 in the amount of \$7,075.46 for the month of December 2017 and authorized the chairman to  
204 sign. Motion was seconded all were in favor, motion carried.

205

206 **Motion Contract-CDBG Public Services Grant No. 21-62210-011**

207 Commissioner Hover moved to approve and authorize the chairman to sign the CDBG Public Services Grant  
208 No. 21-62210-011 in the amount of \$84,140. Motion was seconded, all were in favor, motion carried.

209

210 The board adjourned at 4:55 p.m.

211