

1 RECORD OF THE PROCEEDINGS

2  
3 OKANOGAN COUNTY

4  
5 OCTOBER 11, 2022  
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8 9:00 AM Review Meeting Minutes October 3 & 4, 2022  
9 9:05 AM Commissioners to set Wednesday's Agenda  
10 9:15 AM Public Comment Period  
11 9:30 AM Budget Work Session – Central Services – Karen Beatty  
12 10:30 AM Update – County Auditor – Cari Hall  
13 11:00 AM Update – Public Works  
14 1:30 PM Board of Health – 1234 S. 2<sup>nd</sup> Ave. Okanogan  
15 3:00 PM Discuss Code Publishing Legal Review – Esther Milner, Commissioners  
16 4:00 PM Discussion – 20 Year Master Plan - Commissioners  
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18 The Okanogan County Board of Commissioners met for a Public Meeting at 123 5<sup>th</sup> Avenue North,  
19 Okanogan, Washington on October 11, 2002 with Chairman, Commissioner Andy Hover; Vice-  
20 Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the  
21 Board, Crystal Hawley, present.

22  
23 AV Capture and Zoom provided audio and video accessibility for public interaction.

24  
25 The pledge of allegiance was recited.

26  
27 **Discussion- Poultry Barn Judge**

28 Commissioner Hover explained fair poultry barn did not show up; the fair was able to get the rabbit  
29 judge, Doug Sprague, to judge the poultry. The county should pay the Mr. Sprague for judging  
30 the poultry barn.

31  
32 **Motion- Fair Contract 47.2022**

33 Commissioner Branch moved to approve Okanogan County Fair Contract #47.2022 in the amount  
34 of \$250.00 and authorized the chairman to sign. Motion was seconded. All were in favor. Motion  
35 was carried.

36  
37 **Review Meeting Minutes October 3 & 4, 2022**

38 Commissioners were provided their proceedings for review and edits.

39  
40 **Public Comment Period**

41 Members from the public, Ruth Hall and Ms. Jackson

42  
43 Questioned the commissioners if the burn band was going to be lifted. Commissioner Hover  
44 explained that the county has tried to mirror DNR. He believed this upcoming Friday the burn  
45 band will be lifted.

46  
47 No other public comments

48  
49 **Budget Work Session – Central Services – Karen Beatty**

50 Karen Beatty, Auditor Cari Hall, Treasurer Leah McCormack, Lisa Schreckengost  
51

52 The group reviewed the Central Services 2023 expenditure and revenue budgets. The group  
53 discussed the changes. The spreadsheet was adjusted accordingly.

54  
55 Central Services has a budget for \$105,000 for Microsoft Software Assurance. Commissioner  
56 Hover wanted to make sure all departments are paying for the Microsoft Software Assurance.  
57 Total bill is \$ 131,000. Difference is being billed to other funds.

58  
59 Phone system maintenance budget may be a large amount, based on IT recommendation.

60  
61 **Update – County Auditor – Cari Hall**

62 Okanogan County Auditor, Cari Hall, received the new ballot boxes.

63  
64 Ballots are going out October 21<sup>st</sup>.

65  
66 The auditor’s office has two open positions and has had quite a few applicants that have applied.

67  
68 Cari Hall explained that HR brought to her attention 4 temps from Public Works have worked over  
69 the five-month limit for Department of Retirement guidelines. Any temporary employee that works  
70 more than five-months; the county and employee must pay for insurance. If this isn’t being done,  
71 the county will be fined.

72  
73 **Motion- County Policy update**

74 Commissioner Branch moved to have Ms. Hall work with HR to update the county’s policy to any  
75 temporary employee that works more than five-months, the county and employee must pay for  
76 insurance. Motion was seconded. All were in favor. Motion carried.

77  
78 **Motion Approve Payment to The Department of Retirement Systems**

79 Commissioner Branch moved to approve payment to The Department of Retirement Systems for  
80 those employees that have worked over a five months period and didn’t pay into the DRS. The  
81 county will pay back both county and employee costs out of the road fund. Motion was seconded.  
82 All were in favor. Motion carried.

83  
84 **Motion- Authorizing**

85 Commissioner Branch moved to approve the letters to the Town of Winthrop and Town of Twisp  
86 for ARPA allocations. Motion was seconded. All were in favor. Motion carried.

87  
88 **Update – Public Works**

89 Josh Thomson, Kent Kovalenko were present

90  
91 Okanogan County Engineer, Josh Thomson provided Public Works agenda to the county  
92 commissioners and Public Works Department Cost Accounting Management System Timecard  
93 Distribution documents,

94  
95 Solid Waste update:

96  
97 Apple maggot trapping survey

98 Kent provided Washington State Department of Agriculture’s Apple Maggot Survey. Apple  
99 maggots are active through the month of September. Okanogan had 319 traps set and captured  
100 225 apple maggots.

101  
102

103 Chipping event in Twisp

104 There will be a chipping event in Twisp for chipping yard debris piles.

105

106 Maintenance and road conditions:

107

108 Salmon Creek Rd drainage project – road closure Oct 8-14

109 Salmon Creek Rd drainage project is going well and so far, everything is on schedule. – road  
110 closure is Oct 8-14.

111

112 Conconully USACE project.

113 They will be cleaning out under all the bridges in Conconully.

114

115 Equipment purchases

116 Public Works is working on an approval for several different equipment purchases.

117

118 OCOG update

119 Mr. Thomson would be working with HR to see what the cost would be for employees to have  
120 insurance.

121

122 Consent Agenda

123 Engineer Thomson provided details of the items listed on the consent agenda

124

125 Consent Agenda items

126 o Fed funds supplements – Twisp River Overlay and Twisp River 3R

127 o Cattleguard renewals

128 o Title VI Assurances for federal funds

129

130 **Board of Health – 1234 S. 2<sup>nd</sup> Ave. Okanogan**

131 The County Commissioners attended the Board of Health

132

133 **Discussion – Code Publishing Legal Review – Esther Milner, Commissioners**

134 The Board of Health meeting was longer than expected. Commissioner Hover still at the Board of  
135 Health Meeting, discussion was cancelled.

136

137 **Motion - Voucher Approval - Commissioners**

138 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those  
139 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a  
140 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to  
141 approve the regular vouchers in the amount of \$585,385.74. Warrant numbers as cited on the  
142 attached blanket voucher list. Motion seconded and carried.

143

144 **Motion Public Health Voucher**

145 Commissioner moved to approve the Public Health Vouchers including regular vouchers in the  
146 amount of \$68,512.22. Warrant numbers as cited on the attached blanket voucher list. Motion  
147 was seconded, all were in favor, motion carried.

148

149 **Motion-BOE Letter**

150 Commissioner DeTro moved to approve a letter that authorizes the Board of Equalization to  
151 extend their regular convened 28-day session through the end of January. Motion was seconded.

152 All were in favor. Motion carried.

153

154 **Motion-Resolution 143-2022 Clerks Office**

155 Commissioner Branch moved to approve Resolution 143-2022 allowing two employees to be paid  
156 from one BARS Code temporarily within the Clerk's Office. Motion was seconded. All were in  
157 favor. Motion carried.

158

159 **Motion- October 3<sup>rd</sup> & 4<sup>th</sup>, 2022 Commissioners Meeting Minutes**

160 Commissioner Branch moved to approve the commissioners proceedings of October 3 and 4,  
161 2022 as amended. Motion was seconded. All were in favor. Motion carried.

162

163 **Motion- Approve Consent Agenda**

164 Commissioner DeTro moved to approve consent agenda items 1-6, as listed. Motion was  
165 seconded. All were in favor. Motion carried.

166 1. Contract – City of Okanogan Law Enforcement 2023-2025

167 2. Agreement – Spokane Grade Overlay-Twisp River Road

168 3. Agreement – Reconstruction – Twisp River Road

169 4. Cattleguard Renewals – CGF #N-39

170 5. Review – Title VI Assurances – WSDOT

171 6. Okanogan County Code – Style Sheet

172

173 **Motion Methow Valley EMS District**

174 Commissioner Branch moved to adjourn as the BOCC and reconvene as the Methow Valley EMS  
175 District. Motion was seconded all were in favor, motion carried.

176

177 Commissioner Branch moved to approve the Voucher certification and authorize the Methow  
178 Valley EMS District vouchers to be paid to Aero Methow in the amount of \$60,815.16. Motion was  
179 seconded, all were in favor, motion carried.

180

181 **Discussion**

182 Commissioner Hover asked the other board members about possibly updating the Emergency  
183 Medical Services agreements between the Town of Twisp and Town of Winthrop for the provision  
184 of EMS services within their jurisdiction. Commissioners agreed that it should be looked at.

185

186 **Motion Tonasket EMS District**

187 Commissioner Branch moved to adjourn as the Methow Valley EMS District and reconvene as  
188 the Tonasket EMS District. Motion was seconded all were in favor, motion carried.

189

190 Commissioner Branch moved to approve the Voucher certification and authorize the Tonasket  
191 EMS District vouchers to be paid to Life Line in the amount of \$16,200.00 Motion was seconded,  
192 all were in favor, motion carried.

193

194 **Motion Oroville Rural EMS District**

195 Commissioner Branch moved to adjourn as the Tonasket EMS District and Reconvene as the  
196 Oroville Rural EMS District. Motion was seconded all were in favor, motion carried.

197

198 Commissioner Branch moved to approve the Voucher certification and authorize the Oroville  
199 Rural EMS District vouchers to be paid to Life Line in the amount of \$9,680. Motion was seconded,  
200 all were in favor, motion carried.

201

202 **Discussion- Oroville Agreement**

203 Commissioner Branch would also like the County Commissioners to look at this agreement as  
204 well.

205  
206 Commissioner Branch moved to adjourn as the Oroville Rural EMS District and Reconvene as  
207 the BOCC. Motion was seconded all were in favor, motion carried.

208  
209 **Discussion – 20 Year Master Plan - Commissioners**

210 Commissioner Hover previously discussed the 20-year Master Plan pre-design with the Clerk  
211 talked to the clerk's office and he believes they understand that the floor plans presented were  
212 just in the pre-design phase for the 20-year master plan.

213  
214 All three commissioners agreed to have commissioner Hover email Michael Beaman, the county's  
215 architect, about the Clerk's concern.

216  
217 **Motion-20-Year Master Plan**

218 Commissioner Branch moved to finalize the 20-year Master Plan and have the architect make it  
219 ready for the commissioners and to send it to the Clerk for signature completion. Motion was  
220 seconded. All were in favor. Motion carried.

221  
222 **Executive Session RCW 42.30.110(1)(i)**

223 Commissioner Branch moved to go into Executive Session under RCW 42.30.110(1)(i) at 4:30  
224 until 5:00 Inviting Chief Civil Deputy Prosecutor, Esther Milner, Planning Director, Pete Palmer,  
225 and Jenna R. Mandell-Rice. Motion was seconded. All were in favor. Motion carried.

226  
227 Executive session was extended 5:10

228  
229 Executive Session ended at 5:10 with no decisions made.

230  
231 The board adjourned at 5:10 p.m.

232