

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

OCTOBER 15, 2018

9:00 AM Discussion – Civil Service Board – Debi Hilts
9:30 AM Public Hearing - Supplemental Appropriation – Vehicle Reserve Contingency Reserve
9:35 AM Public Hearing-Supplemental Appropriation–Edelweiss Sever Fund
9:40 AM Discussion Broadband Planning & Agency Partners for Rural Washington-M Villanueva
11:00 AM Budget Work Session – Central Services
1:30 PM Public Hearing–McKinney Ridge Planned Development Agreement–Char Schumacher
To Follow Update – Planning – Parry Huston
4:00 PM Budget Work Session- Coroner – Dave Rodriguez
4:30 PM Executive Session – RCW 42.30.110 – Tanya Craig

The Okanogan County Board of Commissioners’ met for its regular session on October 15, 2018, with Commissioner Jim DeTro, Chairman, Commissioner Chris Branch Vice-Chairman; Commissioner Andy Hover, Member and Laleña Johns, Clerk of the Board, present.

Discussion – Civil Service Board – Debi Hilts

Ms. Hilts explained she advertised for the vacant Civil Service position vacated by Ada Ward’s recent resignation. One response was from Celeste Pugsley. The Civil Service commissioners’ are in favor of appointing her but won’t be meeting until later this week. The County Commissioners’ have the authority to appoint Celeste to the Civil Service Commission, the RCW was provided. Ms. Hilts stated she will draft a letter from the Civil Service Board recommending Ms. Pugsley be appointed with their blessing if the County Commissioners’ are in favor of the appointment. The Board will consider the appointment once the letter from Civil Service has been received.

Public Hearing - Supplemental Appropriation – Vehicle Reserve Contingency Reserve

Commissioner DeTro opened up the hearing calling for staff report, seeing no one to report he closed staff and opened up the hearing to the public, seeing no public to testify he closed public and opened up to commissioner discussion.

Motion Resolution 107-2018 Supplemental Appropriation Vehicle Reserve and CJTA Fund 160

Commissioner Hover moved to approve resolution 107-2018 a supplemental appropriation to the Vehicle Reserve Fund in the amount of \$30,619. Motion was seconded all were in favor, motion was carried.

Public Hearing - Supplemental Appropriation – Edelweiss Sewer Fund

Engineer Josh Thomson and Director Perry Huston were present.

Commissioner DeTro opened up the hearing calling for staff report, Engineer Thomson reported these funds were necessary to pay for necessary maintenance and operation expenses for winterization of the system. There were some issues with one line that freezes in the winter. At the end of last year the work was planned for this year but only the PS&E

51 was able to be accomplishes. There is plenty of funding in the ending fund balance to pay
52 for the work. Commissioner DeTro closed staff and opened up the hearing to the public,
53 seeing no public to testify he closed public and opened up to commissioner discussion.
54

55 **Motion Resolution 108-2018 Supplemental Appropriation Edelweiss Sewer Fund**

56 Commissioner Hover moved to approve resolution 108-2018 a supplemental appropriation
57 to the Edelweiss Sewer Fund 408 in the amount of \$4,000. Motion was seconded, all were
58 in favor, motion carried.
59

60 **Discussion Broadband Planning & Agency Partners for Rural Washington**

61 Mario Villanueva was present.
62

63 Mr. Villanueva thanked the board for the time today to discuss the broadband program. He
64 explained the work allows them to connect to those rural communities in the state regarding
65 provision of broadband in those areas. Capacity is needed, budgets tight, and staffing small
66 so he met with Mayor Sue Ing-Moody of Twisp. The town of Winthrop has also been
67 involved working on this. They are now looking at info to try and understand what gaps in
68 technology are need to be fulfilled. Internet service provider meeting helped identify gaps in
69 infrastructure, technologies, and where gaps need to be filled to be able to provide
70 Broadband. Elements of the study were discussed. There were several meetings in the
71 Twisp area by citizens and businesses in order to begin gathering the info.
72

73 Mr. Villanueva now needs to look into broadband network map with cooperation with ISPs.
74 There were some HOA's very interested, but at the end of the day a broadband engineer is
75 needed. There is funding through Community Economic Revitalization (CERB) and they do
76 required a match of 25%. He has been working under a couple grants Commerce and
77 Spokane Public Diesis??. The work he provides can be used as a match with no out of
78 pocket dollars for the study.
79

80 The MOU does not require funding it is merely a statement of roles each agency agrees to.
81 He asked the Board if they would be willing to sign onto the MOU in support of the
82 Broadband Planning for Methow Valley. If the demand is shown they could apply again for
83 additional funding to complete the project and include all of the school district which is the
84 defining area.
85

86 He has been consulting with Brewster and Pateros for possible providing the same. The
87 infrastructure funding will need to be different. Commissioner Hover asked about the
88 infrastructure portion going through the Okanogan PUD when there is another company
89 providing the utility such as the co-op. He responded that they would carry the back bone in
90 the Methow Valley region so the internet service providers provide services via that back
91 bone. It seemed because they are already in the business of providing the service
92 elsewhere it seemed to fit. Mr. Villanueva stated they are still trying to figure out certain
93 infrastructure design and capacity and trying to figure out the best course to provide back
94 bone to the area ISPs. ISP's need to be involved too, so Mr. Villanueva said they are being
95 as agnostic as possible.
96

97 Commissioners' discussed the downsides to signing onto the MOU. Commissioner Hover
98 stated retail competition could be a downside. Commissioner Branch wondered about the
99 service level and at what level are we looking at. If 100mb download and 100mb up load is

100 not obtainable, Commissioner Hover wondered. This is for the common good as not
101 everyone will get fiber to the end of the road. The study will be for providing a
102 recommendation that strengthens internet provision in the area and provides ideas for
103 affordability also. The cost is high and new infrastructure costs are higher. Seniors and
104 disabled persons would be given a discount and those that can afford a higher cost helps
105 those who cannot.

106
107 Planning Grant sponsorship would be through the county does not required additional
108 funding from the county. Mr. Villanueva sated a letter of support would be needed and that
109 would outline and state what would be used as match. The commitment would be we would
110 authorize the chair to sign a letter being the recipient of the grant Mr. Villanueva's time
111 would be used for match of the planning grant.

112
113 Chief Civil Deputy Gecas did have some questions of the MOU in terms of paying back loan
114 money the county may be applying for how would that be paid back or is there a lease of
115 some sort. Mr. Villanueva said that would not pertain to the planning grant. Design and
116 recommendation is what the MOU allows. CERB funding would be separate funding for
117 infrastructure than the Planning grant funding. Commissioner Hover discussed the county's
118 emergency communications responsibilities and dispatch needs, and recommended Mr.
119 Villanueva consult with Mike Worden to collaborate on this with him.

120
121 Director Huston commented that if there is enough money and contractor has necessary
122 credentials to compose an evaluation of where the choke points are, he said it was and
123 expensive endeavor in the past and prohibitive. The scope of work is critical and there is
124 enough funds in the grant to accomplish. Mr. Villanueva said with the CERB funding it can
125 be phased project, he wants to get his arms around a holistic plan id the number, then call
126 that out from the get go, then apply for phase one then apply on down the line for the rest.

127
128 Commissioner Branch discussed what happens when the back bone isn't there and what
129 amount of funding is needed to provide it in remote areas. In the meantime this study will
130 determine where the infrastructure is lacking, who is to provide it, who is interested in
131 providing it, and the study will help determine that, because the public sector isn't always
132 going to say, whereas the Okanogan PUD has to be transparent. He said the MOU makes
133 sense. There isn't an obligation at this point as long as there is a good study and it is a
134 prerequisite to getting in on the infrastructure funding process. Mr. Villanueva said to give
135 out good information now about what is possible, the PUD rates are available publically, but
136 the more you want the more you pay.

137
138 Commissioner Hover said he was willing to sign the MOU as long as county dispatch is
139 included in the discussion. The work can be accomplished by December 31, 2018.
140 Commissioner Branch stated the board would like to see the grant application.

141
142 **Motion Planning MOU Broadband Planning**
143 Commissioner Branch moved to approve the MOU between Town of Twisp, Town of
144 Winthrop, Okanogan County and Partners for Rural Washington for Broadband Planning for
145 the Methow Valley and authorized the chairman to sign. Motion was seconded, all were in
146 favor, motion carried.

147

148 Mr. Villanueva explained he would provide the signature pages of the other party to the
149 MOU once those were in hand.

150
151 Director Huston anticipates being involved with the planning application draft. It is planning
152 and community development so he felt it fitting that he manage the work involved.
153 Commissioners' were in favor of his involvement.

154
155 Mr. Villanueva explained the next steps and timeline. The commissioners' thanked him for
156 making time.

157
158 **Budget Work Session – Central Services**

159 Randy Clough and Cari Hall were present.

160
161 Director Clough explained his 2019 budget requests. Commissioner Hover asked about
162 wage increases for all three employees, Director Clough stated he thought it would be
163 around \$26,000-27,000 additional funds needed over existing budget. He said with the new
164 classifications he made those fall right in the middle of those surveyed. Commissioners'
165 asked for the survey. His total budget would be around \$575,000. The wage request was
166 entered along with the benefits. The other thing is the pay scale of the PUD as Steve Rowe
167 manages all three systems for Okanogan County and is paid much less where PUD utilizes
168 three people to manage their three systems. The PUD has an attractive salary structure the
169 commissioners' might consider. Director Clough will provide the survey info to the board for
170 additional consideration.

171
172 The Central Services 2019 expected revenue was reviewed. So far he has collected
173 \$862.94 received with a projected revenue amount of \$1600 by year end. He explained
174 some changes in terms of charging for services. Charge and track services provided to
175 outside entities, but last two years he hasn't billed. Ms. Hall reminded him there is an RCW
176 that requires certain funds not benefit others.

177
178 Due to the phone system being extended to Public Works the phone software line item was
179 used for that and was slightly over the budgeted amount for 2018. The fairgrounds system
180 is in test mode right now and isn't full blown yet. Next year, everyone should be on the
181 phone system.

182
183 The software expenditure lines were discussed and reviewed.

184
185 Fund 196 Equipment Reserve fund was reviewed. The sheriff has funds for outfitting new
186 sheriff vehicles and Commissioner Hover asked if that line included costs related to new
187 laptops. Director Clough said no, that budget is likely for light bars and decals etc.... not
188 laptops. He said the Equipment Reserve fund was budgeted \$50,000 for the laptops and
189 accessories. We are at the five year mark with our current laptops and they are beginning to
190 have problems. He said a staggered process could be used to purchase over the course of
191 2-3 years to reduce the cost. Windows 10 update is required going into 2019 so that will
192 play into expense. Director Clough recommended we replace 50% of the old laptops so old
193 laptops can be used for parts.

194
195 Director Clough discussed succession and providing a solid date for retirement. He is
196 shooting for December 31, 2019, but it depends on his wife. The numbers he gave the

197 board earlier do not include bringing on anyone else to the department. He discussed
198 options for filling his position from the bottom up or some other way???

199
200 Director Clough explained current software costs for the Aronson OnGuard system. The
201 thought the cost should come from Non-departmental as the software benefits all
202 departments. He builds into the budget around 10 replacements. There are some hand-me-
203 downs that can get us by without using the \$10,000 he budgeted for this year for
204 replacements. Budget for it next year.

205
206 **Public Hearing – McKinney Ridge Planned Development Agreement – Char**
207 **Schumacher**

208 Director Perry Huston, Angie Hubbard, Char Schumacher, Member of the public, Emily
209 Sisson, taking notes. The audio recorder was turned on.

210
211 Commissioner DeTro opened the hearing up to staff. Char Schumacher provided the staff
212 report. She stated this hearing was sought for the purpose of approving the development
213 agreement of the McKinney Ridge Planned Development minor modification. Mr. Whitaker
214 is changing the name of the project. The agreement specifies that the developer will have a
215 noxious weed prevention plan to be in place and that will be a private undertaking.

216
217 The applicant and developer were in attendance. The minor modification is the way the lots
218 are laid out with the same number of lots. Currently served by a class A sewer system.
219 Johns Sunderlund stated he is in the process of acquiring a group A from the state. The
220 plan requires substantially more documentation because the laws have changed.

221
222 Commissioner DeTro opened to the public, seeing no public he opened up to the board.
223 The board reviewed the documentation.

224
225 **Motion Ordinance 2018-15 McKinney PD Minor Modification Development Agreement**

226 Commissioner Hover moved to approve Ordinance 2018-15 adopting a modification to the
227 McKinney Ridge PD development agreement. Motion was seconded, all were in favor,
228 motion carried.

229
230 **To Follow Update – Planning – Perry Huston**

231 Public present: Emily Sisson, Jon Wyss and Chris Erlandsen were present.
232

233 Director Huston explained some postage challenges with regards to Pitney Bowes and
234 securing a service agreement. He wanted to discuss but will skip it today, so that will be
235 discussed another time.

236
237 *WRIA 49*

238 Director Huston stated the WRIA 49 membership request poses some challenges. The
239 revised membership list and it was handed out. The group's list section was revised since
240 the last discussion. Director Huston explained Organizations selected by entity were the
241 folks he added. The Water Rights Holders-Private membership section was discussed.

242
243 The commissioners' reviewed the Technical Advisory Advisors membership. Commissioner
244 Branch proposed to remove the Osoyoos Lake Water Quality Society-British Columbia.
245 They were tasked with water quality on the lake. It was suggested that some listed be asked

246 whether or not they wish to sit on the planning unit membership. It was suggested to add
247 Okanagan Water Board (Canada).

248
249 The commissioners' are charged with sending in the work product as initiating government.
250 It is the commissioners' decision as initiating government to send the projections, project
251 lists, and legations if it wishes in consultation with the workgroup.

252
253 Commissioners' discussed the Interests Groups section that commissioners' appoint.
254 Director Huston stated he is getting various levels of interest from the cities as municipal
255 water right holders. Director Huston will continue to solicit and email those interested the
256 provide feedback to the board.

257
258 *Voluntary Stewardship Program*

259 Director Huston stated Mr. Nelson, with the Okanogan Conservation District, provided him
260 some info on projected costs. Director Huston said he is going through the Planning budget,
261 not including salary and benefits. An addendum for the contract and implementation will be
262 drafted and submitted later for consideration.

263
264 *OCC 16 Subdivision*

265 An amended draft was provided to the board for reviewed. It would in WRIA 48 closed
266 basins they would be required to submit with application materials letter from DOE giving
267 permission to drill the well with info on why, statement they can use the well for the purpose
268 and conditioned on subsequent review that the proposed well is not in hydraulic continuity.
269 If the commissioners' are interested in pursuing that discussion then it can be adopted as
270 interim control and set the public hearing. He isn't sure what danger lies ahead in terms of
271 vesting.

272
273 **Motion Tonasket EMS District**

274 Commissioner Hover moved to adjourn as the BOCC and reconvene as the Tonasket EMS
275 District. Motion was seconded all were in favor, motion carried.

276
277 Commissioner Branch moved to approve the Voucher certification and authorize the
278 Tonasket EMS District vouchers to be paid in the amount of \$21,700. Motion was seconded,
279 all were in favor, motion carried.

280
281 Commissioner Branch moved to adjourn as the Tonasket EMS and Reconvene as the
282 BOCC Motion was seconded all were in favor, motion carried.

283
284 *Lake Management District #1*

285 Director Huston said he is working with treasurer to certify the roles. There is one more
286 public hearing needed and info needed for the notice. The commissioners' will sit as the
287 equalization board as the statute is written around that we provide a public hearing on the
288 charges provides opportunity to for testimony for or against the charges. Commissioner
289 Branch asked if this is a onetime hearing, yes. That hearing will be scheduled sometime in
290 December.

291 *Champerty Shores Sewer Extension*

292 Director Huston provided some proposed engineer estimate of costs for the upgrades. It
293 shows a description of work and materials in the amount of \$472,200. He relayed

294 coordination efforts that were requested with the city of Oroville. Director Huston is
295 scheduled to meet with the City of Oroville and will propose the consultation with Oroville.
296 There are some costs not identified on the engineers estimate.

297
298 Director Huston discussed a draft proposed resolution reconstituting the Parks and
299 Recreation board. The resolution reorganizes it with oversight of the trails. Timing is
300 whatever the commissioners' want it to be. The two north end trails, and some other things
301 that would fall under the group. He suggested the board will look at the mission statement
302 and purpose.

303
304 *Comp Plan*

305 Director Huston discussed the three alternatives created using mid-range projections. He
306 tried to make them as distinctive as possible. The commissioners' received the draft and
307 maps. He read from the draft plan projected on the screen the language from the three
308 alternatives.

309
310 *Brief*

311 Commissioner Hover explained a request for support letter from Methow Valley Back
312 Country Horsemen for a NOVA Development grant phase II of the north summit horse
313 campground. The deadline is October 31, 2018. Commissioner Hover asked the Clerk of
314 the Board to draft a letter of support for commissioners' consideration.

315
316 **Executive Session – RCW 42.30.110 – Tanya Craig**

317 Commissioner Hover moved to go into executive session at 3:10 p.m. for 45 minutes
318 inviting Ben Rough and Tanya Craig to receive and evaluate complaints or charges brought
319 against a public officer or employee. Commissioner Branch stated upon receiving a request
320 of such officer or employee, a public hearing or a meeting open to the public shall be
321 conducted upon such complaint or charge. No request was given for the meeting to be
322 conducted via open meeting. Motion was seconded, all were in favor, motion carried.

323
324 Executive session ended at 3:55 p.m. no decisions were made.

325
326 **Budget Work Session- Coroner – Dave Rodriguez**

327 Coroner Rodriguez provided a snap shot of his budget. He explained some amenities that
328 have been working out great. There is no need for anyone to wait for the funeral home to
329 take someone. He can transport to Wenatchee now but only after consulting the funeral
330 homes. Commissioner Hover asked about revenue that can be generated. Coroner
331 Rodriguez explained what options there are for generating revenue and what we are
332 dealing with. Commissioners' believe he has done a great job juggling the challenges.

333
334 Commissioner Hover asked why transport costs are less. There were some line items rolled
335 up into other lines. He is not confident his fuel line will be sufficient.

336
337 Coroner Rodriguez explained he had to purchase some equipment for his transport truck,
338 but he has come in under budget. Each autopsy is around \$2,000 and he budgeted for 12
339 and he would go no less than that. There will still be some costs associated with special
340 situations. There are also things he may need to be covered for but the cost is not known at
341 this time. He hasn't been taking much time off so the line item where coverage would be

342 paid has not been used much. He would like to be able to take vacation so that line should
343 have funds.

344

345 The board adjourned at 4:40 p.m.

346