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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

OCTOBER 1, 2018

9:00 AM	Budget Work Session –Superior Court & Juvenile Departments
11:00 AM	Public Hearing-Okanogan County 2019 Budget
1:30 PM	Meet & Greet Methow Forest Ranger Chris Furr
To Follow	Update-Planning-Perry Huston
2:30 PM	Budget Work Session-Planning Department
4:30 PM	Review Meeting Minutes

The Okanogan County Board of Commissioners’ met for its regular session on September 25, 2018, with Commissioner Jim DeTro, Chairman, Commissioner Chris Branch Vice-Chairman; Commissioner Andy Hover, Member and Laleña Johns, Clerk of the Board, present.

Budget Work Session –Superior Court & Juvenile Departments

Sabrena Smith, Dennis Rabidou, Judge Henry Rawson, Cari Hall

Commissioners’ reviewed the Superior Court budget and discussed the departmental request to understand the needs. There is budget for a sound system to ensure Juvenile courtroom is properly outfitted. Trial Court Improvement fund was discussed as a fund to pay for the sound system improvements. Mr. Rabidou stated if the county is always reverting to use that fund then how are other projects to be funded such as a new window for District Court. Mr. Rabidou stated he works with Darla Schreckengast on the use of the fund, but typically use is rotated annually. This year is District Court’s turn and if you look at the location of things it could be up to three years before Superior Court can even use it. Commissioner Hover said, in his mind, Trial Court Improvement funds serves for emergent expenses. Mr. Rabidou said the Trial Court Improvement fund is being looked at for the upcoming interpreter costs. Was the request for electronic interpreter services part of the Trial Court Improvement fund request? Yes, \$8,000 was budgeted there. What will be the savings in going with a different system? Mr. Rabidou said he would not need to call in interpreters and there would be roll over time. Commissioner Branch asked about travel expenses. Mr. Rabidou said thank you it was the first time the department was provided appropriate travel funds. He said he likes to keep a cushion there as it helps the bottom line. Many conferences happen towards the end of the year so that fund will be spent down. Cari Hall explained some BARS codes need to be cleaned-up as some are unused.

The Juvenile budget was reviewed. Commissioner Hover asked if the grant revenue lines add up to the grant expenditure totals. No, there is a difference of around \$15,000, explained Ms. Smith and Ms. Hall. There is revenue sharing at the end of the year explained Mr. Rabidou around August. Ms. Smith said they will likely not spend the whole \$100,000. Reimbursements are based on expenditures. The match becomes awash in the end.

49 In terms of fund 160, Ms. Hall recommended we look at it separately from other related
50 budgets. Ms. Hall clarified that medical costs and revenues are to be removed from fund
51 160. The associated Juvenile Admin, Juvenile Detention and Jail food and maintenance
52 costs will be relocated in fund 160.

53
54 Ms. Smith explained the Repairs and Maintenance line is used to pay for vehicle repairs
55 that do not go through the Maintenance budget. They also call when the clothes dryer is
56 broken rather than calling maintenance to work through them for the repairs.

57
58 The 2018 Juvenile car was budgeted \$26,000 in Vehicle Reserve fund, but it actually
59 cost over \$30,000.

60
61 Mr. Rabidou discussed a new request to provide phones to staff in the field so they do
62 not have to use personal phones. The Juvenile staff would like phones like the Sheriff's
63 office for only employees in the field. Ms. Smith explained one difference is the Sheriff's
64 data is a separate expense from their phone due to lap tops using the data. It would be
65 around \$60 per month per phone and there would be 19 people. It would cost around
66 \$633 per year per person. Commissioner Hover asked Mr. Rabidou if he is looking at
67 this objectively. Mr. Rabidou replied, yes only full time employees would be able to have
68 a phone. Part-time staff would need to sign out a phone if they need to go out in the
69 field. They would make sure access was bare minimum, and ensure it is provides only
70 the basic ability to access work related business. Texting would only be work related.
71 Ms. Smith said the phones would not be used for snap chat, Facebook or anything like
72 that.

73
74 At 10:15 a.m. Commissioner Branch exited for a scheduled conference call with the
75 Forest Supervisors.

76
77 Commissioners' reviewed fund 160 and determined there was a need to add a
78 maintenance section for the Juvenile Department. costs such as utilities and repairs and
79 maintenance. Mr. Rabidou explained the detention carpet needs to be changed out. Mr.
80 Rabidou asked what he can do to prevent a maintenance request from taking years to
81 accomplish. When can the tree be removed to prevent sewer pipe issues in the future.
82 New pipes and repairs will need to be budgeted to fix the problem. Mr. Rabidou said
83 Joe Poulin is working on it.

84
85 BECCA fund 113 was reviewed. Trial Court Improvement fund 195 was reviewed. Mr.
86 Rabidou explained funds being used by District Court. Only \$33,500 is budgeted to be
87 expended and \$130,000 is expected to carry over in to 2019. Commissioner Hover
88 wants to ensure the court is looking at long term fixes. Mr. Rabidou explained his
89 thought was to build up the fund for fixing courthouse security. Commissioner Hover
90 wants to reduce the pressure on Current Expense by diverting eligible expenses to
91 other funds. Mr. Rabidou deferred to the commissioners' on the fund. He said it makes
92 more sense to use the Trial Court Improvement fund for the sound system.
93 Commissioner Hover said the cost for interpreter program system should be moved into
94 the Trial Court Improvement as well because the cost is a much bigger hit/increase to

95 Current Expense than it would be to Trial Court Improvement. Mr. Rabidou understood.
96 Commissioner Hover discussed the District Court request for window blinds and was
97 confused about whether those are really needed or not. He requested that a list of
98 projects between the two courts be created so we can prepare for those and plan
99 ahead.

100

101 The specific revenues related to Juvenile functions were reviewed. Ms. Hall explained
102 the Non-Revenue funds that are held in current expense that goes to fund 195 later in
103 the year. Discussed the rules with the Treasurer. Resolution 11-2016 was passed
104 regarding the AOC-DC Judges Salary State funds. Ms. Hall explained the resolution
105 and how that is handled and when the funds are moved annually. It is not a revenue to
106 current expense as it is being held in current expense and moved to Trial Court
107 Improvement annually. Expenses happen quarterly with no expense to offset the
108 revenue. She would need to confirm first with the Treasurer.

109

110 **Public Hearing-Okanogan County 2019 Budget**

111 Commissioner DeTro opened the hearing up to the public seeing no public he opened
112 up the hearing to staff, seeing no staff wishing to comment, he closed to staff and
113 opened up for commissioner discussion.

114

115 **Motion 2019 County Budget Hearing Continued**

116 Commissioner Hover moved to continue the public hearing to consider the County's
117 2019 budget to November 27, 2018 at 2:00 p.m. Motion was seconded, all were in
118 favor, motion carried.

119

120 **Meet & Greet Methow Forest Ranger Chris Furr**

121 Perry Huston and Char Schumacher were present.

122

123 Member of the public Katie Haven, audio and video taping the meeting.

124

125 Mr. Furr introduced himself to the board. Director Huston relayed the purpose of the
126 meeting was to put a face to the name and learn what the Rangers plans are and what
127 kind of relationship he expected with the county. The commissioners' do have requests
128 to relay.

129

130 Mr. Furr thanked the board for the invitation. He had a chance to work with Maurice
131 Goodall recently and he is looking forward to getting to know Okanogan County. He
132 grew up in the southeast with cattle and agriculture. He was recently in New Mexico and
133 Arkansas, but grew up in Mississippi. There are many reasons he feels good about
134 being here, besides the beauty. He looks forward to communications with the board and
135 that can be whatever works well to ensure information is being transferred to the
136 commissioners'. He welcomed the board reaching out to him and he looks forward to
137 hearing from them. Commissioner Hover discussed the Outfitters and Guides meeting.
138 It is out of the regional office in Portland, but he thought the meeting might be October
139 11, but Commissioner Hover asked that it be changed due to the busy time of the year.

140

141 Commissioner Branch asked for status of Twisp River project. Fire line repair and burn
142 area response and repairs were discussed. The next thing is the Mt. Hull salvage
143 opportunities exploration to evaluate and take another look at Mission. Many of the
144 same people involved with the fire will be involved there. He is taking a closer look at
145 things between the two fires. There have been identified some areas to be looked at. He
146 asked Mr. Furr to attend the Forest Collaborative meetings. Mr. Furr explained there are
147 some trees eligible for salvage.

148
149 Commissioner DeTro explained the effort to save the Smoke Jumper's base here it is
150 important to him to keep it viable here. His hope is that Mr. Furr joins in the fight to keep
151 it here. Mr. Furr said there are funds for this, but also exploring to co locate fire in terms
152 of design and what that would look like, he understands the funding upgrades would be
153 tied to the 2020 omnibus. Looking at the idea of collocating fire engines there too and
154 offices make sense to stay as well.

155
156 Commissioner Hover explained the grazing permits are very important. Mr. Furr said the
157 partnerships are very important to him too and a big part of his job is making sure they
158 are good partners. He was struck by the Pasayten wilderness when he was at the
159 Spanish Camp and how helpful the guides were. There are so many trails on the map
160 that are not accessible. Mr. Furr said there will be some need for buy in for the trail
161 users to maintain. He hopes to sit down with the outfitters after hunting season.

162
163 Commissioner Hover relayed how important the Travel Management Plan update is. Mr.
164 Furr said he has not had a chance yet to delve into the plan. Commissioner Branch
165 relayed some suggestions because the Forest does need help. He hopes Mr. Furr can
166 participate in the discussions. Getting a small mill going would really help because of
167 shipping. Mr. Furr said having we are a few steps ahead of many other counties and
168 that could buy many more opportunities.

169
170 **Budget Work Session-Planning Department**

171 Director Huston, Cari Hall and Rocky Robbins were present.

172
173 Director Huston discussed his 2019 budget requests. There is nothing in the 2019
174 budget for implementation of certain land use code updates but there is grant revenue
175 to help with staff costs for water work. He is reluctant to hard wire staff to grants
176 because when the grant goes away so does the employee. He is hesitant because the
177 funding is only available until June. Some funds we'll get but some will likely be swept
178 by the state.

179
180 Commissioner Hover requested a scope of work for the VSP and then leave the
181 revenue amounts alone. Director Huston explained the amount was based on a wild
182 guess based on current costs.

183
184 Director Huston explained the trails in the north end are begging from some kind of
185 maintenance. Commissioner Branch explained his thought that Similkameen and

186 Whistler Canyon Trail systems, it was thought should be public works issues.
187 Commissioner Hover said it should be a good fit.

188
189 Cari Hall recommended resolution 11-2016 be reviewed by the civil attorney to ensure it
190 is properly addressing the issue with regards to judges salary and Trial Court
191 Improvement funds.

192
193 Commissioner Branch discussed Solid Waste Advisory Committee because tonight is
194 the meeting and he would like to make recommendation for participation at meeting by
195 the Tribe. He suggested their public health official. Commissioner Hover would not like
196 to dictate to others how things are to be run. Commissioner Branch explained the
197 county's position. Commissioner Hover said if each person had a proxy and if only
198 those attended would there be a quorum?

199
200 Commissioner Hover stated he would be absent in the morning, but will return in the
201 afternoon.

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203
204

205 The board adjourned at 4:00 p.m.

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