

1 RECORD OF THE PROCEEDINGS

2 OKANOGAN COUNTY

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4
5 NOVEMBER 29, 2023
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8 **9:00 AM Budget Work Session-Fairgrounds-Chuck Ford**
9 **11:00 AM Budget Work Session-District Court-Darla Schreckengast**
10 **1:30 PM Continued Budget Work Session-Commissioners Special**
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12 The Okanogan County Board of Commissioners met for a regular meeting at 123 5th
13 Avenue North, Okanogan, Washington on November 29, 2023 with Chairman,
14 Commissioner Chris Branch; Vice-Chairman, Commissioner Andy Hover; Member,
15 Commissioner Jon Neal; and the Clerk of the Board, Laleña Johns, present.

16
17 AV Capture and Zoom provided audio and video accessibility for public interaction.

18
19 Member of the public Ruth Hall attended in person to take notes.

20
21 **Budget Work Session-Fairgrounds-Chuck Ford**

22 Auditor Cari Hall, Treasurer Pam Johnson, Finance Manager Lisa Schreckengost,
23 Fairgrounds Manager Chuck Ford.

24
25 The fairgrounds 2024 proposed budget was reviewed including revenue and expenses
26 and was adjusted as needed.

27
28 Mr. Ford stated he will be utilizing a repairs and maintenance program that will track all
29 the costs. He said we need to dump money into the place or it will become a liability. Mr.
30 Ford believes money is necessary to help address the high priority and he does plan to
31 reach out to the community for some of the needed funds. He is trying to keep the budget
32 small and only asked for a \$27,000 increase over last year's budget. Mr. Ford asked for
33 some professional development training budget.

34
35 Mr. Ford explained that he has assessed the fairgrounds buildings to prioritize them for
36 repairs and TLC improvements. He provided doable ideas that staff can do in house.
37 Ideas for addressing the concrete floor cracks and leveling them versus replacing was
38 discussed.

39
40 Commissioner Hover stated the capital improvement fund 134 is where the Dept of Ag
41 grant revenue would go but at the end of the project. He wasn't sure if the county could
42 request reimbursement in a phased process or at the end of the grant cycle all at once.
43 Get the project completed the best and most economical way for under \$337,000.
44 Commissioner Branch stated we will see what it will take to build the system and what it
45 will cost. If we go into it with estimates and go into it without knowing what the compliance
46 requirements are, then we may go over that amount. Mr. Ford's goal is to move forward
47 in April with scope of work by June and system in place by fair. Commissioner Branch
48 clarified what sanitary compliance standards might mean. Transient system compliance

49 would be determined by the compliance folks. Mr. Ford stated types of materials used,
50 types and numbers of users drinking from the system and making sure it is built in a way
51 without cross connections, back flow requirements are addressed. The system would
52 include putting in tracer wires so it can be located by GPS. At some point we may want
53 to connect to city water and it was suggested that the system be built to be able to connect
54 at some point to the water main at the road.

55
56 Commissioners would like to write a letter to the Boots and Saddle Club to thank them for
57 the \$30,000 donation to the horse barns.

58
59 **Budget Work Session-District Court-Darla Schreckengast**

60 Judge Charles Short, Administrator Darla Schreckengast

61
62 The group went through the District Court proposed 2024 revenue and expense budget
63 and adjusted. Ms. Schreckengast requested additional overtime budget and hire into two
64 additional positions. She prepared a resolution for consideration.

65
66 Commissioners discussed use of the county's Opioid Funds for some of the court costs
67 for them to deal with those involved with opioid cases. Tie a percentage of time used
68 addressing these issues to justify use of the fund. Commissioners to review RCW
69 82.14.460 which are the rules regarding Therapeutic Court fund uses. District court to
70 provide numbers that can be budgeted in the Opioid Abatement funds.

71
72 Judge Short explained how indigent court funding is determined and under penalty of
73 perjury the person states whether they are indigent or cannot afford an attorney.

74
75 Commissioners recessed at 12:38 p.m.

76
77 **Budget Work Session Auditor's office**

78 Auditor's 2024 proposed budget was reviewed and adjusted.

79
80 Auditor Hall explained the need to replace flooring in her office areas. Treasurer and
81 Auditor were alright with vinyl flooring. Commissioners would also like the maintenance
82 to work on the courthouse bathrooms to be refurbished.

83
84 **Continued Budget Work Session-Commissioners Special**

85
86 Commissioners went through the remaining miscellaneous funds budgets.

87
88 Commissioners Commissioner Branch will provide some information about community
89 needs for future ARPA allocations.

90
91 **Motion Snow Plow Services**

92 Commissioner Hover moved to approve the services contract between Okanogan County
93 and Proline Concrete Cutting LLC for snow plow and snow removal services for the
94 2023/2024 winter season based on them being of equal or lower rate and putting

95 Okanogan County a priority #1 for services. Motion was seconded, all were in favor, motion
96 carried.

97
98 Commissioner Hover moved to approve the November 6, 7, 13, 20, & 21 meeting minutes
99

100 Commissioner Branch stated the Courts are saying because they are a separate from the
101 legislative government that they do not have to provide vehicle titles to the commissioners'
102 office. Commissioner Hover stated the money is not the courts money that purchased the
103 vehicles. The commissioners are the only ones who can surplus. This needs to be
104 discussed further to understand the courts points.

105
106 The board adjourned at 4:06 p.m.