

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52

RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

NOVEMBER 29, 2022

9:00 AM Review Meeting Minutes November 21, 22 & 23, 2022
9:15 AM Public Comment Period
9:30 AM Budget Work Session – Coroner – Dave Rodriguez
11:00 AM Update – Public Works – Josh Thomson
To Follow Commissioners to set Wednesday’s Agenda
1:30 PM Budget Work Session – Veterans – Tom Even
2:30 PM Discussion Infrastructure Fund 117 – Economic Alliance Roni Holder-Diefenbach
4:00 PM Budget Work Session – District Court
To Follow Approve Commissioner Proceedings November 21, 22 & 23, 2022
To Follow Approve Consent Agenda

The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue North, Okanogan, Washington on November 29, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the Board, Laleña Johns, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Review Meeting Minutes November 21, 22 & 23, 2022

Commissioners reviewed their meeting minutes.

Public Comment Period

No public comments were provided.

Budget Work Session – Coroner – Dave Rodriguez

Auditor Hall, Treasurer McCormack, Finance Manager Schreckengost, HR Shelly Keitzman

The group discussed authorizing a Chief Deputy Coroner position and funding a vehicle for the for the position. Wages are tied to the Coroner for the Chief Deputy position.

Motion Resolution 189-2022 Authorizing Chief Deputy Coroner Position

Commissioner Branch moved to approve resolution 189-2022 authorizing a Chief Deputy Coroner position within the Coroner’s Office. Motion was seconded, all were in favor, motion carried.

Commissioner Hover explained the Opioid Settlement money is restricted money. Auditor Hall explained fund 107 would be appropriate for the deposits.

Commissioner Hover proposed leaving Fairgrounds Capital Outlay line item for fairgrounds wish list unfunded then as those projects come up, obtain bids and then BOCC decides where the funds come from.

Update – Public Works – Josh Thomson

Kent Kovalenko

53 *Landfill Update*
54 Mr. Kovalenko provided his update. He discussed options to replace the Quonset hut damaged due
55 to snow.

56
57 *RCW 43.19A.150 Adopt a Compost Procurement Ordinance*
58 He provided RCW 43.19A.150 regarding compost procurement requirements and said an
59 ordinance will be needed to implement. Mr. Kovalenko discussed the contracting process for
60 scenarios where we have our own composting facility and scenario for if we don't.

61
62 Engineer Thomson provided his agenda and discussed the items listed.

63
64 *Maintenance and Road Conditions*
65 Road conditions are good right now but it looks like a snow storm is coming tonight with 8-18 inches
66 predicted.

67
68 The 2023 Capital Improvement fund needs \$55,000 budgeted for windows project since no bidders
69 were willing to bid on the project in 2022.

70
71 *RAP Funding*
72 Engineer Thomson explained the funding status.

73
74 *Shop Construction Bidding*
75 Engineer Thomson relayed two options for the bid document one with separate shop bids and one
76 with the shops together. It is advertised with bid opening in December.

77
78 *Consent*
79 There were no questions.

80
81 Commissioners recessed for lunch until 1:30 p.m.

82
83 When the commission returned, Ruth Hall member of the public was present.

84
85 Due to an inappropriate introduction of content by a party on yesterday's Zoom, a portion of the AV
86 Capture video recording will be removed.

87
88 **Commissioners to set Wednesday's Agenda**

89 No meetings on Wednesday.

90
91 ~~**CANCELLED Budget Work Session – Veterans – Tom Even**~~

92
93 **Budget Work Session Follow-up Various Sections**

94 Dennis Rabidou, Kathleen Descoteaux

95
96 The group reviewed the 2023 Juvenile budget and made some adjustments now that relevant follow
97 up information is known. The UW grant stipend amount is included in the salary line.

98
99 The group went over fund 201 the GO Bond.

100
101 The 2022 current Lake Management District allocated budget is way over. Commissioner Hover
102 asked for budget sheets. Treasurer McCormack stated those get sent to planning.

103

104 **Approve Commissioner Proceedings November 21, 22 & 23, 2022**

105 Commissioner DeTro moved to approve the commissioners' proceedings of November 21, 22,
106 and 23, 2022 Motion was seconded, all were in favor, motion carried.

107

108 **Approve Consent Agenda**

109 Commissioner DeTro moved to approve the consent agenda items 1-3. Motion was seconded, all
110 were in favor, motion carried.

111 1. Award – Ellisforde Landfill Decommissioning – Rains Contracting Inc

112 2. Agreement – Challenge Cost Share – USFS

113 3. Request for Reappointment Letter – Solid Waste Advisory – Susan Christopher

114

115 **Motion - Voucher Approval - Commissioners**

116 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
117 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
118 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
119 approve the regular vouchers in the amount of \$323,010.68. Warrant numbers as cited on the
120 attached blanket voucher list. Motion seconded and carried.

121

122 **Discussion Infrastructure Fund 117 – Economic Alliance Roni Holder-Diefenbach**

123 Roni Holder Dieffenbach, Chris Johnson, Misti Ruiz, Todd McDaniel, Kurt Danison

124

125 Ms. Holder Dieffenbach provided an overview of the background to the group. A list of rural
126 Washington counties was submitted that receive .09 funds, background of the Prioritization process
127 and RCW 82.14.370. (attached)

128

129 Commissioner Hover showed the Infrastructure fund budget and explained the cash on hand and
130 what was currently budgeted for 2023.

131

132 The funds are reauthorized until June 30, 2032. Funding is based upon when the county was
133 determined to be a distressed county.

134

135 Ms. Holder Dieffenbach stated since the GO bond is paid off in 2023 some funds can be utilized for
136 projects. This meeting is to talk about the potential uses. The group discussed various ideas and
137 the process for use.

138

139 Make sure money is reserved with purpose for those who need the money. Some entities only need
140 their projects prioritized and others need funding. The 40/40/20 split and ideas for set aside was
141 discussed. The group agreed two separate processes need to be created for prioritization and
142 funding of projects.

143

144 The group discussed their infrastructure including a new county jail. How do we reset the economic
145 mood because no one wants to open up business due to crime, and businesses are experiencing
146 break-ins but then they don't want to prosecute?

147

148 **Budget Work Session – District Court**

149 Darla Schreckengost, Judge Charles Short

150

151 The budget group went over the District Court budget. Resolution 22-2022 was discussed as it
152 created a new Therapeutic Court Coordinator position that is grant funded and will terminate when
153 grant funds go away. The 2023 budget was adjusted to include the position.

154

155 The budget group continued going through the different remaining fund budgets that needed
156 attention.

157
158 **Motion Ordinance 2022-10 Tunk Basin Moratorium**
159 Commissioner Branch moved to approve ordinance 2022-10 regarding Tunk Basin moratorium
160 extension of 60 days. Motion was seconded, all were in favor, motion carried.

161
162 **Motion Resolution 181-2022 Authorizing UEPT Insurance Option PW Admin**
163 Commissioner Branch moved to approve resolution 181-2022 authorizing UEPT insurance option
164 for Public Works Administrative staff. Motion was second, all were in favor, motion carried.

165
166 **Motion Resolution 182-2022 Authorizing Allocation of ARPA to City of Okanogan**
167 Commissioner Branch moved to approve resolution 182-2022 authorizing allocation of county
168 ARPA funds to the City of Okanogan for government services in the amount of \$435,000. Motion
169 was seconded, all were in favor, motion carried.

170
171 **Motion Resolution 183-2022 Authorizing Allocation of ARPA to Town of Twisp**
172 Commissioner Branch moved to approve resolution 182-2022 authorizing allocation of county
173 ARPA funds to the Town of Twisp for government services in the amount of \$75,000. Motion was
174 seconded, all were in favor, motion carried.

175
176 **Motion Resolution 184-2022 Amending Exempt Leave Policy**
177 Commissioner Branch moved to approve resolution 184-2022 amending the county's Exempt
178 Leave Policy and longevity schedule. Motion was seconded, all were in favor, motion carried.

179
180 **Motion Resolution 185-2022 Sick Leave Payout**
181 I move to approve resolution 185-2022 adding section 7.8.3.1 to the county's personnel manual
182 regarding Sick Leave Cash Out. Motion was seconded, all were in favor, motion carried.

183
184 **Motion Resolution 186-2022 General Wage Increase Non-Bargaining**
185 Commissioner Branch moved to approve resolution 186-2022 authorizing a general wage increase
186 of 5% for non-bargaining employees effective January 1, 2023. Motion was seconded, all were in
187 favor, motion carried.

188
189 **Motion Resolution 187-2022 Authorizing a Change to the Non-Bargaining Pay scale**
190 Commissioner Branch moved to approve resolution 187-2022 authorizing a change to the Non-
191 Bargaining pay scale due to Washington State's change to minimum wage getting rid of grade 10
192 and creating grade 11. Motion was seconded, all were in favor, motion carried.

193
194 **Motion Resolution 188-2022 Changing the Status of Certain Exempt Positions**
195 Commissioner Branch moved to approve resolution 188-2022 changing the exempt status of certain
196 positions to non-exempt. Motion was seconded, all were in favor, motion carried.

197
198 **Motion ARPA A19 Fire District #6**
199 Commissioner Branch moved to approve the A19 ARPA funds request of Fire District #6 regarding
200 the Mazama Hydrant project in the amount of \$75,000. Motion was seconded, all were in favor,
201 motion carried.

202
203 Fire District station had \$280,000 cost overrun due to COVID, Commissioner Hover would like to
204 look at the budget again to identify whether the county desires to pay the station or not.

205

206 Commissioners considered a \$500 claim for expense from Naomie Peasley to reimburse her for
207 tools she personally bought from the camp host for tools the camp host bought.
208
209 The board adjourned at 5:25 p.m.
210