

1 **RECORD OF THE PROCEEDINGS**

2 **OKANOGAN COUNTY**

3 **NOVEMBER 28, 2022**

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8	9:00 AM	Review Commissioners Agenda & Consent Agenda
9	9:10 AM	Briefing Among Commissioners – Discuss Individual Weekly Meetings & Schedule
10	9:15 AM	Public Comment Period
11	9:30 AM	Discussion Public Works Admin Insurance – Shelley Keitzman
12	10:00 AM	Commissioners Staff Meeting
13	10:30 AM	Update Central Services – Karen Beatty
14	11:00 AM	TREAD MAP APP Training Controls – Amy Davis
15	1:30 PM	Discussion OCTC Annual Year – End Report Presentation
16	2:30 PM	Budget Work Session – Prosecutor
17	3:30 PM	Budget Work Session – Noxious Weed
18	4:30 PM	Re-Visit Commissioners 2023 Budget

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19  
20 The Okanogan County Board of Commissioners met for a regular meeting at 123 5<sup>th</sup> Avenue  
21 North, Okanogan, Washington on November 28, 2022 with Chairman, Commissioner Andy Hover;  
22 Vice-Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk  
23 of the Board, Crystal Hawley, present.

24  
25 AV Capture and Zoom provided audio and video accessibility for public interaction.

26  
27 The pledge of allegiance was recited.

28  
29 **Review Commissioners Agenda & Consent Agenda**

30 The commissioners reviewed their agenda and consent agenda.

31  
32 **Briefing Among Commissioners – Discuss Individual Weekly Meetings & Schedule**

33 The commissioners debriefed among themselves and discussed their weekly meetings and  
34 schedules. Discussion was brought up

35  
36 **Public Comment Period**

37 Emily Sisson, a member from the public, was present.

38  
39 There was no public comment.

40  
41 **Discussion Public Works Admin Insurance – Shelley Keitzman**

42 Josh Thomson, Cari Hall, Shelley Keitzman

43  
44 Shelley Keitzman explained that her and Josh Thomson discussed Public Works Administrative  
45 employees. Mr. Thomson would like Public Works Administrative employees will have the option  
46 of PEBB or UEPT for their medical insurance and will have the current non-bargaining medical  
47 cap applied to either plan.

48 Commissioner Hover asked Ms. Keitzman to prepare a resolution for the commissioners to sign.

49  
50 Commissioner Hover would like to give 5% COLA straight across the board to non-bargaining.

51

52 After discussion, Ms. Keitzman, explained that all exempt employees as of December 31, 2022  
53 will be front loaded six (6) months of annual leave based on longevity (front loaded leave will not  
54 be eligible for cash out, but may be carried over). Exempt employees will accrue annual leave  
55 starting January 1, 2023 based on longevity.

56  
57 Commissioner Hover would like the Fairgrounds to allow a full-time clerk that would work Wed-  
58 Sun.

59  
60 The commissioners would like to authorize the Coroner to have a Deputy Coroner. This position  
61 would have to be an exempt position.

62  
63 Josh would like the commissioners to match the non-bargaining with one of his contracts from a  
64 2%-5%. Commissioners agreed.

65  
66 The exempt salary threshold for 2023 will increase by \$12,734.80 per year. Board of County  
67 Commissioners determined that certain positions should revert back to non-exempt status and be  
68 eligible for overtime. effective January 1, 2023 the following positions will be designated as non-  
69 exempt and be eligible for overtime:

- 70 IT Support Technician
- 71 Fairgrounds Facilities Manager
- 72 Administrative Services Manager (Juvenile)
- 73 Office Manager (Public Works)
- 74 Administrative Assistant (Prosecutor)
- 75 Dependency Services Manager (Juvenile)

76  
77

78 **Commissioners Staff Meeting**

79 Fairgrounds Manager, Naomie Peasley, Planning Director Pete Palmer

80  
81 Naomie Peasley, explained that the staff is working on the fairgrounds inventory.

82  
83 Pete Palmer explained that three of her planning will not be present at the Planning Public Hearing  
84 that is scheduled for tonight. The Public Hearing is to purpose a rezone of properties within the  
85 Upper & Lower Tunk Basin and Tamarack Springs Basin to the density from Rural 5 to Rural 20  
86 zoning designations to help protect the available potable water and instream flows.

87  
88 The non-project undertaking will rezone 845 parcels within the Upper and Lower Tunk Basin and  
89 Tamarack Springs Basin (currently zoned as Rural 5 (R5) to the Rural 20 (R20) zoning  
90 designation to help address the lack of available water in said area and protect instream flows.

91  
92 The commissioners and Ms. Palmer discussed the pros and cons on rezoning Rural 5 to the Rural  
93 20 zoning.

94  
95 **Update Central Services – Karen Beatty**

96 Director of Central Services, Karen Beatty, explained that her office is almost complete installing  
97 Microsoft 365. The only offices left to install is, the Sheriff's Office and the Commissioners' Office.

98  
99 Universal Power Service worked great when the county lost power several times.

100  
101 Ms. Beatty explained what CISA (The Cybersecurity and Infrastructure Security Agency) was.

102

103 Phishing emails and the use of unencrypted Hypertext Transfer Protocol (HTTP) protocol remain  
104 persistent channels through which malicious actors can exploit vulnerabilities in an organization's  
105 cybersecurity posture. Attackers may spoof a domain to send a phishing email that looks like a  
106 legitimate email. At the same time, users transmitting data via unencrypted HTTP protocol, which  
107 does not protect data from interception or alteration, are vulnerable to eavesdropping, tracking,  
108 and the modification of the data itself.

109  
110 CISA rapidly notifies relevant critical infrastructure stakeholders of elevated risk exposure,  
111 conducts incident management operations, provides vulnerability assessments, and directly  
112 deploys risk management information, tools, and technical services to mitigate risk, including  
113 regulatory enforcement where authorized.

114  
115 The incident response team falls under the guidance of the CISA Central Hunt and Incident  
116 Response Team (HIRT). HIRT provides incident response, management and coordination  
117 activities for cyber incidents occurring in the critical infrastructure sectors as well as government  
118 entities at the Federal, State, Local, Tribal, and Territorial levels. HIRT works with its constituents  
119 to identify and contain adversary activity and develop mitigation plans for removal and remediation  
120 of root cause. HIRT provides technical expertise and capacity to its constituents in responding to  
121 incidents. Incident response efforts focus on finding the root cause of an incident by searching for  
122 TTPs along with behaviors and associated artifacts in the victim network.

123  
124 NIST defines an incident as a computer security incident, a violation or imminent threat of violation  
125 of computer security policies, acceptable use policies, or standard security practices. HIRT further  
126 defines an individual incident as a distinct, potentially malicious event, perpetrated by a single  
127 threat actor, using a single TTP; or series of related TTPs, against a single victim.

128  
129 **TREAD MAP APP Training Controls – Ryan Graig**

130 Arnie Marchand, Steve Devin, Don Linnertz

131  
132 Ryan Graig explained that TREAD Map app contains one of the most accurate trail datasets for  
133 the State of Washington. TREAD Map is a one stop, comprehensive, recreation mapping app for  
134 all trail users, all seasons for Central Washington. Informed by land managers and local  
135 enthusiasts, TREAD Map offers up-to-date recreation maps, custom layers, trail conditions,  
136 current safety information, community events and volunteer opportunities. TREAD Map provides  
137 - in the form of tables, graphs and maps - indicators on export performance, international demand,  
138 alternative markets and competitive markets, as well as a directory of importing and exporting  
139 companies. Includes all public lands, motorized and none motorized and any outdoor recreation.

140  
141 Mr. Graig explained TREAD Map covers 220 countries and territories and 5300 products of the  
142 Harmonized System. The monthly, quarterly and yearly trade flows are available from the most  
143 aggregated level to the tariff line level.

144  
145 The goal is to improve communication. Posts to the app are in real time. The long-term goal is to  
146 have the admin users start building the Okanogan County Theme for TREAD map. An app user  
147 could filter info input by administrators in Okanogan County. All tools are located in the  
148 administrative panels. TREAD map uses live Web Cams and TREAD is the only recreation app  
149 that uses live webcams. The cameras are easy to add.

150  
151 Administrators would be Methow Trails, Twisp Chamber, Winthrop Chamber of Commerce.  
152 Anybody in outdoor recreation TREAD has partnered with and have the training.

153

154 Mr. Devin asked if administrators get approved? TREAD just needs to know who you are and  
155 which Okanogan County accounts are being created and TREAD reviews and approves.

156  
157 Commissioner Hover discussed how to get the word out about the app. Mr. Marchand stated  
158 LTAC planned the app to be used in 2023 as it becomes populated. Mr. Graig said Methow Trails  
159 has an amazing trail but they don't have good trail descriptions of the trail. It would be great to  
160 have official trail descriptions. Commissioners discussed Emergency Management making the  
161 alert posts. How posts are monitored was discussed, settings can be adjusted. Posts can be  
162 reported and removed. Admins can see which posts were removed and the reasons for removal.

163  
164 Who verifies the "trusted" partners, asked Mr. Devin. Mr. Graig explained how TREAD validates  
165 trusted partners. Mr. Marchand asked if TREAD was involved in TRICO? Mr. Graig said possibly.

166  
167 TREAD will push out a follow up email and the Clerk of the Board will ensure it and the Marketing  
168 Tool kit is sent to OCTC as well.

169  
170 The app is built and now it just needs to be used then we will start seeing its potential.

171

## 172 **Discussion OCTC Annual Year – End Report Presentation**

173 Arnie Marchand, Steve Devin, Anne Young, Carolyn Davis, Jen Tate, Teri Leap

174  
175 Teri Leap explained that OCTC has been working very hard this past year and have carried out  
176 the following list of projects:

- 177 Publication and distribution of a county-wide AG Guide
- 178 Hospitality Trainings for front line employees
- 179 Co-op Ads with OCTC Members in Targeted Publications which included Northwest Outdoors,  
180 Northwest Travel, SnowWest, SnoFlyer, Outdoors Northwest Snow Guide, Cross-Country Skier,  
181 Master Skier, and SkiTrax just to name a few.
- 182 Exterior panel ads on buses in the Seattle Metropolitan Area
- 183 Ongoing Social Media Initiatives on Facebook & Twitter
- 184 Revisions to the County Website and our Search Engine Optimization
- 185 Ongoing Revisions to and distribution of the County Travel Planner
- 186 Booths at Specific Market tradeshow
- 187 Development of a county-wide system of information kiosks & VIC Signage
- 188 Continued Development & Distribution of Activity Specific Maps
- 189 Annual membership meeting was a great turnout. Loup loup Ski was their guest speaker.

190  
191 Jenn Tate went over the following:

192  
193 Mission  
194 The mission of the Okanogan County Tourism Council is to bring together the many individual  
195 tourism promotion efforts to achieve greater focus, effectiveness, and economy in promoting  
196 tourism for all of Okanogan County

197  
198 Funding  
199 Tax Revenues as of November 2022 is \$647,000 in Lodging Tax Revenues.

200  
201 Followers  
202 There has been lots of new followers and has really grown this past year

203  
204

205 New on the Hiking Guide  
206 The following four new hikes have been added to the hiking guide:  
207 Virginia Lilly, Cassimer Bar, Patterson Mt. and Goat Peak Lookout.  
208  
209 Commissioner Hover would like OCTC to adjust their focus out of the Methow area and focus  
210 more in north county. The Methow area has way too many tourists.  
211  
212 Fire Shaped Landscaped Map  
213 Ms. Tate explained that every year adds a new layer to the map of our Okanogan Country  
214 landscape. Constantly changing the forests in a mosaic pattern, fire is a part of our land and our  
215 history.  
216  
217 The stark beauty and sweeping views that can be seen from a fire lookout tower are beyond  
218 compare. Largely built in the early 1900s, fire lookout towers were placed on peaks high enough  
219 to afford clear views of the surrounding mountains and valleys, and the lookouts would scan for  
220 lightning strikes, smoke plumes, and any other indications of a possible fire.  
221  
222 Washington state is home to over dozens of incredible fire lookouts that you can hike up to and  
223 experience incredible 360° panoramic views of gorgeous pacific northwest landscapes.  
224  
225 **Budget Work Session – Prosecutor**  
226 Albert Lin, Teagan Lavine, Cari Hall, Leah McCormick  
227  
228 The group discussed fund 016 Updated the Prosecutor Attorney’s salary in Fund 016  
229  
230 The group discussed fund 129 Crime Victims  
231  
232 **Budget Work Session – Noxious Weed**  
233 Larry Hudson, Cari Hall, Leah McCormick  
234  
235 Larry Hudson explained that Noxious Weed Board recommends an increase to the current  
236 Assessment levy which is \$9.74 per parcel, plus one cent (\$.01) per acre charge for parcels over  
237 one acre in size, for all lands within Okanogan County, except undesignated State Lands which  
238 are \$0.22 per acre.  
239  
240 The group discussed the pros and cons on only having four employees that would work at Noxious  
241 Weed. Mr. Hudson explained that within 2 years, he would lose all his grant funding that help  
242 citizens of this county. Commissioner Branch asked Mr. Hudson if weed control was required by  
243 state law. He answered Yes.  
244  
245 **Motion- Increase Assessment Levy**  
246 Commissioner DeTro moved to accept the Noxious Weed Board recommends an increase to the  
247 current Assessment levy which is \$9.74 per parcel, plus one cent (\$.01) per acre charge for  
248 parcels over one acre in size, for all lands within Okanogan County, except undesignated State  
249 Lands which are \$0.22 per acre. Noxious Weed Control Assessment Board for 2023 shall be  
250 \$12.74 per parcel plus two cents (\$.02) per acre for all classified lands (dry lands, range lands,  
251 irrigated lands, nonuse lands) within Okanogan County; and all other lands with a classification  
252 of “unclassified lands” shall be assessed at \$0.29 cents per acre, based on a 2023 estimated  
253 operating budget of \$601,696.00 as submitted by the Okanogan County Noxious Weed Control  
254 Board. Motion was seconded. All were in favor. Motion was carried.  
255

256 **Motion- Resolution 174-2022**  
257 Commissioner DeTro moved to approve Resolution 174-2022, A resolution adopting an increase  
258 in the Noxious Weed Control Assessment Levy for collection in FY2023. Motion was seconded.  
259 All were in favor. Motion carried.  
260  
261 The board adjourned at 4:30 p.m.  
262