

1 **RECORD OF THE PROCEEDINGS**

2
3 **OKANOGAN COUNTY**

4
5 **NOVEMBER 28, 2017**

6

7 9:00 AM	Commissioners' Staff Meeting
8 10:00 AM	Update – Assessor – Scott Furman
9 10:30 AM	Update – Human Resources / Risk Management – Tanya Craig and/or Debi Hilts
10 11:00 AM	Update – Public Works – Josh Thomson, Ben Rough
11 1:30 PM	Citizens Comment Period
12 2:00 PM	Public Hearing – Supplemental Appropriation - Communications \$15,500
13 2:10 PM	Bid Opening – 2017 Signs & Post Grant – JoAnn Stansbury
14 3:00 PM	Public Hearing – Supplemental Appropriation – Oroville Rural EMS \$9,860
15 4:30 PM	Approve Consent Agenda

16

17 The Okanogan County Board of Commissioners met in regular session on November 28,
18 2017, Chairman Commissioner Jim DeTro, Commissioner Chris Branch, Commissioner
19 Andy Hover, and Clerk of the Board Laleña Johns, present.

20
21 Commissioners DeTro convened at 9:00 a.m. Commissioner Branch called in to inform the
22 office he would be in around 10:00 a.m. Commissioner Hover attended union negotiations
23 and was not present for most of today's meetings.

24
25 George Thornton member of the public taking notes.

26
27 **Commissioners' Staff Meeting**

28 David Gecas gave his update on the recent LUPA case and legal matters he is involved
29 with. Mr. Gecas explained there was several Public Records requests he received and is
30 working on.

31
32 Director Huston explained he went back through the comprehensive plan comments and to
33 pull up the water sections currently in play. He will check with treasurer on tax title property
34 conveyance for the property adjacent to the church.

35
36 Joe Poulin updated the board on maintenance of the complex. He stated the smoke
37 detectors in the jail were checked and the fire circuits were found to be operating
38 incorrectly. He is having Felton back to inspect once the problems are identified and
39 repaired.

40
41 Debi Hilts asked about Josh Freel and when his last day is. It is December 5 explained
42 Commissioner DeTro. He discussed the possibility of placing Fairgrounds Facilities under
43 current expense and being able to utilize complex maintenance staff there or vice versa.

44
45 Commissioner Branch arrived at 10:20 a.m.

46 **Update – Assessor – Scott Furman**

47 Assessor Scott Furman, Dee Wood, George Thornton, member of the public taking notes.

48

49 Assessor Furman explained new legislation that was proposed and what effect it may have
50 on our county in the future if it passed. The assessor’s association was even contacted to
51 comment on the issue. The funds at issue will go to schools for education. Bottom line, the
52 levy rates will go up in 2018 to make the legislation work.

53

54 New construction has increased over last year by around 7%.

55

56 Commissioner DeTro left at 10:50 a.m. to canvas the board.

57

58 **Update – Human Resources / Risk Management – Tanya Craig and/or Debi Hilts**

59 Ms. Hilts briefed the commissioners on salary survey information.

60

61 **Update – Public Works – Josh Thomson, Ben Rough**

62

63 Mr. Rough provided Public Works agendas.

64

65 Engineer Thomson discussed the items listed on his agenda.

66

67 *Road and Maintenance*

68 Public Works road crew is getting prepared for the weather. We are about set.

69

70 La Grange Road work has not started yet. It isn’t weather dependent. Engineer will follow
71 up.

72

73 *Road Name Change*

74 Hunter Mt. Rd is the proposed name.

75

76 Road Vacation hearing is coming up on December 5 on the three roads that were
77 previously mis posted. There have been some minor comment inquiries. Engineer Thomson
78 explained adjacent landowner comments which will be part of the hearing record.

79

80

81

82 *WATV routes and signs*

83 The information about our signage needs has been sent in to DOT. We should hear back
84 soon whether any of the costs for the signs will be covered.

85

86 The board briefly discussed roads on the reservation and whether or not the Tribe would
87 allow WATV use on some. Forest Service roads were discussed and whether some of their

88 roads were open or not to WATV such as Crawfish & Tunk Creek Roads. It is unknown how
89 much enforcement would be needed to ensure no one rides off road. Mr. Thornton
90 commented that it has been his experience with FS enforcements that unless the illegal
91 activity is reported immediately the officer won't respond. FS is overextended.

92

93 Engineer Thomson discussed that in 2007 the Public Works office had 23 employees and
94 now there are 14. He explained there are impacts to approving a road levy shift.

95

96 Commissioner Hover joined the meeting at 11:30 a.m. He explained the county budget is
97 being considered with a road levy shift of \$500,000. The budget numbers are still being
98 worked out.

99

100 There are many employees using their cell phones for work, rather than carrying two
101 phones, personal and county provided. The employees felt if they received the stipend and
102 used their personal phone as an alternative it would allow the county access to their
103 personal phone. Commissioner Hover believes, for him, the stipend amount is sufficient.
104 Texts would be subject to public records requests.

105

106 Commissioner Hover left at 11:38 a.m. for continued Union Neg.

107

108 Mr. Rough updated the board on recruitments. Applications for the two open Engineering
109 Tech positions have been received and interviews scheduled. Engineer Thomson explained
110 Okanogan County doesn't pay enough to attract skilled experienced workers, so those
111 interested in the work often decline. It takes time to train someone.

112

113 The Tribe has shown interest in a partnership with the county on a moderate risk basis. Mr.
114 Rough explained he and Kent will meet with the Tribe's public works director and try to put
115 something together.

116

117 He is keeping his eye on the Solid Waste Plan adoption.

118

119 Recycle buyback program was discussed. SAO will conduct a preliminary interview to see if
120 future audits are necessary.

121

122 Public Works Holiday pay was discussed and a subsequent letter from the board to the
123 Union would be necessary to address the issue.

124

125 CDL training & waiver forms will hopefully be completed by end of December.

126

127 *Snow Grooming Program*

128 The new groomer will arrive next week. However, Harts Pass is currently closed
129 temporarily.

130 **Citizens Comment Period**

131 George Thornton, Maurice Goodall, Constanza Smith and

132

133 Commissioner DeTro opened citizen comment period.

134

135 Ms. Smith provided a letter for the record. She explained the reason she was here was to
136 obtain a waiver of fees for the Christmas Basket distribution at the Agriplex. Their group
137 serves senior citizens and low income persons. The group is a non-profit group.
138 Commissioner DeTro explained the Board had just considered adopting a fee schedule for
139 the Fairgrounds.

140

141 The fee schedule includes language from the state constitution which allows the board to
142 support the poor and infirm with public money's. Director Huston explained the resolution
143 adopts language from the Constitution that would allow the board to waive the fees in
144 support of the Annual Christmas Program distribution.

145

146 **Motion Waiver of Agriplex Fee**

147 Commissioner Branch moved to waive the Community Christmas Basket Program to use
148 the Agriplex for the Annual Basket distribution from December 11-16, 2017. Motion was
149 seconded, all were in favor, motion carried.

150

151 Director Huston clarified that the threshold isn't created because the group is non- profit,
152 rather it is the constitutional language that allows the fee to be waived due to who is being
153 served.

154

155 Thomas McGregor is a resident of the county and has a business here. He complained that
156 he is sick of seeing the jail prisoners smoking right by the road where everyone walks and
157 drives by. He doesn't want to see them smoking in the public nor does he want his daughter
158 exposed to the inmates as he drives by. The prisoners sometimes wave at people that drive
159 by and he doesn't feel they should be visible. He discussed the state law that says smoking
160 must be 25 feet from public entrances. He isn't sure that law is being followed. Prisoners
161 and guards break the law everyday smoking outside of the jail in visible site. Figure out a
162 different place. Commissioner DeTro stated the jail is under the jurisdiction of the Sheriff.

163

164 **Public Hearing – Supplemental Appropriation - Communications \$15,500**

165 Mike Worden, Joe Somday

166

167 Commissioner DeTro opened the public hearing up to public seeing no public he closed
168 public testimony and opened up to staff.

169

170 Mr. Worden explained he was here to answer any questions about the supplemental. His
171 previous discussion was regarding the state funding being in flux. This would move funds so

172 the project could proceed in case the state funds are not realized. If it is needed the budget
173 is available. He is looking at strategic planning in case the state funding is not realized.

174

175 **Motion Resolution 200-2017 Supplemental Appropriation Equipment Reserve**

176 Commissioner Branch moved to approve resolution 200-2017 a supplemental appropriation
177 within the Equipment Reserve Fund for Communications strategic planning in the amount of
178 \$15,500. Motion was seconded, all were in favor, motion carried.

179

180 **Bid Opening – 2017 Signs & Post Grant – JoAnn Stansbury**

181 Josh Thomson

182

183 At 2:10 p.m. Commissioner DeTro announced the time for receiving bids is here. The bids
184 are for materials to install signs and posts for signs on local access roads in areas 2, 5, and
185 6.

186

187 Traffic Safety & Supply Oregon

188 Addendum was included.

189 Total bid \$43,107.48 with tax.

190

191 Lightly Enterprises, Ohio

192 Addendum was included.

193 Total bid \$43,862.90 tax not included.

194 There was a note regarding taxes as the company cannot collect sales tax in the state of
195 Washington.

196

197 Sharp Line, Washington

198 Addendum was included.

199 Total bid \$69,182.20 with sales tax.

200

201 Cascade Sign Services, Oregon

202 Addendum was included. No declaration was included.

203 Total bid \$59,040.12 with sales tax.

204

205 Commissioner DeTro explained that the bids will be reviewed and a recommendation will be
206 provided to the board recommending award to lowest responsive bidder.

207

208 Commissioner Hover joined the meeting at about 2:50 p.m.

209

210

211

212

213

214 **Public Hearing – Supplemental Appropriation – Oroville Rural EMS \$9,860**
215 **Motion Oroville Rural EMS District**

216
217 Commissioner Hover moved to adjourn as the BOCC and reconvene as the Oroville
218 Rural EMS District. Motion was seconded all were in favor, motion carried.

219
220 Commissioner DeTro opened the hearing up to public, seeing no public to comment, he
221 closed public comment and opened up to staff. The Clerk of the Board explained the
222 reason for the supplemental was because of previous year's expenses being paid from
223 this year's budget, thereby shorting this year's budget for remaining expenses.

224
225 **Motion Resolution 2-2017 Supplemental Appropriation Oroville EMS**

226 Commissioner Hover moved to approve resolution 2-2017 a supplemental
227 appropriation within the Oroville Rural EMS District budget in the amount of \$9,860.
228 Motion was seconded, all were in favor, motion carried.

229
230 Commissioner Branch moved to adjourn as the Oroville Rural EMS and Reconvene as
231 the BOCC Motion was seconded all were in favor, motion carried.

232
233 Commissioners called Public Health to discuss 2018 budget numbers with Laurie Jones. A
234 message was left for her to call back.

235
236 Ms. Jones called back. Commissioner Hover explained the board would not be available
237 tomorrow but if they needed could participate via telephone call. Ms. Jones explained that
238 their phone system will not allow conferencing, but a cell phone might be used or a call in
239 number established. Ms. Jones stated the reason is because Public Health is holding a
240 Public Hearing for Public Health budget. She is in the process that will be approved
241 December 12 that allows the city person other than an elected official and add to the
242 Charter that in order to have a quorum members can attend by phone. Ms. Jones has yet to
243 hear from other members as to whether a quorum will attend. Commissioner Branch can
244 call in at 8:00 a.m. and Commissioner Hover can attend in person.

245
246 Director Huston reminded the board about Board of Health amending their membership that
247 is the responsibility of the Board of County Commissioners.

248
249 **Budget Work Session**

250 The Clerk projected the preliminary budget via projector. Commissioners discussed the
251 departments being given the responsibility to meet the commissioners' budget number for
252 their individual department. How they get there is up to the department

253
254 Director Huston was asked to explain his Professional Services line item again and what
255 amount it should be reduced. There is \$10,000 budgeted there that should be allocated to

256 the Prosecutor's line for special counsel. Director Huston discussed additional savings due
257 to a possible position being vacated. Commissioner Hover asked if he could get by without
258 that position being filled. It will affect quantity of work being processed and possibly
259 enforcements. Commissioner Hover would like to hold off filling the position for 6 months.
260 Director Huston stated he will make it work. This will keep in line with the deductions
261 needed for the budget to be in the black.

262

263 **Approve Consent Agenda**

264 Commissioner Branch moved to approve the consent agenda item No. 1. Motion was
265 seconded, all were in favor, motion carried.

266 1. Commissioners' Proceedings November 20 & 21, 2017

267

268 Commissioners adjourned for the day at 4:30 p.m.

269