

RECORD OF THE PROCEEDINGS
OKANOGAN COUNTY
NOVEMBER 15, 2022

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9:00 AM	Review Meeting Minutes November 7 & 8, 2022
9:15 AM	Public Comment Period
9:30 AM	Consider Obligation of Title Funds for 2023 Funding - Commissioners
10:00 AM	Finance Committee Meeting – Treasurer – Leah McCormack
10:30 AM	CANCELLED Update – Central Services – Karen Beatty
11:30 AM	Bid Opening – Public Works Chip Spreader – Jerry Paul
To Follow	Update – Public Works – Engineer Josh Thomson
1:30 PM	Commissioners to set Wednesday’s Agenda
2:00 PM	Update – Human Resources/Risk Management – Shelley Keitzman
2:30 PM	Public Hearing – Okanogan County 2023 Property Tax Revenues
2:35 PM	Public Hearing – Property Tax/Levy Revenue – Methow Valley EMS District
2:40 PM	Public Hearing – Property Taxes/Revenue Sources Budget 2023 – Tonasket EMS District
2:45 PM	Public Hearing – Property Tax/Levy Revenue – Oroville Rural EMS District
2:50 PM	Public Hearing – Property Tax/Levy Revenue – Pest Control
3:00 PM	Approve Commissioner Proceedings November 7 & 8, 2022
3:05 PM	Approve Consent Agenda

The Okanogan County Board of Commissioners met for a Public Meeting at 123 5th Avenue North, Okanogan, Washington on November 15, 2022 with Chairman, Commissioner Andy Hover; Member, Commissioner Jim DeTro; and the Clerk of the Board, Laleña Johns, present.

Vice-Chairman, Commissioner Chris Branch was absent attending the Leaders Conference in Renton.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Review Meeting Minutes November 7 & 8, 2022

Commissioners reviewed their meeting minutes.

Public Comment Period

Ruth Hall member of the public, commented about Commissioner Branch being absent. Commissioner Hover said he is attending a county Leaders Conference.

Consider Obligation of Title Funds for 2023 Funding

Craig Nelson, and two others from Okanogan Conservation District (OCD) and Chief Deputy Sheriff Lauri Wright

The clerk of the board read the notice stating \$94,928 of the Title III funds was available for Title III proposals. The notice was published in the county's newspaper

Commissioner Hover explained the county will no longer be approving multiple year funding contracts. All funds allocated will need to be spent by December 31. Any remaining funds will be reallocated through this process. He said revenue received this year is for use next year by means of an annual contract.

Craig Nelson of the Conservation District, explained the Firewise Communities program work the funds support. When a landowner participates in the Firewise program they are provided their

55 Firewise plan and the scope of work to the home owner to do, then Conservation District follows up
56 to see what was done and what was not.

57
58 Laura Wright explained how thankful she was to be able to utilize the funds for equipment and training.
59

60 Commissioner Hover explained the Fed's asked us to look at our distribution of title III funds and the
61 county authorized a resolution distributing 8% to Title II and 7% to Title III. The previous resolution
62 only dedicated 4% to title III, so we can expect additional revenue to allocate to proposals as a result.
63

64 **Motion**

65 Commissioner DeTro moved to direct the Clerk of the Board to create the resolution to allocate with
66 \$20,000 to Search and Rescue and \$74,928 Conservation District. Motion was seconded, all were in
67 favor, motion carried.
68

69 **Finance Committee Meeting – Treasurer**

70 Leah McCormack, Lisa Schreckengost
71

72 Commissioner Hover asked the group to go over some of the miscellaneous budgets. The group
73 reviewed the 2023 budget worksheet and greened several funds as complete. Commissioner Hover
74 reviewed portions of the current expense jail budget and discussed which expenses could be
75 budgeted to Corrections fund 160. Discussed moving 001.013.050 R&M \$19,000 to fund 160.
76

77 The remaining departmental budget work sessions have been scheduled.
78

79 **Bid Opening – Public Works Chip Spreader – Jerry Paul**

80 Public Works Maintenance Manager Jerry Paul, and Pac West person
81

82 Commissioner Hover stated the time for the bid opening. One bid was received for the Chip Spreader.
83 Commissioner read from the bid received.
84

85 Pac West, Spokane Valley

86 Commissioner Hover relayed what was included per bid specs.

87 Total with sales tax was \$481,622.77
88

89 The board recessed at 11:09 a.m. until 1:30 p.m. since Public Works did not have an update.
90

91 **Commissioners to set Wednesday's Agenda**

92 No meeting was needed.
93

94 **Approve Commissioner Proceedings November 7 & 8, 2022**

95 Commissioner DeTro moved to approve the commissioners proceeding of November 7 & 8, 2022
96 with minor corrections. Motion was seconded, all were in favor motion carried.
97

98 **Approve Consent Agenda**

99 Commissioner DeTro moved to approve consent agenda items 1-3 removing item #2. Motion was
100 seconded, all were in favor, motion carried.

101 1. Interlocal Agreement – Building Inspection Services – City of Brewster

102 ~~2. ARPA Grant Agreement – Community Action Council~~

103 3. CDBG PS CV-1 Grant 20-6221C-119 – Request #22 – Dept. of Commerce
104
105

106 **Motion Tonasket EMS District**
107 Commissioner DeTro moved to adjourn as the BOCC and reconvene as the Tonasket EMS District.
108 Motion was seconded all were in favor, motion carried.

109
110 Commissioner DeTro moved to approve the Voucher certification and authorize the Tonasket EMS
111 District vouchers to be paid in the amount of \$16,200 to Life Line for July Services. Motion was
112 seconded, all were in favor, motion carried.

113
114 Commissioner DeTro moved to adjourn as the Tonasket EMS District and Reconvene as the BOCC.
115 Motion was seconded all were in favor, motion carried.

116
117 **Motion Oroville Rural EMS District**
118 Commissioner DeTro moved to adjourn as the BOCC and reconvene as the Oroville Rural EMS
119 District. Motion was seconded all were in favor, motion carried.

120
121 Commissioner DeTro moved to approve the Voucher certification and authorize the Oroville Rural
122 EMS District vouchers to be paid in the amount of \$9,680. Motion was seconded, all were in favor,
123 motion carried.

124
125 Commissioner DeTro moved to adjourn as the Oroville Rural EMS District and Reconvene as the
126 BOCC. Motion was seconded all were in favor, motion carried.

127
128 **Update – Human Resources/Risk Management – Shelley Keitzman**
129 Shelley Keitzman went over the medical and dental insurance increases and stated our employee
130 medical insurance renewal premiums show 12.86% increase and Washington Dental is going up as
131 well. The county would need to finalize its decision before the 1st of December. Commissioner Hover
132 said he'd like to know more about the composite plan the union offers for family coverage. He felt
133 they had better buy power. Ms. Keitzman will return Monday to discuss further.

134
135 If the commissioners decide to cover the increased cost, resolutions would need to be prepared to
136 memorialize.

137
138 The salary implementation schedule was provided to the commissioners. Changes and options for
139 2023 were discussed. Only employees that meet the exempt eligibility criteria may be considered
140 exempt, otherwise these are hourly employees that would get overtime.

141
142 Ms. Keitzman stated the employment contracts are prepared ahead of scheduled employee
143 evaluations.

144
145 **Public Hearing – Okanogan County 2023 Property Tax Revenues**
146 **Current Expense & Public Works Road Fund**
147 Commissioner Hover opened up the hearing to staff. Assessor Gilman and Chief Deputy Jan Million
148 were present. Assessor Gilman stated he recommended that an additional 5% be added to the levy
149 certifications. Commissioner Hover read the amounts to be collected in 2023 for the Current Expense
150 and the Road fund.

151
152 Commissioner Hover closed to staff and opened the hearing to the public, seeing no public he closed
153 the hearing and opened up to commissioners' discussion.

154
155
156

157 **Motion Resolution 169-2022 Current Expense Levy 2023**
158 Commissioner DeTro moved to approve resolution 169-2022 a resolution authorizing Current
159 Expense Levy collection in 2023 in addition to the percentage increase as allowed by law. Motion
160 was seconded, all were in favor, motion carried.

161
162 **Motion Levy Certification Current Expense 2023**
163 Commissioner DeTro moved to approve the Current Expense 2023 Levy Certification. Motion was
164 seconded, all were in favor, motion carried.

165
166 **Motion Resolution 170-2022 Road Fund 2023**
167 Commissioner DeTro moved to approve resolution 170-2022 a resolution authorizing Road Fund
168 Levy collection in 2023 in addition to the percentage increase as allowed by law. Motion was
169 seconded, all were in favor, motion carried.

170
171 **Motion Levy Certification Road Fund 2023**
172 Commissioner DeTro moved to approve the Road Fund 2023 Levy Certification. Motion was
173 seconded, all were in favor, motion carried.

174
175 Commissioner Hover closed the hearing.

176
177 **Public Hearing – Property Tax/Levy Revenue – Methow Valley EMS District**
178 Commissioner DeTro moved to adjourn as the BOCC and reconvene as the Methow Valley EMS
179 District. Motion was seconded, all were in favor, motion carried.

180
181 Commissioner Hover opened up the hearing to staff, seeing no one, he closed staff and opened up
182 to the public seeing no public he closed the hearing to public and opened up to the board.

183
184 **Motion Resolution 2-2022 Methow Valley EMS**
185 Commissioner DeTro moved to approve resolution 2-2022 a resolution authorizing Methow Valley
186 EMS District Levy collection in 2023 in addition to the percentage increase as allowed by law. Motion
187 was seconded, all were in favor, motion carried.

188
189 **Motion Levy Certification**
190 Commissioner DeTro moved to approve the Methow Valley EMS District 2023 levy certification.
191 Motion was seconded, all were in favor, motion carried.

192
193 Commissioner Hover closed the hearing.

194
195 **Public Hearing – Property Taxes/Revenue Sources Budget 2023 – Tonasket EMS District**
196 Commissioner DeTro moved to adjourn as the Methow EMS District and reconvene as the Tonasket
197 EMS District. Motion was seconded, all were in favor, motion carried.

198
199 Commissioner Hover opened up the hearing to staff, seeing no one, he closed staff and opened up
200 to the public seeing no public he closed the hearing to public and opened up to the board.

201
202 **Motion Resolution 1-2022 Tonasket EMS 2023**
203 Commissioner DeTro moved to approve resolution 1-2022 a resolution authorizing Tonasket EMS
204 District Levy collection in 2023 in addition to the percentage increase as allowed by law. Motion was
205 seconded, all were in favor, motion carried.

206
207

208 **Motion Tonasket EMS Levy Certification 2023**
209 Commissioner DeTro moved to approve the Tonasket EMS District 2023 levy certification. Motion
210 was seconded, all were in favor, motion carried.
211
212 Commissioner Hover closed the hearing.
213
214 **Public Hearing – Property Tax/Levy Revenue – Oroville Rural EMS District**
215 Commissioner DeTro moved to adjourn as the Tonasket EMS District and reconvene as Oroville
216 Rural EMS District. Motion was seconded all were in favor, motion carried.
217
218 Commissioner Hover opened up the hearing to staff, seeing no one, he closed staff and opened up
219 to the public seeing no public he closed the hearing to public and opened up to the board.
220
221 **Motion Resolution 1-2022 Oroville Rural EMS District Levy collection in 2023**
222 Commissioner DeTro moved to approve resolution 1-2022 a resolution authorizing Oroville Rural
223 EMS District Levy collection in 2023 in addition to the percentage increase as allowed by law. Motion
224 was seconded, all were in favor, motion carried.
225
226 **Motion Levy Certification Oroville Rural EMS**
227 Commissioner DeTro moved to approve the Oroville Rural EMS District 2023 levy certification. Motion
228 was seconded, all were in favor, motion carried.
229
230 Commissioner Hover closed the hearing.
231
232 Commissioner DeTro moved to adjourn as the Oroville Rural EMS and reconvene as the BOCC.
233 Motion was seconded, all were in favor, motion carried.
234
235 **Public Hearing – Property Tax/Levy Revenue – Pest Control**
236 Commissioner Hover opened up the hearing. He stated the hearing scheduled was not necessary
237 upon review of RCW 84.55.120 and RCW 15.09. to make sure we met the requirements of the rules.
238 The pest control assessment is not being adjusted and therefore a public hearing is not required.
239 Commissioner Hover closed the public hearing.
240
241 Assessor Gilman discussed the complexities of the calculations and how the numbers are derived.
242
243 The board adjourned at 3:10 p.m.
244